

MINUTES OF THE DECEMBER 8, 2016 REGULAR MEETING

The December regular meeting of the Pennsbury Board of School Directors was held in the Fallsington School Multi-Purpose Room on Thursday, December 8, 2016. Mr. Sanderson called the meeting to order at 8:15 p.m. The first order of business was the Pledge of Allegiance.

Board Members Present: Mrs. Hilty, Mr. Kannan, Mr. Schwartz, Mrs. Smith, Mrs. Wachspress, Mr. Waldorf and Mr. Sanderson.

Board Members Absent: Mr. Palmer and Mrs. Redner.

Administrators Present: Dr. Gretzula, Mr. Rodgers, Mr. Dorsey, Dr. Dunar, Mrs. Godzieba, Mrs. Langtry, Mr. Millward, Mrs. Morett, Mrs. Rarrick, Mrs. Spack and Mr. Taylor.

Others Present: Miss Camara and Miss Mix, Student Representatives and Mr. Amuso, Solicitor.

LYFT PENNSBURY CHARACTER AWARD RECOGNITION

Pastor Vicky Allen, Executive Chair of LYFT, shared that the award this month titled “positive engagement” recognizes the recipient as one who spends three or more hours per week in sports, clubs or organizations at school or in the community. The young person demonstrates not only dedication to one or more clubs or extracurricular activities but also demonstrates balance with other activities and academics.

Mr. Philpot, Pennsbury’s LYFT Project Director, announced the winners: at the high school level, the recipient is Zarif Morshed, an 11th grader; at the middle school, Joey Andress, an 8th grader from William Penn Middle School and at the elementary level, Tyler Boraski, a 5th grader from Fallsington Elementary.

Mr. Sanderson thanked and congratulated this month’s award recipients.

BOND ISSUE PARAMETERS PRESENTATION

Mr. Rodgers reported that Pennsbury School District received an unqualified clean opinion for the Year End Financial Audit from Maillie, LLP. The auditors found no significant deficiencies or instances of noncompliance in the report. Mr. Rodgers commended Mrs. Godzieba and Mrs. Nicol along with all staff in the Financial Services Department involved in this successful audit.

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BOND ISSUE PARAMETERS PRESENTATION (continued)

Mr. Rodgers introduced Mr. Williard of the PFM Group who presented a parameters resolution to the Board with the purpose to approve this evening authorizing the incurrence of debt through the issuance of General Obligation Bonds as prepared by Obermeyer, Rebmann, Maxwell & Hippel LLP, Bond Counsel. The purpose of this bond issue is to refinance the Series of 2011 Bond Issue. Mr. Williard also shared that the credit rating report from Moody's showed Pennsbury maintaining Aa2 rating, a very good credit rating

All questions from the Board were addressed.

STUDENT REPRESENTATIVES' REPORTS

Miss Mix reported that the Girls' Basketball team unfortunately lost their scrimmage against New Hope Solebury this past Tuesday but the team is really improving. Boys' Basketball has a tournament tomorrow in Reading. The Prom Fashion Expo is underway and promises to showcase amazing styles from David's Bridal, Men's Warehouse and many more stores. The Photo Club is hosting a holiday photo shoot next week to get everyone in the spirit. Everyone is busy with the Mini-THON as the February 25th event date approaches. This year they are working towards involving the middle school students in a fun dance marathon. On January 27th at Charles Boehm Middle School, the three middle schools will have the opportunity to dance for the kids with the high schoolers at the mini Mini-THON. This will get the younger students excited and involved until they reach high school. The German Department will be taking a field trip to the Christmas Markets in Philadelphia. The new Environmental Club at Pennsbury is supporting the Women's Humane Society's *Pennies for Paws* by collecting pennies at lunches and in classrooms for the animal shelter. They are also looking forward to participating in a Beach Sweep and local cleanup efforts later in the year. The Diversity Fair will be held by the Multicultural Youth Leaders Club, the Sea Falcons of Submersible Robotics Club and the National Honors Society of Black Engineers. It will be held on December 15th with information about a multitude of countries and many other activities such as a gingerbread building contest. The Bowling teams take on North Penn at Levittown Lanes and hopefully can pull out a win. The Young Investors Club participated in a webinar to gain financial knowledge. Some students from the Business Department competed in a Financial Literacy Quiz Competition and many of them successfully ranked in the top 20 and were invited to an Awards Assembly at Penn University. For the 1st year, the Yearbook Club is introducing senior quotes. The editors believe that it will be a great addition to an already amazing book. Pennsbury High School has been participating in the Hour of Code Program which promotes computer programming through games. This worldwide program is a great way for students to learn code and still have fun with

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STUDENT REPRESENTATIVES' REPORTS (continued)

computer games and activities. It advocates for the idea that all students can code. The Swim Team has three upcoming meets on 12/13, 12/16 and 12/22. With only 12 days until holiday break, the students are excited about the holidays and the many activities happening between now and then.

Miss Camara reported that the Pennsbury High School Marching Band gave a terrific performance at the Annual Philadelphia Thanksgiving Day Parade. A total of 22 Thanksgiving Baskets were assembled by students in the Bible Fellowship Club for PHS students in need coordinated by PHS teacher, Robin Skogen, and School Nurse, Kathleen McGinnis. PHS will also be hosting its Annual Senior Citizen's Holiday Dinner from 3 to 5 p.m. in Falcon Cafeteria, PHS West. The Pennsbury High School Drama Department had a spectacular weekend at the PA State Thespian Conference last week in York, PA. Several students auditioned for college scholarships and presented individual events in acting and singing as well as the Pennsbury Drama Tech Crew awarded 3rd place in the Technical Crew Challenge. The Pennsbury student PAC Committee has just had two very incredible meetings concerning not only the welfare of the school but also of its students. Miss Camara shared that she felt it is her responsibility as Junior Student Representative to express that Pennsbury students alike admit that it is our responsibility as students, administrators and parents to stand up for one another. Miss Camara commented that over the course of this past month it seemed as if out of nowhere a rift has been created within the high school community. Upon several acts of inappropriate behavior which have been displayed by some students, it has become more difficult for many to feel safe. Of course this is by no means a majority of students but even one person expressing any acts of such has proven difficult for many to cope with. The students ask for the sake of all that is humane, that we do more as a community to keep this from spreading. We ask that adults participate with students in order to spread more peace and understanding. Groups such as PAC and MCYL will be holding several meetings in order for its' diverse members to voice the status of acceptance and understanding in the school and to have a real discussion with one another about our feelings and about who we are. However, this is not enough. Miss Camara requested that administrators come to Pennsbury to listen to the struggles and colorful voices of our school to implement their own meetings in which all students are open to discuss with administrators so that students and administrators as a whole can understand one another and make a progressive step for the sake of this generation and in this school. Miss Camara asked members of this Board to spread the message of peace and understanding to your families and friends especially during this merry month and into the new year.

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BOARD POLICY UPDATE

Dr. Dunar provided an update on the procedure and policy of *Transgender and Gender Expansive Students* and thanked the student representatives for all that they are doing for humanity and the peace challenge. Pennsbury administrators, including the principals and the high school assistant principals have drafted a calendar for classroom visitations during B period to talk to students about the procedures in place. Also the high school has identified a unisex bathroom on each side of the campus. In addition, we want all students to advocate for themselves with a trusted teacher, counselor, school principal or assistant principal in a way that is private, confidential and safe. Every student has a right to feel safe and happy to learn in school so it is of the utmost importance that principals are going into classrooms to talk to students. Principals are also communicating via the principals' newsletter with information about this and what is involved so we are asking for parents' support and understanding as well. Also, our principals are in communication with staff and have met with their faculty. There is a lot of learning that has to go on and it is not one and done. It is continuous. Dr. Dunar thanked the student Board Representatives for their leadership and for advocating for peace at the high school.

SUPERINTENDENT'S REPORT

Dr. Gretzula reported on the following:

Across the District
In the Schools
Commendable Accomplishments

His report has been posted on the Pennsbury Website under "This Month in Pennsbury."

BUCKS COUNTY TECHNICAL HIGH SCHOOL JOINT BOARD COMMITTEE

Mr. Schwartz reported that the BCTHS met early last week. There was a discussion about whether or not to increase the incoming enrollment next year above the current 400 students. The Joint Board Committee agreed that it should stay at the 400 and it was voted upon and approved that night. The rest of the meeting was devoted to routine business.

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BUCKS COUNTY SCHOOLS INTERMEDIATE UNIT BOARD REPRESENTATIVE COMMITTEE

Mrs. Smith reported that the meeting included a conversation that involved every District talking about an increase in incidents of just bad action towards other students occurring in the schools. It was concluded that the Executive Director for BCIU will start polling the superintendents to see if the IU would be the best place to share this information. Dr. Gretzula shared that this topic was discussed at the Superintendent Advisory Council at the IU.

BOARD BUDGET COMMITTEE

Mr. Waldorf shared that Dan Rodgers reported out on Pennsbury Auditor's Report at the Board Budget Committee meeting which met on November 22nd. The Committee also was updated by our Professional Advisors related to the refinancing of the 2011 Bond Issue. Discussion began on the 2017-2018 Budget.

BOARD FACILITIES COMMITTEE

There was no Board Facilities Committee report given this evening.

BOARD EDUCATION COMMITTEE

Mrs. Smith reported that the Committee had not met since the last Board Meeting so there was no report given this evening.

BOARD PARTNERSHIPS AND MARKETING COMMITTEE

Mr. Waldorf reported that the Committee was excited about the release of the new District's website and discussion about a capital campaign for the sports facilities as well as the importance of working with the Pennsbury Education Foundation to promote EITC credits.

BOARD POLICY COMMITTEE

Mrs. Wachspress reported that there is an upcoming meeting on December 15th in the Superintendent's Conference Room at 4:30 p.m. open to the public. Mrs. Wachspress thanked Dr. Dunar for the update on the new Transgender Policy that was passed recently and the implementation of it. Mrs. Wachspress shared that as local leaders we need to promote an atmosphere of peace, respect and understanding serving not only our students well but our families and other community members.

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PUBLIC COMMENT

Mr. Sanderson opened the floor to public comment at 9:11 p.m. The following people came forward and public comment was closed at 9:29 p.m.

Robert Abrams, Lower Makefield Twp.	Public Comment Time; Chromebooks
Harold Kupersmit, Lower Makefield Twp.	School Choice
Marla Lipkin, Falls Township	Chromebooks

Dr. Gretzula addressed public comments regarding Chromebooks and School Choice.

Mr. Sanderson informed the Board and the public of the following items added to the Agenda:

Under Personnel Professional, Items K, L and M;
Under Personnel Classified, Items I, J, K, L and M.

AGENDA AND REGULAR MEETING MINUTES

A motion was made by Mr. Schwartz, seconded by Mrs. Wachspres and unanimously approved with no abstentions that the minutes of the agenda meeting held on November 3, 2016 and the minutes of the regular meeting held on November 10, 2016 be approved as duplicated.

FINANCIAL STATEMENTS

A motion was made by Mr. Schwartz, seconded by Mrs. Wachspres and unanimously approved with no abstentions that the Pennsbury School District Financial Statements for the General, Special Programs and Student Activities Funds for the month of October 2016 and the budget transfers listed be approved subject to audit. (Appendix A)

BILLS PENDING – ALL FUNDS

A motion was made by Mr. Schwartz, seconded by Mrs. Wachspres and unanimously approved with no abstentions that the Pennsbury School District bills for “All Funds” in the amount of \$13,168,725.39 be approved for payment. (Appendix B)

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OLD BUSINESS

A motion was made by Mr. Schwartz, seconded by Mrs. Wachspres and unanimously approved with no abstentions that the Board approve Items A through C on pages 4-1 through 4-2 of the Official Board Agenda.

A. CHORAL MUSIC COMPETITION - REVISED

MOTION: Move that the Board approve the revised choral music competition as listed.

American Choral Directors Association National Conference
March 7 – 11, 2017
Minneapolis, MN
Number of students to be determined after auditions
Cost: Approximately \$2,220

B. PLANCON ACKNOWLEDGEMENT

MOTION: Move that the Board acknowledge approval by the Pennsylvania Department of Education of PlanCon Part K: Project Refinancing to finance the partial refunding of the District's Series A of 2009 Bonds and the costs and expenses related to the issuance of the bonds and that a copy of the approval letter be made part of the minutes of this meeting. (Appendix C)

C. TAX REFUNDS

MOTION: Move that the Board approve the listed tax refunds, which total \$15,030.88.

<u>TAXPAYER</u>	<u>PARCEL #</u>	<u>AMOUNT</u>
Edward & Elba Deck	#54-005-021	\$ 6,841.03
Jack & Margaret Fabiano	#13-016-033	427.71
Morrisville Commons, LP	#13-028-028	<u>7,762.14</u>
TOTAL		<u>\$ 15,030.88</u>

Refunds are charged as a current year expense, or as a reduction to current year revenue.

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NEW BUSINESS

A motion was made by Mr. Schwartz, seconded by Mrs. Wachspres and unanimously approved with no abstentions that the Board approve Items A through H (with the exception of Items B and C) on pages 5-1 through 5-6 of the Official Board Agenda.

A. SPECIAL EDUCATION SERVICES AGREEMENT

MOTION: Move that the Board approve an agreement with Sarah Johns to act as a tutor for Orton Gillingham for the 2016-2017 school year at an hourly rate of \$90.00, and that a copy of the agreement be attached to the minutes of this meeting. (Appendix D)

D. BOND ISSUE PARAMETERS RESOLUTION

MOTION: Move that the Board adopt the parameters resolution prepared by Bond Counsel, authorizing and directing the incurrence of nonelectoral debt through the issuance of General Obligation Bonds, Series of 2017, in a maximum aggregate principal amount currently not expected to exceed \$12,000,000 to pay for costs relating to the refinancing the Series of 2011 Bond Issue and that a copy of the resolution be attached to the minutes of this meeting. (Appendix E)

E. YEAR END AUDIT

MOTION: Move that the Board accept the report of Maillie, LLP for the Pennsbury School District for the fiscal year ended June 30, 2016, as presented in the *Annual Financial Report, Year Ended June 30, 2016*.

F. YEAR END TRANSFERS

MOTION: Move that the following year end budget transfers for the 2015-2016 fiscal year be approved.

<u>FUNCTION/OBJECT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
11-- 1--	Regular Education-Salaries	\$ (493,000.00)
11-- 2--	Regular Education-Benefits	210,000.00
11-- 3--	Regular Education-Professional Services	(123,000.00)
11-- 4--	Regular Education-Property Services	4,000.00
11-- 5--	Regular Education-Other Services	186,000.00

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NEW BUSINESS

F. YEAR END TRANSFERS (continued)

<u>FUNCTION/OBJECT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
11-- 6--	Regular Education-Supplies	\$ (3,746.00)
11-- 7--	Regular Education-Equipment	39,678.00
11-- 8--	Regular Education-Other Objects	(187.00)
12-- 1--	Special Education-Salaries	196,000.00
12-- 2--	Special Education-Benefits	142,000.00
12-- 3--	Special Education-Professional Services	(138,000.00)
12-- 5--	Special Education-Other Services	512,000.00
12-- 6--	Special Education-Supplies	(58,000.00)
13-- 1--	Vocational Education-Salaries	(7,000.00)
13-- 2--	Vocational Education-Benefits	7,000.00
14-- 1--	Other Instructional-Salaries	9,000.00
14-- 2--	Other Instructional-Benefits	(23,300.00)
14-- 5--	Other Instructional-Other Services	1,000.00
14-- 6--	Other Instructional-Supplies	500.00
14-- 7--	Other Instructional-Equipment	800.00
15-- 3--	Nonpublic School Programs-Professional Services	12,000.00
18-- 2--	Pre-Kindergarten-Benefits	30,000.00
18-- 3--	Pre-Kindergarten-Professional Services	(6,000.00)
18-- 4--	Pre-Kindergarten-Property Services	(10,000.00)
18-- 6--	Pre-Kindergarten-Supplies	4,100.00
18-- 7--	Pre-Kindergarten-Equipment	2,000.00
18-- 8--	Pre-Kindergarten-Other Objects	16,000.00
21-- 1--	Pupil Services-Salaries	(62,345.00)
21-- 2--	Pupil Services-Benefits	(56,100.00)
21-- 3--	Pupil Services-Professional Services	63,000.00
22-- 1--	Instructional Services-Salaries	55,685.00
22-- 2--	Instructional Services-Benefits	27,000.00
22-- 3--	Instructional Services-Professional Services	4,300.00
22-- 6--	Instructional Services-Supplies	(2.00)
23-- 1--	Administration-Salaries	(126,000.00)
23-- 2--	Administration-Benefits	(66,000.00)
23-- 3--	Administration-Professional Services	714,000.00
23-- 6--	Administration-Supplies	(83.00)
24-- 1--	Health Services-Salaries	(52,000.00)
24-- 2--	Health Services-Benefits	(20,000.00)

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NEW BUSINESS

F. YEAR END TRANSFERS (continued)

<u>FUNCTION/OBJECT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
24-- 3--	Health Services-Professional Services	\$ 70,000.00
24-- 5--	Health Services-Other Services	2,000.00
25-- 2--	Business-Benefits	20,000.00
25-- 4--	Business-Property Services	14,000.00
25-- 6--	Business-Supplies	(34,000.00)
26-- 1--	Plant Operations-Salaries	(59,300.00)
26-- 2--	Plant Operations-Benefits	(20,000.00)
26-- 3--	Plant Operations-Professional Services	(25,000.00)
26-- 4--	Plant Operations-Property Services	(2,000.00)
26-- 6--	Plant Operations-Supplies	(599,807.00)
26-- 7--	Plant Operations-Equipment	14,807.00
27-- 2--	Transportation-Benefits	20,000.00
27-- 3--	Transportation-Professional Services	25,000.00
27-- 4--	Transportation-Property Services	6,300.00
27-- 5--	Transportation-Other Services	459,000.00
27-- 6--	Transportation-Supplies	(273,000.00)
28-- 1--	Central Services-Salaries	(900.00)
28-- 2--	Central Services-Professional Services	(10,500.00)
28-- 5--	Central Services-Other Services	900.00
28-- 6--	Central Services-Supplies	10,500.00
32-- 3--	Athletics-Professional Services	2,800.00
32-- 4--	Athletics-Property Services	(11,200.00)
32-- 6--	Athletics-Supplies	(12,400.00)
32-- 7--	Athletics-Equipment	12,400.00
32-- 8--	Athletics-Other Objects	8,100.00
51-- 8--	Debt Services-Other Objects	(609,000.00)

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NEW BUSINESS

G. DESIGNATION OF FUND BALANCE

MOTION: Move that the Board approve \$10,174,451 as Committed Fund Balance effective December 8, 2016 for the purposes listed:

\$ 1,700,000	Fund Balance Appropriation
\$ 3,474,451	PSERS Employer Contribution Contingency
\$ 2,500,000	Capital Expenditure Contingency
\$ 2,500,000	Health Insurance Contingency

H. OVERNIGHT EDUCATIONAL AND OTHER LEAVES

MOTION: Move that the overnight educational and other leaves be authorized for the individuals listed, and if a substitute becomes necessary the Superintendent would be authorized to designate one.

WITHIN STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
McCormick, Brad Teacher/Pennwood	PA Educational Technology Expo	Hershey, PA	2/13-14/17	\$ 560.44
Stoloski, Gregory Teacher/PHS W	PIAA State Champ. (Swimming)	Lewisburg, PA	3/15-19/17	\$ - 0 - *

OUT OF STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Stoloski, Gregory Teacher/PHS W	WWPS Pirate Invitational	West Windsor, NJ	1/7/17	\$ - 0 - *
Devlin, Paul Teacher/PHS W	French Exchange Program	Ferriere, France	2/17-26/17	\$ - 0 - **
Garberina, Andrea Teacher/PHS W	Summer School Abroad - Spain	Spain	6/21-29/17	\$ - 0 - *

* Trip approved at the November 10, 2016 Board meeting.

** Trip approved at the May 12, 2016 Board meeting.

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NEW BUSINESS

A motion was made by Mr. Kannan, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Item B on page 5-1 of the Official Board Agenda.

B. INSTRUMENTAL MUSIC TRIP

MOTION: Move that the Board approve participation of Pennsbury High School Marching Band in the 2018 Tournament of Roses Parade as listed.

2018 Tournament of Roses Parade
December 27, 2017 – January 2, 2018
Pasadena and Los Angeles, CA
Number of students – approximately 160
Cost – no cost to the District

A motion was made by Mr. Waldorf, seconded by Mrs. Smith and failed with a vote of two ayes, five nays and no abstentions for Item C on page 5-1 of the Official Board Agenda.

C. TAX COLLECTOR COMPENSATION

MOTION: Move that the tax collector's compensation be established at \$3.00 per original bill issued and mailed for the processing of the regular tax duplicate, with a minimum annual compensation of \$5,000, and a rate of \$2.00 per taxable interim adjustment for the next four year term, 2018-2021.

Vote polled:

Mrs. Hilty	-Nay	Mrs. Wachspress	-Nay
Mr. Kannan	-Nay	Mr. Waldorf	-Nay
Mr. Schwartz	-Aye	Mr. Sanderson	-Nay
Mrs. Smith	-Aye		

Motion failed 2 – 5 – 0.

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PERSONNEL CHANGES

PROFESSIONAL

A motion was made by Mr. Schwartz, seconded by Mrs. Wachspress and unanimously approved with no abstentions that the Board approve Items A through M on pages 6-1 through 6-8 of the Official Board Agenda.

A. RESIGNATIONS/TRANSFERS

MOTION: Move that the resignation of the following professional employees be accepted on the effective dates indicated.

<u>NAME</u>	<u>REASON</u>	<u>DATE HIRED</u>	<u>EFF. DATE</u>
Dominick, Jennifer	Resignation	02/06/2013	01/27/2017
Fikaris, Barbara	Retirement	12/13/1999	01/23/2017

B. ELECTION OF TEACHERS – 2016-2017

MOTION: Move that the professional personnel listed be appointed as teachers, and where indicated, full time substitute teachers for the 2016-2017 school year on the effective dates indicated and at the salaries indicated.

<u>NAME</u>	<u>TYPE</u>	<u>SALARY</u>	<u>EFF. DATE</u>
Bellman, Tara	Replacement	\$50,137 *	01/09/2017
Bigos, Brittany	Replacement	45,628 *	10/26/2016
Blanchet, Lina	Non-Tenure	4,439 **	11/29/2016
Corcoran, Martin	Replacement	50,137 *	11/15/2016
Coulter, Matt	Replacement	50,137 *	01/27/2017
Demore, Wayne	Replacement	50,137 *	01/27/2017
Esling, Allison	Replacement	45,628 *	11/29/2016
Gage, Jennifer	Replacement	50,137 *	12/01/2016
Stevens, Lauren	Replacement	50,137 *	12/05/2016

* Salary will be prorated – less than full year

** Salary will be prorated – less than full day/year

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PERSONNEL CHANGES

PROFESSIONAL

C. EXTENSION OF SUBSTITUTE APPOINTMENTS

MOTION: Move that the following full-time substitute teacher be extended at her current salary.

<u>NAME</u>	<u>SALARY</u>
Liberty, Lisa	\$50,137*

* Extended through the end of the third marking period

D. CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following administrator be approved for a Child Rearing Leave of Absence for the effective dates indicated.

<u>NAME</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>EFF. DATES</u>
Schwenk, Erin	CO	11/19/2015	01/03/17-01/31/17

E. CHILD REARING LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following professional employee be approved for a discretionary extension of her previously approved Child Rearing Leave of Absence. This approval is conditioned upon the Administration having discretion to assign the employee to any position, at any building, within the District for which the employee is qualified at the end of the discretionary leave.

<u>NAME</u>	<u>LOCATION</u>	<u>PREVIOUS LEAVE</u>	<u>EXTENSION</u>
Kulan, Anita	PHS E	11/2016-01/2017	01/27/17-06/14/17

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PERSONNEL CHANGES

PROFESSIONAL

F. REINSTATEMENT FROM MEDICAL LEAVE OF ABSENCE

MOTION: Move that the following employee be reinstated from her Medical Leave of Absence on the effective date indicated.

<u>NAME</u>	<u>EFFECTIVE DATE</u>
Hauben, Rachael	12/12/2016

G. APPOINTMENT OF TUTORS

MOTION: Move that the following employees be appointed as tutors for the 2016-2017 school year at the rate of \$25.00 per hour.

Tutor
Depalo, Stephanie
Matthews Lipski, Jennifer

H. APPOINTMENT OF GAME ATTENDANTS

MOTION: Move that the following personnel be appointed as game attendants for the 2016-2017 school year at the rate indicated.

<u>NAME</u>	<u>RATE</u>
Cahill, Michael	\$65.00
Vetter, Gabriele	\$75.00

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PERSONNEL CHANGES

PROFESSIONAL

I. GENERAL AND ATHLETIC SUPPLEMENTS – 2016-2017 SCHOOL YEAR

MOTION: Move that the following individuals be approved for supplemental contracts for the activities and amounts indicated.

GENERAL

Charles Boehm

Other

Matiko, Margaret Yearbook/Newspaper (1/2 Split) \$ 886.50

Vitucci, Melissa Yearbook/Newspaper (1/2 Split) 886.50

Penn Valley Elementary

Covello, Kara Science Fair \$ 236.33

Johnston, Mary Science Fair 236.33

O'Donnell, Martin Science Fair 236.33

ATHLETIC

PHS E

Spring

Mangiaracina, Tara Girls' Asst. Varsity Track \$3,040.00

Fr: Cooper, Christie Girls Varsity Lacrosse 4,441.00

To: MacPherson, Shannon Girls Varsity Lacrosse 4,441.00

Fr: MacPherson, Shannon Girls Asst. Varsity Lacrosse 3,186.00

To: Paglione, Marcella Girls Asst. Varsity Lacrosse 3,186.00

Charles Boehm

Other

Stanley, Curtis Intramural #1 \$1,039.00

Murphy, David Intramural #2 (1/2 Split) 519.50

Ritchie, Dustin Intramural #2 (1/2 Split) 519.50

Mellon, Thomas Intramural #3 1,039.00

Beres, Michelle Intramural #4 1,039.00

Stanley, Curtis Intramural #5 (1/2 Split) 519.50

Coffey, Emily Intramural #5 (1/2 Split) 519.50

Capriotti, Mark Intramural #32 1,039.00

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PERSONNEL CHANGES

PROFESSIONAL

I. GENERAL AND ATHLETIC SUPPLEMENTS – 2016-2017 SCHOOL YEAR (continued)

ATHLETIC (continued)

Pennwood

Other

Thomas, Shirley	Intramural #11 (1/4 Split)	\$ 259.75
Hughes, Jessica	Intramural #11 (1/4 Split)	259.75
Miller, Megan	Intramural #13 (1/2 Split)	519.50
Davis, Brian	Intramural #13 (1/2 Split)	519.50
Engel, Raymond	Intramural #14	1,039.00
Joseph, Christina	Intramural #15 (1/2 Split)	519.50

J. ELECTION OF TEACHERS – 2016-2017

MOTION: Move that the following professional personnel be appointed as long term per diem substitutes on the effective dates indicated and at the salary indicated.

<u>NAME</u>		<u>SALARY</u>	<u>EFFECTIVE DATES</u>
Dukes, Devyn	Long Term PD	\$100.00/Day	12/20/16-02/14/17
Lee, Robert	Long Term PD	100.00/Day	11/22/16-12/23/16
Zimmerman, Kelly	Long Term PD	100.00/Day	11/21/16-12/09/16

K. RESIGNATIONS

MOTION: Move that the resignation of the following professional employees be accepted on the effective dates indicated.

<u>NAME</u>	<u>REASON</u>	<u>DATE HIRED</u>	<u>EFF. DATE</u>
Andrzejewski, Daniel	Resignation	09/06/2016	12/23/2016

MINUTES OF THE DECEMBER 8, 2016 REGULAR MEETING

PERSONNEL CHANGES

PROFESSIONAL

L. GENERAL AND ATHLETIC SUPPLEMENTALS – 2016-2017 SCHOOL YEAR

MOTION: Move that the following individuals be approved for supplemental contracts for the activities and amounts indicated.

ATHLETIC

CHARLES BOEHM

Winter

Fr: Doan, Adam	Boys Middle School Basketball	\$2,121.00
To: Doan, Adam	Boys Middle School Basketball (1/2 Split)	1,060.50

ATHLETIC

PHS E

Winter

Fr: Hauser, Mark	Boys Asst. Winter Track	\$1,988.00
To: Demore, Wayne	Boys Asst. Winter Track	1,988.00
Fr: Schwind, David	Girls Asst. Varsity Basketball	3,801.00
To: Sroba, Jennifer	Girls Asst. Varsity Basketball	2,227.00
Nicol, David	Girls Bowling	2,227.00

William Penn

Winter

Arndt, Jeffrey	Middle School Wrestling	\$2,121.00
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M. ELECTION OF TEACHERS – 2016-2017

MOTION: Move that the following professional personnel be appointed as long term per diem substitutes on the effective dates indicated and at the salary indicated.

<u>NAME</u>		<u>SALARY</u>	<u>EFF. DATES</u>
Larason, Devon	Long-Term PD	\$100.00/Day	01/02/17-01/26/17

MINUTES OF THE DECEMBER 8, 2016 REGULAR MEETING

PERSONNEL CHANGES

CLASSIFIED

A motion was made by Mr. Schwartz, seconded by Mrs. Smith and unanimously approved with no abstentions that the Board approve Items A through G on pages 7-1 through 7-3 and Items I through L on pages 7-5 through 7-6 of the Official Board Agenda.

A. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of employment for the following classified employees be accepted at the effective date indicated.

<u>NAME</u>	<u>DATE HIRED</u>	<u>TERM. DATE</u>	<u>REASON</u>
Berry, Elizabeth Paraprofessional	02/14/1990	01/06/2017	Retirement
Heavener, Rebecca Paraprofessional	10/12/2009	11/14/2016	Resignation
Henry, Mary Principal's Secretary	09/09/1981	01/13/2017	Retirement
Mallick, Rashmi Temporary Paraprofessional	10/26/2016	11/18/2016	End of Assignment
Peapus, Debbie Paraprofessional	09/01/2015	11/01/2016	Resignation
Smith, Erin H.R. Records Specialist	03/23/2015	12/09/2016	Resignation

B. LEAVE OF ABSENCE

MOTION: Move that the following classified employee be granted a Leave of Absence at the effective date indicated.

<u>NAME</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Fazekas, Donna Paraprofessional	PW	09/08/1993	11/17/16-11/23/16

MINUTES OF THE DECEMBER 8, 2016 REGULAR MEETING

PERSONNEL CHANGES

CLASSIFIED

C. LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following classified employee be granted an extension of his previously approved Leave of Absence at the effective date indicated.

<u>NAME</u>	<u>LOCATION</u>	<u>PREV. LEAVE</u>	<u>EFFECTIVE DATES</u>
Luberto, John	PW	10/04/16-11/10/16	11/14/16-01/31/17

D. REINSTATEMENT FROM LEAVE OF ABSENCE

MOTION: Move that the following employees be reinstated from their Leave of Absence.

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Fazekas, Donna	11/29/2016	\$22.06/hr.
Johnson, Kimberly	11/21/2016	18.90/hr.
Lubanski, Susan	12/05/2016	17.72/hr.

E. CHANGE OF CONTRACT

MOTION: Move that the Board approve the change of contracts for the following individuals on the date and salary indicated.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>SALARY</u>
Albinski, Margaret	Bus Driver 5.5 hrs.	Bus Driver 6 hrs.	11/18/2016	\$21.08/hr.
Baiocchi, Gino	Paraprofessional	School Aide	11/22/2016*	17.63/hr.
Thorn, Sarah	Secretary/Clerk	H.R. Records Specialist	12/12/2016	21.42/hr.

* Revised

MINUTES OF THE DECEMBER 8, 2016 REGULAR MEETING

PERSONNEL CHANGES

CLASSIFIED

F. PERMANENT EMPLOYMENT

MOTION: Move that the following individuals be appointed at the salary date indicated.

<u>NAME</u>	<u>BEG.</u> <u>PROB.</u>	<u>END</u> <u>PROB.</u>	<u>SALARY</u>
Beideman, Melissa, Cleaner, PT	06/13/2016	11/23/2016	\$15.30/hr.
Bowes, Deborah, Cleaner, PT	06/13/2016	11/25/2016	15.30/hr.
Fedirko, James, Bus Driver, PT	08/31/2016	11/30/2016	18.17/hr.
Hampton, Virginia, Custodian, FT	08/10/2016	11/10/2016	19.26/hr.
Hurlock, Roland, Bus Driver, PT	08/31/2016	11/30/2016	18.17/hr.
Pierce-Sturkey, Elora, Bus Aide, FT	08/31/2016	11/30/2016	17.05/hr.
Visnesky, Sharon, Bus Driver, PT	08/31/2016	11/30/2016	18.17/hr.

G. STUDENT WORKERS

MOTION: Move that the students be added to the student work force at the salary indicated.

Morris, Matthew	\$7.25/hr.
Rose, William	7.25/hr.
Wallace, Dayne	7.25/hr.

I. CHANGE OF CONTRACT

MOTION: Move that the Board approve the change of contract for the following individual on the date and salary indicated.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>SALARY</u>
Demore, Cynthia	Secretary	Secretary, Director Elementary Education	12/12/2016	\$25.94/hr.

MINUTES OF THE DECEMBER 8, 2016 REGULAR MEETING

PERSONNEL CHANGES

CLASSIFIED

J. PERMANENT EMPLOYMENT

MOTION: Move that the following individuals be appointed at the salary indicated.

<u>NAME</u>	<u>BEG. PROB.</u>	<u>END PROB.</u>	<u>SALARY</u>
Burton, Joseph, Bus Driver	08/31/2016	11/30/2016	\$18.17/hr.
Krisak, Debra, Secretary/Guidance	08/22/2016	11/22/2016	19.26/hr.
Martin, Colleen, Paraprofessional	09/06/2016	12/05/2016	18.17/hr.

K. SUBSTITUTE STAFF

MOTION: Move that the following individual be added to the Classified Substitute Staff.

REGISTERED NURSE
Cintron, Sarah

L. STUDENT WORKERS

MOTION: Move that the student be added to the student work force at the salary indicated.

Clarkson, Anthony \$7.25/hr.

OTHER BUSINESS

A. UPCOMING MEETINGS

- Board Policy Committee
4:30 p.m., December 15, 2016 – Superintendent’s Conference Room
- Board Budget Committee
7:00 p.m., December 15, 2016 – Superintendent’s Conference Room
- Board Facilities Committee
5:30 p.m., January 5, 2017 – Superintendent’s Conference Room

MINUTES OF THE DECEMBER 8, 2016 REGULAR MEETING

OTHER BUSINESS

A. UPCOMING MEETINGS (continued)

- Agenda Meeting
8:00 p.m., January 5, 2017 – Fallsington Elementary School Multi-Purpose Room
- Board Education Committee
5:30 p.m., January 12, 2017 – Superintendent’s Conference Room
- Regular Meeting
8:00 p.m., January 12, 2017 – Fallsington Elementary School Multi-Purpose Room
- Board Partnerships and Marketing Committee
7:00 p.m., January 18, 2017 – Fallsington Elementary School Cafeteria
- Board Policy Committee
4:30 p.m., January 19, 2017 – Superintendent’s Conference Room

PUBLIC COMMENT

Mr. Sanderson opened the floor to second public comment at 9:46 p.m. No one came forward to speak and public comment was closed at 9:46 p.m.

BOARD DISCUSSION AND COMMENT

Mr. Waldorf began Board discussion regarding the possibility of changing the Agenda Meeting night to Committee meetings. Mrs. Wachspres informed the Board that she contacted other Districts and reported that every District does it differently with the recommendation of the District’s aim of having efficiency in how we use our time and how we make sure that everything is open to the public for discourse. Mrs. Wachspres will collect the information she gathered from other Districts and distribute to the Board. Mr. Waldorf stated that some Districts livestream their meetings and others put their meetings on the Internet for people to watch live for transparency involving the committees. Mr. Sanderson commented on the communication of the process.

Mr. Sanderson reported on Board Committee assignments. Discussion ensued regarding committee appointments.

MINUTES OF THE DECEMBER 8, 2016 REGULAR MEETING

OTHER BUSINESS

ADJOURNMENT

A motion was made by Mrs. Wachspres, seconded by Mrs. Hilty and unanimously approved with no abstentions to adjourn the meeting at 10:00 p.m.

Respectfully submitted,

Daniel C. Rodgers
Board Secretary