

MINUTES OF THE MARCH 15, 2018 ACTION MEETING

The March Board Action meeting of the Pennsbury Board of School Directors was held in the Fallsington School Multi-Purpose Room on Thursday, March 15, 2018. Mrs. Redner called the meeting to order at 7:55 p.m. The first order of business was the Pledge of Allegiance.

Mrs. Redner reported that the Board met in Executive Session to discuss legal and personnel matters.

Board Members Present: Mr. Kannan, Mr. Palmer, Mr. Schwartz, Mrs. Toy-Dragoni, Mrs. Wachspress, Mr. Waldorf and Mrs. Redner.

Board Members Absent: Mrs. Lawson and Mr. Sanderson.

Administrators Present: Dr. Gretzula, Ms. Aldridge, Mr. Dorsey, Mr. Dumin, Mrs. Godzieba, Mrs. Langtry, Mrs. Rarrick, Mr. Rodgers and Mrs. Spack.

Administrators Absent: Dr. Dunar and Mrs. Morett.

Others Present: Miss Camara and Mr. Cooper, Student Representatives and Mr. Amuso, Solicitor.

LYFT PENNSBURY CHARACTER AWARD PRESENTATION

Mr. Philpot, Pennsbury's LYFT Project Director, announced that students will be honored this evening who embody the trait of "safety." The award recognizes students who place a high value on the well-being of self and others. He or she is mindful of current and potential hazards in the environment and brings these to the attention of those in authority. He or she demonstrates good decision-making in avoiding situations that are potentially dangerous and often they have ideas about how to change things to improve safety. He or she may participate in one or more school or community based activities designed to ensure the safety of others.

The awardees are Zachary Erghott from Charles Boehm Middle School and Lucy Kelley from Oxford Valley Elementary School. Jonathan Pajrowski from Fallsington Elementary School will be awarded next month.

BOND COUNCIL PRESENTATION

Mr. Rodgers reported as discussed at the Board Finance Meeting on February 1, 2018, the District does have an opportunity to refinance two existing Bond Issues. In February, a go forward motion was approved to essentially authorize a team to start moving forward and at

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BOND COUNCIL PRESENTATION (continued)

this evening's meeting, Board approval is sought for two parameter resolutions to continue to allow the team to move forward. Mr. Rodgers introduced the professional advisor team, Mr. Williard, PFM, Mr. Nasatir, Bond Council and Mr. Lillys and Mr. Bradley, RBC Capital Markets.

Mr. Williard presented a two-step refinancing plan benefiting the District. The first step is authorizing and directing the incurrence of nonelectoral debt through the issuance of General Obligation Bonds, Series of 2018, in a maximum aggregate principal amount currently not expected to exceed \$11,000,000 to pay for costs relating to the refunding of the School District's outstanding General Obligation Bonds Series of 2013. The second step is authorizing and directing the incurrence of nonelectoral debt through the issuance of General Obligation Bonds, Series A of 2018, in a maximum aggregate principal amount currently not expected to exceed \$25,000,000 to pay for costs relating to the refunding of the School District's General Obligation Note, Series A of 2004.

Mr. Nasatir further explained that each one of the parameter resolutions authorizes but does not obligate the District to close on refinancing. Mr. Lillys described the industry benchmarks used to assure how worthwhile the financing is for the District.

ADDENDUMS

Mr. Rodgers reported the following addendums to the March 15, 2018 Board Agenda:

Under New Business

- Item K – PTO Partnership Proposal
- Item L – Professional Services – Construction Materials Testing
- Item M – Professional Services – Environmental Monitoring
- Item N – Pennwood Middle School – Library Furniture

Under Personnel Changes Professional

- Item J – Resignations/Terminations
- Item K – Election of Teachers 2017-2018
- Item L – Extension of Substitute Appointments
- Item M – Sabbatical Leave of Absence
- Item N – Child Rearing Leave of Absence
- Item O – Medical Leave of Absence
- Item P – Pennsbury Community School – Winter/Spring Session
- Item Q – General and Athletic Supplementals – 2017-2018 School Year

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ADDENDUMS – (continued)

Under Personnel Changes Classified

Item I – Resignations/Terminations

Item J – Leave of Absence

Item K – Reinstatement from Leave of Absence

Item L – Permanent Employment

Item M – Substitute Staff

STUDENT REPRESENTATIVES' REPORTS

Mr. Cooper reported that the spring season for track, baseball, softball, tennis and lacrosse teams have all begun with a strong start. He will provide team updates at the next meeting. An epic showdown this weekend between the Orange and Black teams will take place at Charles Boehm Middle School at Pennsbury's 70th Annual Sports Night. This event will last two nights and feature many different relays and activities for all students that participate in it. Many students are involved not just in the games but participate in the art committee, as well as, work on different crews. The Pennsbury Channel and Video Production Club will be covering the event on both nights partnering up with WCB 1490 am to livestream it for those who are not able to attend. On March 21st, Pennsbury High School will host a Junior Night from 6:00 to 6:45 p.m. in the East Auditorium. Immediately following the Junior/Parent Night, the Annual College Fair will be held in the East Gym from 7:00 to 8:30 p.m. This is a great opportunity offered to students in order to explore and discover different colleges. In other news with the Class of 2019, the Junior Prom was held on March 2nd at Falls Manor Catering despite weather conditions. The pre-ACT test will be offered to all freshmen and sophomores on March 24th. This test is similar to the pre-SAT test where it provides students with a simulated experience of taking the real ACT. As we are aware of the tragic events that took place in Parkland, FL on February 14th, some students throughout our District took the opportunity to demonstrate a peaceful walkout yesterday from 10:00 to 10:17 a.m., showing solidarity for safer schools and to honor the victims of the tragic shooting last month.

Miss Camara reported that next week the Multicultural Youth Leaders will be presenting their 2nd Annual Multicultural Fashion Show on March 22nd, immediately after school until 4:00 p.m. in the Orange Auditorium. Traditional outfits from West African, Indian, Korean and Latino cultures will be presented. There will be good food, good music and a very special guest. Next week on March 23rd and 24th at 7:30 p.m., the talented Pennsbury Drama students will be performing their take on *They Came From Somewhere* in the East Auditorium. William Penn Middle School students will also be performing in *Beauty and the Beast*. Nineteen students from Oldenburg Germany arrived at Pennsbury to enjoy the American experience.

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STUDENT REPRESENTATIVES' REPORTS (continued)

Miss Camara shared details of the recent PHS choral student international tour to Germany and the Czech Republic. She is thankful for the experience to extend and receive the gift of music powerful enough to recognize the strength and influence in the world as a whole. Students of Pennsbury also went to Pittsburgh from March 7th to March 10th for the American Choral Directors' Association Conference where six students participated. On February 24th, Pennsbury High School danced, danced and danced for 8 hours during the 4th Annual Mini-THON, an event dedicated to helping those struggling through childhood cancer and to seek the best treatment and never see a single hospital bill. This year the Mini-THON exceeded their goal of \$50,000 raising \$51,275.94. Miss Camara reminded everyone that we should all be extremely proud of all of those who supported the cause, organized the cause and danced for the cause. After all it is for the kids.

Mrs. Redner announced that Miss Camara was recognized on the congressional floor in Washington, DC for her efforts during Mini-THON by Representative Fitzpatrick.

SUPERINTENDENT'S REPORT

Dr. Gretzula reported on the following:

Across the District
In the Schools
Commendable Accomplishments

His report has been posted on the Pennsbury Website under "This Month in Pennsbury."

Dr. Gretzula explained the proposed calendar revisions that would be posted on the website that evening based upon the lost days to inclement weather.

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BUCKS COUNTY SCHOOLS INTERMEDIATE UNIT BOARD REPRESENTATIVE COMMITTEE

Mr. Waldorf reported that the meeting scheduled in January was canceled. He announced that a STEM Saturdays Program pilot was initiated at the IU during February and March. He recommended that the Education Committee get more information regarding this interesting program. Mr. Waldorf provided the Legislative update of the meeting sharing that Governor Wolf's budget increased the basic education subsidy by \$100 million and \$200 million for special education. He encouraged the community to reach out regarding concern about Senate Bill #2, the Education Savings Account Program. Mr. Waldorf explained that it is really a voucher bill and it takes money not necessarily from our District but from a lot of the lower performing schools. In conclusion, Mr. Waldorf reported that there is no movement in PlanCon reimbursements.

BUCKS COUNTY TECHNICAL HIGH SCHOOL JOINT BOARD COMMITTEE

Mr. Schwartz reported that the last meeting was held on February 26th. The Tech School's new Assistant Principal was approved at this meeting. The Committee was also informed that a \$50,000 equipment grant was received from the State which requires matching funds from the school. At this meeting, the Board approved a move of the employee group from the Bucks-Montco Health Care Consortium to the Del-Val Health Care Consortium. Mr. Schwartz announced that two students won first place in a Regional Auto Dealers sponsored Automotive Technology Competition. It is the first time since 1994 that the Tech School has had a winner. There was recently the Skills USA District Competition with 63 students participating with 21 students receiving gold, 12 silver and 16 bronze. The gold medal winners will compete at the State Competition in Hershey this spring. Mr. Schwartz shared that the budget process has begun with the Committee meeting last night. The initial budget was distributed explaining that there is no ACT 1 index that affects the Tech School. They take the average of all of the sending schools ACT 1 thus resulting in 2.8%. Budget work continues. The Articles of Agreement were explained at the meeting. The current formula that each district is paying for this school year is going to remain for the next three years. These percentages will also be used to calculate student allotment not just for incoming freshman but for grades 9 through 12. A recalculation will be done in three years and no district's percentage will change by 1% plus or minus. A per student cost will also be created based on the new formulas so schools will be able to buy spots just on a per student basis. A Capital Reserve Fund will be established at the end of the year amounting to \$250,000. The Board makeup is going to change to be an even number of two representatives for every school. This is particularly helpful to the smaller districts that only have one representative who must attend every committee meeting. There was no agreement on a change from the Funding Formula for Bonds. The agreement is for three years.

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BOARD FACILITIES COMMITTEE

Mr. Schwartz reported that the last meeting was held on March 1st welcoming the new Facilities Director, Michael Dumin. A Pennwood update was provided by D'Huy and Remington Vernick Engineers with 87% of the project completed and 32% of contingency money remaining. Pennwood library reconfiguration with the purchase of accompanying furniture was discussed, as well as, sound and TV for the cafeteria. There was also a presentation by the co-chairs of Eleanor Roosevelt Elementary School's PTO regarding replacement of the school's playground with a new inclusive playground. The Committee is recommending that the Board approve this motion for the playground on tonight's agenda. March 13th was the kickoff date for the Facilities Leadership Team and Bonett Associates, Inc. with the discussion of what is going on at the high school and getting principals involved from other buildings. Currently, blueprints and drawings are being worked on for the high school campus, Charles Boehm Middle School, Edgewood and Fallsington Elementary Schools and then a decision has to be made regarding the former Village Park building, the warehouse and the bus situation.

Mrs. Redner announced that Board Education Committee, the Board Finance Committee, the Board Policy Committee and the Board Partnerships and Marketing Committee meetings were all canceled due to weather. They will be rescheduled for March.

PUBLIC COMMENT

Mrs. Redner opened the floor to public comment at 8:43 p.m. The following people came forward and public comment was closed at 8:55 p.m.

Cindy Woodward, Falls Township	Fundraising for School Protection
Frank Carr, Falls Township	Budget and School Protection
Scott Davis, Non-Resident	Eleanor Roosevelt Field
Ed Tuckman, Lower Makefield Township	Community Involvement with Start Schools Later

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BOARD ACTION MEETING

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the minutes of the Board Action Meeting held on February 15, 2018 be approved as duplicated.

FINANCIAL STATEMENTS

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Pennsbury School District Financial Statements for the General, Special Programs and Student Activities Funds for the month of January 2018 and the budget transfers listed be approved subject to audit. (Appendix A)

BILLS PENDING – ALL FUNDS

A motion was made by Mr. Schwartz, seconded by Mrs. Toy-Dragoni and unanimously approved with no abstentions that the Pennsbury School District bills for “All Funds” in the amount of \$16,035,062.70 be approved for payment. (Appendix B)

OLD BUSINESS

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A and B on page 4-1 of the Official Board Agenda.

A. PLANCON ACKNOWLEDGEMENT

Pennwood Middle School

MOTION: Move that the Board acknowledge approval by the Pennsylvania Department of Education of PlanCon Part G: Project Accounting Based on Bids for the Pennwood Middle School renovation project and that a copy of PlanCon Part G: Project Accounting Based on Bids be made part of the minutes. (Appendix C)

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OLD BUSINESS

B. TAX REFUNDS

MOTION: Move that the Board approve the listed tax refund, which totals \$3,313.26.

<u>TAXPAYER</u>	<u>PARCEL #</u>	<u>AMOUNT</u>
Cesario, Joanne	#20-016-032-004	\$ 716.04
Mistler, Richard & Elizabeth	#20-022-122	\$ 353.04
Pearl, David & Judith	#46-003-168	\$ 130.49
Reddy, Madhusudan & Katta, Anusha	#20-003-036-013	\$ 1,997.23
Scalone, Albert & Elaine	#20-032-134	\$ <u>116.46</u>
TOTAL		\$ <u>3,313.26</u>

Refunds are charged as a current year expense, or as a reduction to current year revenue.

NEW BUSINESS

A motion was made by Mr. Schwartz, seconded by Mrs. Toy-Dragoni and unanimously approved with no abstentions that the Board approve Items A through N on pages 5-1 through 5-7 of the Official Board Agenda.

A. SETTLEMENT AND RELEASE AGREEMENT

MOTION: Move that the Board approve the proposed Settlement and Release Agreement between the District and S.M. and K.M., individually and on behalf of their child, C.M. The District will fund the tuition for C.M. to attend the Comprehensive Learning Center in an amount not to exceed \$91,000 for the 2016-2017 school term and \$92,820 for the 2017-2018 school term. The District will reimburse the parents \$3,920 for the 2016 ESY tuition at CLC. The District will directly compensate Ilene Young Law Offices \$25,000 for documented attorneys' fees and will also provide transportation for the duration of the 2017-2018 school year.

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NEW BUSINESS

B. MATH COUNTS

MOTION: Move that the Board approve participation of Pennsbury students in the Pennsylvania Math Counts State Competition as listed.

Math Counts State Competition

March 23-24, 2018

Harrisburg, PA

Number of students – approximately 5

Cost to District: approximately \$455 (registration fees @ \$65.00 each for 5 students and 2 chaperones)

C. FORENSICS TEAM TOURNAMENT

MOTION: Move that the Board approve participation of the Pennsbury High School Forensics team in the Pennsylvania High School Speech League State Championships as listed.

Pennsylvania High School Speech League State Championships

March 16 - 17, 2018

Bloomsburg, PA

Number of students: approximately 8

Cost: approximately \$310.00

D. JUNIOR PROM

MOTION: Move that the Board approve a \$1,000 deposit to be paid from the District Student Activities Fund to Falls Manor for Pennsbury High School's Junior Prom, which will be repaid from the proceeds from the sale of prom tickets, and that the administration be authorized to sign the proposed agreement.

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NEW BUSINESS

E. 2018-2019 BOARD MEETING DATES

MOTION: Move that the dates listed be approved and advertised for the Action Board meetings for the 2018-2019 school year.

ACTION BOARD MEETINGS

August 16, 2018
September 20, 2018
October 18, 2018
November 15, 2018
December 6, 2018 *
December 20, 2018
January 17, 2019
February 21, 2019
March 21, 2019
April 25, 2019 **
May 16, 2019
June 20, 2019

* Special meeting for reorganization

** Normal meeting date is April 18. Holy Thursday is on April 18 so the Action Board meeting will be one week later.

F. DISPOSAL OF VEHICLES

MOTION: Move that the Board approve the disposal of three District vehicles that are obsolete and in unusable condition in accordance with Board Policy 706.1, *Disposal of Property*.

G. BOND ISSUE PARAMETERS RESOLUTION

MOTION: Move that the Board adopt the parameters resolution prepared by Bond Counsel, authorizing and directing the incurrence of nonelectoral debt through the issuance of General Obligation Bonds, Series of 2018, in a maximum aggregate principal amount currently not expected to exceed \$11,000,000 to pay for costs relating to the refunding of the School District's outstanding General Obligation Bonds Series of 2013 and that a copy of the resolution be attached to the minutes of this meeting. (Appendix D)

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NEW BUSINESS

H. BOND ISSUE PARAMETERS RESOLUTION

MOTION: Move that the Board adopt the parameters resolution prepared by Bond Counsel, authorizing and directing the incurrence of nonelectoral debt through the issuance of General Obligation Bonds, Series A of 2018, in a maximum aggregate principal amount currently not expected to exceed \$25,000,000 to pay for costs relating to the refunding of the School District's General Obligation Note, Series A of 2004 and that a copy of the resolution be attached to the minutes of this meeting. (Appendix E)

I. EXTENSION OF AGREEMENT WITH SOURCE4TEACHERS

MOTION: Move that the Board approve the addendum with Source4Teachers extending the terms of the agreement for a four (4) year term from July 1, 2018 through June 30, 2022 with a .5% increase to the discount pricing rates for teacher, paraprofessional, secretarial, and school aide substitute classifications in year two (2019-2020) and year four (2021-2022); and that a copy of the addendum and pricing plan documentation be made a part of the minutes of this meeting. (Appendix F)

J. OVERNIGHT EDUCATIONAL AND OTHER LEAVES

MOTION: Move that the overnight educational and other leaves be authorized for the individuals listed, and if a substitute becomes necessary the Superintendent would be authorized to designate one.

WITHIN STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Gretzula, William Superintendent	Superintendent Retreat & Leadership Conference	Gettysburg, PA	4/18-20	\$ 595.49
Moyle, Evon Librarian/Afton	Penn State Library Assoc. Conference	Hershey, PA	5/3-5	\$ 230.00
Pope, Renee Librarian/Makefield	Penn State Library Assoc. Conference	Hershey, PA	5/3-5	\$ 227.00

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NEW BUSINESS

K. PTO PARTNERSHIP PROPOSAL

Eleanor Roosevelt Elementary School

MOTION: Move that the Eleanor Roosevelt Elementary School PTO partnership project to purchase a new inclusive play structure for the school playground be accepted and that the total cost to the District shall not exceed \$2,500.

L. PROFESSIONAL SERVICES – CONSTRUCTION MATERIALS TESTING

Pennwood Middle School

MOTION: Move that Gilmore and Associates, Inc. be authorized to provide professional services at the Pennwood Middle School Project at a revised cost not to exceed \$80,000.

M. PROFESSIONAL SERVICES – ENVIRONMENTAL MONITORING

Pennwood Middle School

MOTION: Move that Criterion Laboratories, Inc. be authorized to provide professional services at the Pennwood Middle School Project at a revised cost not to exceed \$160,000.

N. PENNWOOD MIDDLE SCHOOL – LIBRARY FURNITURE

MOTION: Move that administration be authorized to purchase various Library furniture for the Pennwood Middle School Project at a cost not to exceed \$100,000 based on Pennsylvania State Costars Contract.

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PERSONNEL CHANGES

PROFESSIONAL

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through Q on pages 6-1 through 6-13 of the Official Board Agenda.

A. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of the professional employee listed be accepted on the effective dates indicated.

<u>NAME</u>	<u>REASON</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Mountford, Tracey	Retirement	09/04/1984	06/19/2018
Nemeth, Frank	Retirement	09/03/1991	06/19/2018

B. ELECTION OF TEACHERS – 2017-2018

MOTION: Move that the following professional personnel be appointed as teachers, and where indicated, full time substitute teachers for the 2017-2018 school year on the effective dates indicated and at the salaries indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>		<u>SALARY</u>	<u>EFFECTIVE DATE</u>
DiCicco, Katherine	Replacement	\$46,628 *	02/22/18-05/22/18
Duncan, Jennifer	Non-Tenure	41,932.34 *	03/13/18-06/12/18
Leidy, Ryan	Replacement	51,137 *	04/03/18-11/05/18
Mullin, Anne Marie	Replacement	51,137 *	03/19/18-06/18/18
Sherevan, Kayla	Replacement	46,628 *	03/12/18-06/01/18

* Salary will be prorated – less than full year.

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PERSONNEL CHANGES

PROFESSIONAL

C. EXTENSION OF SUBSTITUTE APPOINTMENTS

MOTION: Move that the full-time substitute teacher listed be extended at her current salary.

<u>NAME</u>	<u>SALARY</u>
Esling, Allison	\$46,628 *

* Extended through the end of the school year.

D. SABBATICAL LEAVE OF ABSENCE

MOTION: Move that the request for a Sabbatical Leave of Absence from the professional employees listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>EFFECTIVE DATES</u>
Annick-Hyle, Tyree	ER	08/2018-06/2019
Becknell, Micele	PW	08/2018-06/2019
Burns, Rene	ER	08/2018-06/2019
Carroll, Meredith	PHS W	08/2018-06/2019
Devlin, Jacqueline	CB	01-2019-06/2019
Goldborough, Glenn	PHS W	01/2019-06/2019
Holm, Francesca	AF	08/2018-06/2019
Mahoney, Susan	WP	08/2018-01/2019
Pflugger, Amy	AF	08/2018-06/2019
Stolski, Gregory	PHS W	08/2018-06/2019
Stoudt, Brooke	PHS W	01/2019-06/2019
Veitz, Colleen	CB	08/2018-06/2019

MINUTES OF THE MARCH 15, 2018 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

E. FAMILY MEDICAL LEAVE OF ABSENCE

MOTION: Move that the following professional employees be approved for a Family Medical Leave of Absence for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Marchese, Megan	QH	08/29/2001	03/12/18-06/13/18
Veitz, Colleen	CB	09/02/2003	02/08/18-05/05/18

F. MEDICAL LEAVE OF ABSENCE

MOTION: Move that the request for Medical Leave of Absence from the professional employee listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Wittman, Scott	PW	08/29/1996	02/21/18-02/23/18

G. REINSTATEMENT FROM MEDICAL LEAVE OF ABSENCE

MOTION: Move that the following employees be reinstated from their Medical Leave of Absence on the effective date indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Foster, Amanda	PW	08/29/2016	03/06/2018
Wittman, Scott	PW	08/29/1996	02/26/2018

H. CHILD REARING LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following professional employee be approved for a discretionary extension of her previously approved Child Rearing Leave of Absence. This approval is conditioned upon the Administration having discretion to assign the employee to any position, at any building, within the District for which the employee is qualified at the end of the discretionary leave.

<u>NAME</u>	<u>SCHOOL</u>	<u>PREVIOUS LEAVE</u>	<u>EXTENSION</u>
Hauben, Rachael	AF	10/13/17-04/12/18	04/13/18-06/19/18

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PERSONNEL CHANGES

PROFESSIONAL

I. GENERAL AND ATHLETIC SUPPLEMENTALS – 2017-2018 SCHOOL YEAR

MOTION: Move that the following individuals listed be approved for supplemental contracts for the activities and amounts indicated.

ATHLETICS

Charles Boehm

Fr: Doan, Adam	Boys Basketball Head Coach	\$2121.00
To: Torres, Antonio	Boys Basketball Head Coach	2121.00

Pennsbury High School

Intramurals

Hynoski, Michelle	Intramural #1	\$1,039.00
Birgel, Karen	Intramural #2 (1/2 Split)	519.50
MacMath, Kelly	Intramural #2 (1/2 Split)	519.50
Sanders, John	Intramural #3 (1/2 Split)	519.50
Macauley, Douglas	Intramural #3 (1/2 Split)	519.50
Smith, Casey	Intramural #4 (1/2 Split)	519.50
Arbakov, Dana	Intramural #4 (1/2 Split)	519.50
Sciolla, Frank	Intramural #5 (1/2 Split)	519.50
Pesci, Tammy	Intramural #5 (1/2 Split)	519.50
Anderson, Christian	Intramural #6 (1/4 Split)	259.75
Perfetto, Jessica	Intramural #6 (1/4 Split)	259.75
Bahn, Tanya	Intramural #6 (1/6 Split)	173.16
Barnes, Mary	Intramural #6 (1/6 Split)	173.16
Resta, Rae Ann	Intramural #6 (1/6 Split)	173.16
Abel, Courtney	Intramural #7 (1/4 Split)	259.75
Hanna, Renee	Intramural #7 (1/4 Split)	259.75
Calpino, Terri	Intramural #7 (1/4 Split)	259.75
Cooke, Breanne	Intramural #7 (1/4 Split)	259.75
Skogen, Robin	Intramural #8	1,039.00

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PERSONNEL CHANGES

PROFESSIONAL

I. GENERAL AND ATHLETIC SUPPLEMENTALS – 2017-2018 SCHOOL YEAR
(continued)

ATHLETICS

Charles Boehm

Other

Stanley, Curtis	Intramural #1	\$1,039.00
Beres, Michelle	Intramural #2 (1/2 Split)	519.50
Ritchie, Dustin	Intramural #2 (1/2 Split)	519.50
Haidinger, Eric	Intramural #3 (1/2 Split)	519.50
Stanley, Curt	Intramural #3 (1/2 Split)	519.50
Gamble, Emily	Intramural #4	1,039.00
Perkins, Kevin	Intramural #5 (1/2 Split)	519.50
Vitucci, Melissa	Intramural #5 (1/2 Split)	519.50
Gamble, Emily	Intramural #6 (1/2 Split)	519.50
Bertolette, Melissa	Intramural #6 (1/2 Split)	519.50
Hollenbaugh, Sandy	Intramural #7 (1/2 Split)	519.50
Sienko, Pete	Intramural #7 (1/2 Split)	519.50
Metzger, Kevin	Intramural #8 (1/2 Split)	519.50
Perkins, Kevin	Intramural #8 (1/2 Split)	519.50
Beres, Michelle	Intramural #9 (1/2 Split)	519.50
Stanley, Curt	Intramural #9 (1/2 Split)	519.50
Gamble, Emily	Intramural #10 (1/2 Split)	519.50
Lyzkowski, Corinne	Intramural #10 (1/2 Split)	519.50
Stanley, Curt	Intramural #31 (1/3 Split)	346.33
Capriotti, Mark	Intramural #32	1,039.00

Pennwood

Other

Golder, Audra	Intramural #12 (1/2 Split)	\$ 519.50
Thomas, Shirley	Intramural #12 (1/4 Split)	259.75
Hughes, Jessica	Intramural #12 (1/4 Split)	259.75
Miller, Megan	Intramural #13 (1/2 Split)	519.50
Ritchie, Mary Anne	Intramural #13 (1/2 Split)	519.50
Falcone, Kathy	Intramural #14 (3/4 Split)	779.25

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I. GENERAL AND ATHLETIC SUPPLEMENTALS – 2017-2018 SCHOOL YEAR
(continued)

ATHLETICS

Pennwood

Other

Thomas, Shirley	Intramural #14 (1/4 Split)	259.75
Golder, Audra	Intramural #15 (1/4 Split)	259.75
Hughes, Jessica	Intramural #15 (1/4 Split)	259.75
Engel, Raymond	Intramural #15 (1/2 Split)	519.50
South, Matthew	Intramural #16	1,039.00
Alexander, Angela	Intramural #17	1,039.00
Davis, Brian	Intramural #18 (1/2 Split)	519.50
Engel, Raymond	Intramural #11	1,039.00

William Penn

Other

Morrow, Kelli	Intramural #1	\$ 779.25
Incollingo, Anthony	Intramural #2	1,039.00
Smith, Alison	Intramural #3	1,039.00
Reilly, Felicia	Intramural #4	1,039.00
Durie, Lauren	Intramural #5	519.50
Incollingo, Anthony	Intramural #6	519.50
Kinard, Patricia	Intramural #7	519.50
Melnick, Denise	Intramural #8 (1/2 Split)	259.75
Sicilia, Jeannette	Intramural #8 (1/2 Split)	259.75
Szogi, Cheryl	Intramural #9	1,039.00
Kealy, Andrea	Intramural #10	519.50
Kelly, Carol	Intramural #11	1,039.00

MINUTES OF THE MARCH 15, 2018 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

J. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of the professional employee listed be accepted on the effective date indicated.

<u>NAME</u>	<u>REASON</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
MacDonald, Kathleen	Retirement	08/29/2012	06/19/2018

K. ELECTION OF TEACHERS 2017-2018

MOTION: Move that the following professional personnel be appointed as a teacher, and where indicated, full time substitute teacher for the 2017-2018 school year on the effective dates indicated and at the salary indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>		<u>SALARY</u>	<u>EFFECTIVE DATES</u>
Leidy, Ryan	Replacement	51,137 *	03/19/18-06/19/18 **

* Salary will be prorated – less than full year
** Revised

L. EXTENSION OF SUBSTITUTE APPOINTMENTS

MOTION: Move that the full-time substitute teacher listed be extended at her current salary.

<u>NAME</u>	<u>SALARY</u>
Popp, Jessica *	\$46,628

* Extended to June 4, 2018.

MINUTES OF THE MARCH 15, 2018 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

M. SABBATICAL LEAVE OF ABSENCE

MOTION: Move that the request for a Sabbatical Leave of Absence from the professional employee listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>EFFECTIVE DATE</u>
Falcone, Katharina	PW	08/2018-06/2019

N. CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the professional employees listed be approved for a Child Rearing Leave of Absence for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Alvino, Amy	AF	08/29/2012	04/05/18-05/22/18
Mohan, Julie	PHS W	08/26/2013	03/27/18-04/30/18
Romero, Alyssa	PHS E	01/31/2014	03/19/18-06/19/18
Rothrock, Hollie	OV	08/29/2011	03/05/18-04/10/18

O. MEDICAL LEAVE OF ABSENCE

MOTION: Move that the request for Medical Leave of Absence from the professional employees listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Alvino, Amy	AF	08/29/2012	03/22/18-04/04/18
Mohan, Julie	PHS W	08/26/2013	03/16/18-03/26/18

MINUTES OF THE MARCH 15, 2018 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

P. PENNSBURY COMMUNITY SCHOOL – WINTER/SPRING SESSION

MOTION: Move that the Board approve the hiring of the following individuals as instructors for the Pennsbury Community School during the Winter/Spring session at the salary indicated to be funded by the Community School.

Winter/Spring 2018 Session

Bauer, Dennis	Instructor - Recreation	\$ 250.00
Fritz, Barbara	Instructor - Arts and Crafts	560.00
Greiner, Blair	Instructor - Arts and Crafts	800.00
LaPolla, Sandra	Instructor - Recreation	210.00
Lawrence, JoAnn	Instructor - Recreation	800.00
Miller, June	Instructor - Fitness/Wellness	1,650.00
Mitchko, Nancy	Instructor - Arts and Crafts	560.00
Robidoux, Sandra	Instructor - Fitness/Wellness	1,600.00
Russell, Nancy	Instructor - Self/Home Improvement	300.00
Scheid, Christopher	Instructor - Recreation	900.00
Soriero, Patrick	Instructor - Recreation	800.00
Swann, Glenn	Instructor - Fitness/Wellness	800.00
Towne, Heather	Instructor - Arts and Crafts	325.00

Q. GENERAL AND ATHLETIC SUPPLEMENTALS – 2017-2018 SCHOOL YEAR

MOTION: Move that the following individuals be approved for supplemental contracts for the activities and amounts indicated.

ATHLETICS

Pennsbury High School

Spring

Artin, Drew Thomas	Boys Varsity Lacrosse Head Coach	\$4,441.00
Carcia, Mallory	Girls JV Lacrosse Head Coach	2,961.00
Cass, Timothy	Boys and Girls Track Head Coach	6,655.00
Demore, Wayne	Boys Varsity Track Asst. Coach	3,040.00
Errico, Rickey	Boys JV Volleyball Head Coach	2,961.00

MINUTES OF THE MARCH 15, 2018 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

Q. GENERAL AND ATHLETIC SUPPLEMENTALS – 2017-2018 SCHOOL YEAR
(continued)

ATHLETICS

Pennsbury High School

Spring

Fee, Justin	Volleyball Boys Head Coach	4,441.00
Hauser, Mark	Boys Varsity Track Asst. Coach	3,040.00
Kealy, Phillip	Girls Track Asst. Coach	3,040.00
Lichtenstein, Gregory	Boys Varsity Lacrosse Asst. Coach	3,186.00
Lindemann, Michael	Boys Varsity Volleyball Asst. Coach	3,186.00
MacPherson, Shannon	Girls Varsity Lacrosse Head Coach	4,441.00
Mangiaracina, Tara	Girls Varsity Track Asst. Coach	3,040.00
Marshall, Edward	JV Baseball Head Coach	2,921.00
McSherry, Francis	Softball Varsity Head Coach	4,947.00
Melnick, Denise	Girls Varsity Lacrosse Asst. Coach	3,186.00
Murphy, David	Softball Varsity Asst. Coach	3,040.00
Nicholson, Donna	Boys Track Asst. Coach	3,040.00
O'Neill, Robert	Girls Varsity Track Asst. Coach	3,040.00
Pesci, Joseph	Varsity Baseball Head Coach	4,947.00
Pettit, Thomas	Varsity Baseball Asst. Coach	3,040.00
Sims, Leroy	Boys Track Varsity Asst. Coach	3,040.00
Rhodunda, Jessica	JV Softball (Split)	1,460.50
White, Glenn	Boys Tennis Varsity Head Coach	4,441.00
Zampirri, Kathleen	JV Softball (Split)	1,460.50

PHS W

Spring

Boylan, Ryan	Freshman Softball Head Coach	\$2,413.00
Garrett, Brandon	Freshman Baseball Head Coach	2,413.00
Pettit, Amanda	Freshman Softball Asst. Coach	2,121.00
Price, Nicholas	Freshman Baseball Asst. Coach	2,121.00

MINUTES OF THE MARCH 15, 2018 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

Q. GENERAL AND ATHLETIC SUPPLEMENTALS – 2017-2018 SCHOOL YEAR
(continued)

ATHLETICS

Charles Boehm

Spring

Bertolette, John	Softball Asst. Coach	\$1,773.00
Mellon, Thomas	Track Asst. Coach	1,773.00
Ritchie, Dustin	Baseball Head Coach	2,121.00
Schmoltze, Raymond	Baseball Asst. Coach	1,773.00
Sienko, Peter	Softball Head Coach	2,121.00
Vitucci, Melissa	Track Head Coach	2,121.00

Pennwood

Spring

Arndt, Tracy	Softball Asst. Coach	\$1,773.00
Campbell, Bruce	Baseball Head Coach	2,121.00
Daidone, John	Track Asst. Coach	1,773.00
Davis, Brian	Track Head Coach	2,121.00
Herb, Marsha	Softball Head Coach	2,121.00

William Penn

Spring

Adams, Alexander	Track Assistant Coach	\$1,773.00
Cislak, Kenneth	Track Head Coach	2,121.00
DiCamillo, Joshua	Baseball Head Coach	2,121.00
Goldenbaum, Christian	Baseball Asst. Coach	1,773.00
Morgan, Brittany	Softball Head Coach	2,121.00
Temme, Maria	Softball Assistant Coach	1,773.00

MINUTES OF THE MARCH 15, 2018 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

Q. GENERAL AND ATHLETIC SUPPLEMENTALS – 2017-2018 SCHOOL YEAR
(continued)

ATHLETICS

Pennsbury High School

Intramurals

Hynoski, Michelle	Intramural #1	\$1,040.00 *
Birgel, Karen	Intramural #2 (1/2 Split)	520.00 *
MacMath, Kelly	Intramural #2 (1/2 Split)	520.00 *
Sanders, John	Intramural #3 (1/2 Split)	520.00 *
Macauley, Douglas	Intramural #3 (1/2 Split)	520.00 *
Smith, Casey	Intramural #4 (1/2 Split)	520.00 *
Arbakov, Dana	Intramural #4 (1/2 Split)	520.00 *
Sciolla, Frank	Intramural #5 (1/2 Split)	520.00 *
Pesci, Tammy	Intramural #5 (1/2 Split)	520.00 *
Anderson, Christian	Intramural #6 (1/4 Split)	260.00 *
Perfetto, Jessica *	Intramural #6 (1/4 Split)	260.00 *
Bahn, Tanya	Intramural #6 (1/6 Split)	173.33 *
Barnes, Mary	Intramural #6 (1/6 Split)	173.33 *
Resta, Rae Ann	Intramural #6 (1/6 Split)	173.33 *
Abel, Courtney	Intramural #7 (1/4 Split)	260.00 *
Hanna, Renee	Intramural #7 (1/4 Split)	260.00 *
Calpino, Terri	Intramural #7 (1/4 Split)	260.00 *
Cooke, Breanne	Intramural #7 (1/4 Split)	260.00 *
Skogen, Robin	Intramural #8	1,040.00 *

Charles Boehm

Other

Fr: Bertolette, Melissa	Intramural #6 (1/2 Split)	\$ 519.50
To: Bertolette, John	Intramural #6 (1/2 Split)	\$ 519.50

* Revised

MINUTES OF THE MARCH 15, 2018 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

A motion was made by Mr. Schwartz, seconded by Mrs. Toy-Dragoni and unanimously approved with no abstentions that the Board approve Items A through G on pages 7-1 through 7-3 and Items I through M on pages 7-5 through 7-6 of the Official Board Agenda.

A. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of employment for the following classified employees be accepted at the effective dates indicated.

<u>NAME</u>	<u>DATE HIRED</u>	<u>TERM. DATE</u>	<u>REASON</u>
Robbins, Chris Bus Garage Supervisor	10/06/2004	04/13/2018	Resignation
Terrault, Michele Temporary Secretary	01/02/2018	02/28/2018	Completion of Contract

B. LEAVE OF ABSENCE

MOTION: Move that the following classified employee be granted a Leave of Absence at the effective date indicated.

<u>NAME</u>	<u>LOC</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Spencer, Pamela	PW	09/02/1997	02/22/18-03/21/18

C. LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the classified employee listed be granted an extension of her previously approved Leave of Absence at the effective dates indicated.

<u>NAME</u>	<u>LOC</u>	<u>PREVIOUS LEAVE</u>	<u>EFFECTIVE DATES</u>
Szymanski, Jeanette	CO	02/02/18-02/28/18	03/01/18-03/19/2018

MINUTES OF THE MARCH 15, 2018 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

D. REINSTATEMENT FROM LEAVE OF ABSENCE

MOTION: Move that the following employees be reinstated from their Leave of Absence.

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Hurlock, Roland	02/16/2018	\$19.09/hr.
Lerie, Elizabeth	03/01/2018	21.92/hr.

E. CHANGE OF CONTRACT

MOTION: Move that the Board approve the change of contract for the following individual on the date and salary indicated.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>SALARY</u>
Habgood, Vincent	PT Cleaner	FT Custodian	03/01/2018	\$19.83/hr.

F. PERMANENT EMPLOYMENT

MOTION: Move that the following individual be appointed at the salary indicated.

<u>NAME</u>	<u>BEG. PROB.</u>	<u>END PROB.</u>	<u>SALARY</u>
Kelly, Jeffrey	11/28/2017	02/28/2018	\$16.80/hr.

G. SUBSTITUTE STAFF

MOTION: Move that the following individuals be added to the Classified Substitute Staff.

CLEANER
Coffey, Jerry

SECURITY
Schuster, Lawrence

VAN DRIVER
Copper, Edward

MINUTES OF THE MARCH 15, 2018 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

I. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of employment for the following classified employee be accepted at the effective date indicated.

<u>NAME</u>	<u>DATE HIRED</u>	<u>TERM. DATE</u>	<u>REASON</u>
Sweatlock, Susan Paraprofessional	05/16/2001	04/06/2018	Retirement

J. LEAVE OF ABSENCE

MOTION: Move that the following classified employee be granted a Leave of Absence at the effective date indicated.

<u>NAME</u>	<u>LOC</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Randall, Mary Paraprofessional	QH	11/20/2007	02/23/18-02/28/18

K. REINSTATEMENT FROM LEAVE OF ABSENCE

MOTION: Move that the following employees be reinstated from their Leave of Absence.

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Randall, Mary	03/01/2018	\$22.03/hr.
Spencer, Pamela	03/12/2018	23.03/hr.

L. PERMANENT EMPLOYMENT

MOTION: Move that the following individuals be appointed at the salary indicated.

<u>NAME</u>	<u>BEG. PROB.</u>	<u>END PROB.</u>	<u>SALARY</u>
Joyce, Daulton, PT Cleaner	11/28/2017	02/28/2018	\$15.45/hr.
Salender, Patricia, PT Cleaner	11/28/2017	02/28/2018	15.45/hr.

MINUTES OF THE MARCH 15, 2018 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

M. SUBSTITUTE STAFF

MOTION: Move that the following individual be added to the Classified Substitute Staff.

VAN DRIVER
Soltys, Dolores

OTHER BUSINESS

A. UPCOMING MEETINGS

- Board Facilities Committee
5:00 p.m., April 5, 2018 – Superintendent’s Conference Room
- Board Finance Committee
7:30 p.m., April 5, 2018 – Superintendent’s Conference Room
- Board Education Committee
5:00 p.m., April 12, 2018 – Superintendent’s Conference Room
- Board Partnerships and Marketing Committee
7:00 p.m., April 12, 2018 – Superintendent’s Conference Room
- Board Policy Committee
5:30 p.m., April 19, 2018 – Superintendent’s Conference Room
- Action Board Meeting
7:30 p.m., April 19, 2018 – Fallsington Elementary School Multi-Purpose Room

PUBLIC COMMENT

Mrs. Redner opened the floor to public comment at 9:02 p.m. No one came forward to speak and public comment was closed at 9:02 p.m.

MINUTES OF THE MARCH 15, 2018 ACTION MEETING

OTHER BUSINESS

BOARD DISCUSSION AND COMMENT

Mr. Waldorf commended Administration and the Staff regarding the excellent communication and teamwork during the storm causing a number of schools not to have power. Updates were provided throughout the night resulting in normal opening of the schools the following day.

Mrs. Redner announced that Pennsbury School District was recognized on the congressional floor by Representative Fitzpatrick for Pennsbury School District's efforts with the Mental Health and Opioid Task Force. Representative Fitzpatrick encouraged every school district to follow Pennsbury's lead.

Mrs. Wachspres congratulated Mrs. Redner for her work with the Mental Health and Opioid Task Force. She also extended credit to Pennsbury Administration for the organized handling of the recent student out-of-school walkout.

ADJOURNMENT

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions to adjourn the meeting at 9:05 p.m.

Respectfully submitted,

Daniel C. Rodgers
Board Secretary