

## MINUTES OF THE MAY 11, 2017 REGULAR MEETING

The May regular meeting of the Pennsbury Board of School Directors was held in the Fallsington School Multi-Purpose Room on Thursday, May 11, 2017. Mrs. Wachspress called the meeting to order at 8:12 p.m. The first order of business was the Pledge of Allegiance.

Board Members Present: Mrs. Hilty, Mr. Kannan, Mrs. Redner, Mr. Schwartz, Mrs. Smith, Mr. Waldorf and Mrs. Wachspress.

Board Member Absent: Mr. Palmer and Mr. Sanderson.

Administrators Present: Dr. Gretzula, Mr. Rodgers, Mr. Dorsey, Dr. Dunar, Mrs. Godzieba, Mrs. Langtry, Mr. Millward, Mrs. Morett, Mrs. Rarrick, Mrs. Spack and Mr. Taylor.

Others Present: Miss Camara and Miss Mix, Student Representatives and Mr. Amuso, Solicitor.

Mr. Amuso reported that the Board met in executive session prior to tonight's meeting to discuss special education and labor negotiation matters.

### LYFT – PENNSBURY CHARACTER AWARDS RECOGNITION

Pastor Vicky Allen, Executive Chair of LYFT, described the trait of "leadership" that will be awarded this evening. The award recognizes the recipient as one who demonstrates leadership qualities. Pastor Vicky further describes the awardee as one who takes initiative, motivates, listens and is supportive of others. The student willingly steps forward to accept and manage responsibility and does so with a positive attitude.

Mr. Taylor, Director of Pupil Services, announced the following recipients honored this evening for demonstrating the trait of "leadership": Cameren Cooper, a tenth grader, Pennsbury High School; Matthew Mucciacciaro, a seventh grader, Charles Boehm Middle School and Emily Wright, a fifth grader, Oxford Valley Elementary School.

Mrs. Wachspress congratulated and thanked all three recipients for setting an example for all of their classmates to aspire to.

Mrs. Wachspress departed from the printed agenda and preceded with Item A, Resolution – Student Representative, on pages 5-1 through 5-2, under New Business.

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Mrs. Smith read the following resolution:

A. RESOLUTION – STUDENT REPRESENTATIVE

RESOLUTION: WHEREAS, Mckenzie Mix, a senior at Pennsbury High School, has completed a two-year term as Student Representative to the Pennsbury School Board, and

WHEREAS, she diligently served the Pennsbury School District from September 2015 to May 2017, and

WHEREAS, she represented the interests of the students of Pennsbury High School, placing them above her own personal convenience; and

WHEREAS, she challenged herself throughout her career at Pennsbury High School by taking AP and Honors courses; and

WHEREAS, she was the recipient of an Arthur J. Lendo Fellowship award to attend the Hugh O'Brien Youth Leadership Seminar; and

WHEREAS, she participated in the American Legion Auxiliary Keystone Girls State program, a week-long, government simulation experience that offers life-long lessons in leadership grounded in civility, teamwork, advocacy, consensus building, and respect; and

WHEREAS, she served as head captain of public relations for the PHS Mini-THON, a fundraising effort that Mckenzie helped to initiate at Pennsbury in 2014, which raised over \$70,000 in three years; and

WHEREAS, she is an active member of the Pennsbury chapter of the National Honor Society; and

WHEREAS, she is a student coach for the Girls on the Run organization; and

WHEREAS, she received a Golden Team honorable mention from the *Bucks County Courier Times* for her participation on the PHS Varsity Golf team; and

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### A. RESOLUTION – STUDENT REPRESENTATIVE (continued)

WHEREAS, she has accepted an offer of admission to the undergraduate program at Villanova University in the fall; and

WHEREAS, her youthful energy and articulate manner continue to inspire others; and

WHEREAS, members of the Pennsbury Board of School Directors and all the Pennsbury community they serve wish to acknowledge her contributions and commend her devoted service; now therefore be it

RESOLVED, that the Pennsbury Board of School Directors hereby commends and thanks Mckenzie Mix.

Mrs. Wachspress congratulated the Mix Family on Mckenzie's accomplishments.

### BOARD POLICIES – FIRST READ

- Board Policy 246.1R2 – *Student Wellness*
- Board Policy 209.1 – *Food Allergy Management*
- Board Policy 808.1 – *Food Services*

Mrs. Wachspress announced that all three of these polices are mandated by the State Government and copies were available at this meeting and on the District's website. The Second Read of these policies are planned for the Agenda Meeting on June 1, 2017. Questions and comments from the public are welcome and may be submitted to Mrs. Langtry or Dr. Gretzula.

### STUDENT REPRESENTATIVES' REPORTS

Miss Mix reported that the year is finally coming to an end and the excitement can be felt all across Pennsbury High School. Spring Sports are winding down for the year with some impressive records. Track had their last meet of the season yesterday afternoon against Bensalem. Girls' Lacrosse beat Neshaminy on Senior Night 10 to 9 for an exciting win against our rivals. The 2017 Boys' Volleyball SLO title was won by the Falcons last week against Council Rock South. Yesterday they celebrated the seniors on the team and beat William Tennant at home for a great end to the season. Boys' Lacrosse have their last game tonight against Truman. Softball unfortunately lost yesterday to Council Rock South making their record still an impressive 11 to 4. They play North tomorrow at home. Baseball is on an impressive winning streak with their last two wins against Neshaminy and Council Rock South.

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### STUDENT REPRESENTATIVES' REPORTS (continued)

The Prom is only one week away and everyone is working tirelessly to turn PHS East into the landmarks of Philadelphia. The last band and orchestra concert of the 2016-2017 school year was on Monday and was very successful. The 2017 yearbook is currently on sale and promises to be unique of any other years. The seniors were decked out in college gear on May 1<sup>st</sup> for the Official College Decision Day. It was a great way to show the multitude of schools that Pennsbury students will be attending next year. AP exam weeks are finally ending and the students are all excited that all of their hard work paid off. Faculty and students are also working hard to make this year's Lip Dub on June 2<sup>nd</sup> a success. The students are preparing to sing and dance across both East and West to the song *Can't Stop the Feeling* by Justin Timberlake. It is a great way to promote peace and unity as a school.

Miss Camara reported that the Multi-Cultural Youth Leaders had their third Annual Talent Show and just yesterday came together with University of Pennsylvania Professor, Dr. Stevenson, to discuss ways to stand up for themselves and portray their true feelings in the face of ignorance. MCYL participants are honored to have learned so much from Dr. Stevenson. The Pennsbury High School Choir recently performed at Princeton University Chapel for their 9<sup>th</sup> Annual Big Sing Concert. The Annual Pop Concert is planned for June 6<sup>th</sup>. The Pennsbury Choir is planning its international tour in February 2018 to Germany and the Czech Republic. The Pennsbury High School Water Club created to raise money in efforts to build a well in a third world country without the luxury of clean water will be holding a two mile walk in Core Creek Park this Saturday. Pennsbury High School will be filming its Lip Dub on June 2<sup>nd</sup>. Miss Camara ended her report thanking and wishing Miss Mix the best as she prepares to graduate from Pennsbury and attend Villanova University.

### SUPERINTENDENT'S REPORT

Dr. Gretzula reported on the following:

Across the District  
In the Schools  
Commendable Accomplishments

His report has been posted on the Pennsbury Website under "This Month in Pennsbury."

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### BUCKS COUNTY TECHNICAL HIGH SCHOOL JOINT BOARD COMMITTEE REPORT

Mr. Schwartz reported that at last month's meeting the Joint Board at the Tech School recognized eight students at the Tech School who received the status of Eagle Scout including one student from Pennsbury. Also last month, the Skills USA State Competition was held in Lancaster County with seventeen tech school students receiving gold medals, nine receiving silver and sixteen awarded bronze. The seventeen gold medalists will move on to the nationals, June 19th to the 23rd in Louisville, KY. The draft proposal of the Capital Improvement Plan will be presented to the Joint Tech Board at their next meeting at the end of May.

### BUCKS COUNTY SCHOOLS INTERMEDIATE UNIT BOARD REPORT

Mrs. Smith reported that the committee has not met since the last Board Meeting.

### BOARD BUDGET COMMITTEE REPORT

Mr. Kannan reported that the committee has not met since the last Board Meeting. The next Board Budget Meeting is rescheduled to Wednesday, May 24, 2017 at 7:00 p.m. in the Superintendent's Conference Room.

### BOARD FACILITIES COMMITTEE REPORT

Mr. Schwartz reported that the Facilities Committee met last Thursday. At this meeting the Quarry Hill's PTO presented a project funded by PTO fundraisers to create an outdoor Learning N.E.S.T. in the school's inner courtyard. The Pennwood Middle School Project Budget was reviewed. Mr. Schwartz reviewed and explained ten Change Orders on this evening's agenda for approval under Old Business.

### BOARD EDUCATION COMMITTEE REPORT

Mrs. Wachspress reported that the Committee met on April 27<sup>th</sup>. Mrs. Smith, Board Member, requested that Administration take a look at whether or not a 9<sup>th</sup> grade Academy at Pennsbury High School East could be created. The Administration including Dr. Dunar and principals from both high school campuses reviewed this proposal and deemed that the current structure of PHS East was unfavorable for that sort of setup without extensive renovations to both high schools. The reason for this proposal was that discussion has taken place regarding renovating the high school campus with the last feasibility study being done back in 2010. In 2017, the committee is taking a closer look at this so the learning needs and movement of students can be supported. Plans are underway to visit area high schools to look at their building setups. The next Education Committee will meet on May 18<sup>th</sup> at 4:30 p.m. in the Superintendent's Conference Room.

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### BOARD POLICY COMMITTEE REPORT

Mrs. Wachspress reported that the Policy Committee met on April 12<sup>th</sup>. The following policies are to be voted upon at tonight's meeting:

Board Policy 249.1R2 – *Bullying/Cyberbullying*

Board Policy 201.1R1 – *Admission to Kindergarten and 1<sup>st</sup> Grade*

Board Policy 006.1R2 – *Board Meetings*

### WELLNESS COMMITTEE REPORT

Mrs. Wachspress reported that the Wellness Committee did not meet since last month.

### PARTNERSHIPS AND MARKETING COMMITTEE REPORT

Mr. Waldorf reported that the committee postponed the next meeting to May 17<sup>th</sup> in the Fallsington Elementary School Cafeteria at 7:00 p.m. open to the public.

### PSBA SPRING LEGAL ROUNDUP UPDATE – MR. SCHWARTZ

Mr. Schwartz shared information with the Board after his attendance at the PSBA Spring Legal Roundup. Topics discussed included Improving School Attendance and Student Discipline. It was recommended that the Code of Conduct always be updated yearly and that it should contain all of the disciplinary action, as anything put into Board Policy and not in the Code of Conduct is not enforceable. Other issues discussed were School Stability for Homeless and Foster Care, Students' First Amendment Rights, Immunization Compliance, Diabetes Management, as well as, Child Nutrition and Wellness. Other topics included Equity and IDA, Fund Balance, Right To Know, Website Accessibility for hearing and vision impairments, Immigration in Schools and Rights of Transgender Students.

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Mr. Rodgers updated the Board and the public regarding four of the ten Change Orders in the Board Agenda, Under Old Business:

- Item F, page 4-4, the dollar amount is changed in the motion from \$28,264.00 to \$22,875.00 and the revised contract amount changes from \$6,731,264.00 to \$6,725,875.
- Item G, page 4-5, the dollar amount is changed in the motion from \$75,000 to \$60,000 and the revised contract amount changes from \$4,160,308.89 to \$4,145,308.89.
- Item H, page 4-5, the dollar amount in the motion remains \$60,000.00 and the revised contract amount changes from \$4,220,308.89 to \$4,205,308.89.
- Item I, page 4-6, the dollar amount is changed in the motion from \$38,093.00 to \$26,314.00 and the revised contract amount changes from \$4,258,401.89 to \$4,231,622.89.

Under Personnel Changes, Professional – Items H through Q, pages 6-5 through 6-9 were added.

Under Personnel Changes, Classified – Items I and J, page 7-4 were added.

PUBLIC COMMENT

Mrs. Wachspress opened the floor to public comment at 9:05 p.m. The following people came forward and public comment was closed at 9:37 p.m.

Ngakiya Camara, Falls Township	PHS Drama
Doug Marshall, Lower Makefield Township	Budget
Danielle and Brian Joniak, Lower Makefield Township	Food Allergies
Robert Abrams, Lower Makefield Township	Curriculum, Budget
Frank Carr, Falls Township	Budget

Mr. Taylor addressed public comment regarding food allergies. He discussed this board policy, the role of nursing personnel and the nurse coordinator, as well as, the availability and use of EpiPens.

Dr. Gretzula responded to public comment regarding cyber charter costs.

Mr. Dorsey explained the procedure of purchasing chromebooks through CoStars. Mr. Amuso added that there was no requirement for public bidding when purchasing through the CoStars Consortium Program to achieve best pricing.

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Mr. Rodgers addressed public comment regarding inaccurate information that there was \$1.2 or \$1.4 million dollars in our original budget related to the 1 to 1 Chromebook initiative. He reviewed the new initiatives in this proposed budget versus the current school year and discussed PSER increases and the increased costs for the Bucks County Technical School. Mr. Rodgers shared that Pennsbury's Bond Rating is the 2<sup>nd</sup> highest that it could possibly be and is Aa2.

### AGENDA MEETING MINUTES

A motion was made by Mrs. Redner, seconded by Mr. Waldorf and unanimously approved with no abstentions that the minutes of the agenda meeting of April 6, 2017 be approved as duplicated.

### REGULAR MEETING MINUTES

A motion was made by Mrs. Redner, seconded by Mr. Waldorf and unanimously approved with no abstentions that the minutes of the regular meeting of April 20, 2017 be approved as duplicated.

### FINANCIAL STATEMENTS

A motion was made by Mrs. Redner, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Pennsbury School District Financial Statements for the General, Special Programs and Student Activities Funds and the School Lunch Operating Summary for the month of March 2017 and the budget transfers listed be approved subject to audit. (Appendix A)

### BILLS PENDING – ALL FUNDS

A motion was made by Mrs. Redner, seconded by Mrs. Hilty and unanimously approved with no abstentions that the Pennsbury School District bills for "All Funds" in the amount of \$14,280,390.56 be approved for payment. (Appendix B)



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OLD BUSINESS

A motion was made by Mrs. Redner, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through M on pages 4-1 through 4-8 of the Official Board Agenda.

A. CONTRACT AWARD – FIRST AID/NURSING SUPPLIES

MOTION: Move that the vendors listed are awarded contracts for first aid/nursing supplies in the total amount of \$13,221.09.

<u>VENDOR</u>	<u>AMOUNT</u>
Cintas	\$ 144.90
School Health Corporation	240.90
School Nurse Supply	283.20
Henry Schein Medical	434.47
School Kids Healthcare	781.81
Medco Supply Inc.	800.08
Moore Medical Corp.	5,018.43
Everything Medical	<u>5,517.30</u>
Total bid award	\$ 13,221.09

B. CONTRACT AWARD – BUS PARTS AND SUPPLIES

MOTION: Move that the vendors listed be awarded contracts for school bus parts and bus garage supplies in the total amount of \$80,563.05.

<u>VENDOR</u>	<u>AMOUNT</u>
Batteries + Bulbs	\$ 7,000.00
Bucks County International	4,868.24
Bus Parts Warehouse	1,154.00
Del-Val International	13,024.22
D & W Diesel	204.03
Fleet Pride	10,692.76
Fred Bean	526.20
Heavy Duty Bus Parts	1,964.74
Hough Petroleum	3,500.00
Kimball Midwest	904.00

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OLD BUSINESS

B. CONTRACT AWARD – BUS PARTS AND SUPPLIES (continued)

Napa Motor Parts & Ignition	5,488.70
Penn Power Group	2,775.00
PWD Lubricants	9,500.00
Sosmetal	485.20
Vehicle Maintenance Programs	1,988.64
Wolflington Body Company	14,939.32
Y-Pers, Inc.	<u>1,548.00</u>
 Total bid award	 \$80,563.05

C. CHANGE ORDER

Pennwood Middle School

MOTION: Move that Change Order #9 for a cost increase of \$47,413.95 be accepted and that the contract amount with Boro Construction be revised to \$21,287,170.92.

D. CHANGE ORDER

Pennwood Middle School

MOTION: Move that Change Order #10 for a cost increase of \$40,000.00 (TBD-NTE) be accepted and that the contract amount with Boro Construction be revised to \$21,327,170.92.

E. CHANGE ORDER

Pennwood Middle School

MOTION: Move that Change Order #11 for a cost increase of \$20,000.00 (TBD-NTE) be accepted and that the contract amount with Boro Construction be revised to \$21,347,170.92.

MINUTES OF THE MAY 11, 2017 REGULAR MEETING

OLD BUSINESS

F. CHANGE ORDER

Pennwood Middle School

MOTION: Move that Change Order #1 for a cost increase of \$22,875.00 (TBD-NTE) be accepted and that the contract amount with Guy M. Cooper, Inc., be revised to \$6,725,875.00.

G. CHANGE ORDER

Pennwood Middle School

MOTION: Move that Change Order #4 for a cost increase of \$60,000.00 (TBD-NTE) be accepted and that the contract amount with Cyprium Solutions, Inc., be revised to \$4,145,308.89.

H. CHANGE ORDER

Pennwood Middle School

MOTION: Move that Change Order #5 for a cost increase of \$60,000.00 (TBD-NTE) be accepted and that the contract amount with Cyprium Solutions, Inc., be revised to \$4,205,308.89.

I. CHANGE ORDER

Pennwood Middle School

MOTION: Move that Change Order #6 for a cost increase of \$26,314.00 (TBD-NTE) be accepted and that the contract amount with Cyprium Solutions, Inc., be revised to \$4,231,622.89.

MINUTES OF THE MAY 11, 2017 REGULAR MEETING

OLD BUSINESS

J. CHANGE ORDER

Pennwood Middle School

MOTION: Move that Change Order #3 for a cost increase of \$75,000.00 (TBD-NTE) be accepted and that the contract amount with Plymouth Environmental be revised to \$1,164,004.00.

K. CHANGE ORDER

Pennwood Middle School

MOTION: Move that Change Order #4 for a cost increase of \$50,000.00 (TBD-NTE) be accepted and that the contract amount with Plymouth Environmental be revised to \$1,214,004.00.

L. CHANGE ORDER

Pennwood Middle School

MOTION: Move that Change Order #1 for a cost increase of \$38,552.00 (TBD-NTE) be accepted and that the contract amount with Jay R. Reynolds, Inc., be revised to \$1,904,152.00.

M. TAX REFUNDS

MOTION: Move that the Board approve the listed tax refunds, which total \$11,649.68.

<u>TAXPAYER</u>	<u>PARCEL #</u>	<u>AMOUNT</u>
Diane & Steven Bullard	#20-043-135	\$ 482.31
Lawrence & Marilyn Elsesser	#13-047-030-4029	70.15
Radha Krishna, Reddy Veludurthi & Anila Beemareddy	#20-034-129-008	321.01
Toll Brothers	#20-003-036-001	<u>10,776.21</u>
 TOTAL		 <u>\$ 11,649.68</u>

Refunds are charged as a current year expense, or as a reduction to current year revenue.

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NEW BUSINESS

Mrs. Smith read Item A, Resolution – Student Representative, on pages 5-1 through 5-2, under New Business earlier at tonight’s meeting.

A motion was made by Mrs. Redner, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through O, on pages 5-1 through 5-9, and Items Q, R and S on page 5-10 through 5-11, of the Official Board Agenda.

**B. SETTLEMENT AND RELEASE AGREEMENT**

MOTION: Move that the Board approve the proposed Settlement and Release Agreement between the District and S.M. and M.M., individually and on behalf of their child, W.M. to attend The Comprehensive Learning Center for the 2016-17, 2017-18 and 2018-19 school terms. The District shall fund the pro-rated tuition amount to be no more than \$39,500 for the 2016-17 term and up to \$70,000 for each 2017-18 and 2018-19 terms. The District will also provide transportation for the student.

**C. SPANISH EXCHANGE PROGRAM**

MOTION: Move that the Board waive the policy provision requiring three bids for international travel because of the unique arrangements of our participation in our exchange program with IES Garcia Morato in Madrid, Spain and approve the participation of approximately 20 students and faculty member chaperones in the Pennsbury High School World Language Department’s Spanish student exchange program from November 3 – 12, 2017 as documented in the itinerary provided to the Board, subject to the requirements of Board Policy 121.2, Student Trips to Foreign Lands. The only cost to the District will be approximately \$520 to pay for substitutes for two chaperones/two days.

MINUTES OF THE MAY 11, 2017 REGULAR MEETING

NEW BUSINESS

D. INTERNSHIP AGREEMENT

Philadelphia College of Osteopathic Medicine

MOTION: Move that the Board approve the Internship Agreement for the 2017-2018 school year between the District and Philadelphia College of Osteopathic Medicine to provide intern, Mallory Carcia, the opportunity to carry out major professional functions under appropriate supervision. The District will provide a minimum of 1,200 supervised hours, approximately 35 hours per week, for a fee of \$7,000 for the 2017-2018 school year.

E. LEGAL SERVICES CONSULTATION AGREEMENT

MOTION: Move that the Board approve the Legal Services Consultation Agreement for Sweet, Stevens, Katz & Williams LLP as counsel relating to special education matters for the Pennsbury School District for the 2017-2018 school year. This agreement covers a retainer in the amount of \$15,000 annually, payable in a single lump sum or equal monthly installments, as the District shall designate in writing.

F. CONTRACT RENEWAL

Food Services Management

MOTION: Move that the Board approve the contract renewal with The Nutrition Group for operation of the food service program for the 2017-2018 school year in consideration of a return of \$51,774 and authorizes the Business Administrator to submit the required contract documents to the Pennsylvania Department of Education.

G. SCHOOL MEAL AND A LA CARTE PRICES

MOTION: Move that the Board approve the food service budget and prices for the 2017-2018 school year, and that the price list be attached to the minutes of this meeting. (Appendix C)

MINUTES OF THE MAY 11, 2017 REGULAR MEETING

NEW BUSINESS

H. BOARD TREASURER APPOINTMENT

MOTION: Move that Joanne J. Godzieba be appointed as Treasurer of the Pennsbury School District for the 2017-2018 fiscal year (per Section 436 of the School Code) and receive \$1,000 in compensation.

I. PTO PARTNERSHIP PROPOSAL

Quarry Hill Elementary School

MOTION: Move that the Quarry Hill Elementary School PTO partnership project Phase 1 to create and install a Learning N.E.S.T. in the school's inner courtyard be accepted and there will be no cost to the District.

J. PENNSBURY PARTNERS RECOGNITION

MOTION: Move that the Board recognize with appreciation the donations listed made through the Pennsbury Partners Program.

PPP Sponsorships/Donations

ShopRite of Yardley	\$ 1,500.00
Wells Fargo Community Grant	1,500.00
Waste Management	400.00
McCaffrey's Food Markets	400.00
Jewish War Veterans – Post 697	200.00
Fraytak Veisz Hopkins & Duthie PC	200.00
Ethan Shiller/Northeast Financial Group	200.00
Trash Daddy, LLC	200.00
Artists of Yardley	200.00
Keystone Industrial Port Complex	200.00
John B. Lewis, LMT Board of Supervisors	200.00
Skyzone Levittown	200.00
STARR Bus Charter & Tours	150.00

PPP In-Kind Donations

Bry Mar Trophy	\$ 500.00
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MINUTES OF THE MAY 11, 2017 REGULAR MEETING

NEW BUSINESS

J. PENNSBURY PARTNERS RECOGNITION (continued)

Career Fair Sponsorships/Donations

Pennsbury Partners	\$ 500.00
ShopRite	200.00
Fraytak Veisz Hopkins Duthie, P.C.	300.00
Levittown Beauty Academy	200.00
C. Chia Calabria – McCormick Taylor	100.00
Dr. Mike Frezza – Chiropractic and Injury	100.00
Pennsbury PTO	200.00
The Learning Experience	50.00
Performance Spine	250.00
Hussian College	10.00
Dana Koch – Mobile Paws	50.00
DOW Chemical – Sheree Napoli	25.00
Fox Pool Management	50.00

Career Fair In-Kind Donations

The Nutrition Group	\$ 1,200.00
Nassau Broadcasting, 94.5 WPST	600.00

K. FACILITY USAGE POLICY WAIVER REQUEST

MOTION: Move that General Rule #12 of Policy #707.1R4 be waived and a Facility Usage Permit be issued to Pennsbury Scholarship Foundation for Sunday, June 4, 2017.

L. PROPOSAL ACCEPTANCE – APPRAISAL SERVICES

MOTION: Move that the Board accept the proposal of Coyle, Lynch and Company to provide appraisal services for the District at a total fee of \$750.

M. TECHNOLOGY INITIATIVE

MOTION: Move that the Board approve a three-year lease of new computer equipment from CDW Government, Inc. and authorize the Board President and Business Administrator to execute the required financing documents to fund the purchase.



MINUTES OF THE MAY 11, 2017 REGULAR MEETING

NEW BUSINESS

N. CHANGE ORDER PROCEDURE

2017-2018 Facilities Repair Projects

MOTION Move that the Superintendent and the Business Administrator be authorized to approve summer change orders of less than \$10,000 for the 2017-2018 facilities repair and renovations projects in accordance with the procedure listed below.

Identification of need and request for proposal are provided to a specific contractor.

The contractor submits a proposal to the project engineer or architect.

The project engineer or architect reviews quantity and prices and sends the proposal with a recommendation to the Director of Facilities.

The Director of Facilities reviews the change order with the project engineer or architect.

The Director of Facilities presents the change order to the Business Administrator or Superintendent.

The Superintendent or Business Administrator may approve the change order.

Any change order approved in this manner shall be brought to the Board for ratification.

O. CHANGE OFDER PROCEDURE

2017-2018 Pennwood Middle School Renovation Project

MOTION: Move that the Superintendent and the Business Administrator be authorized to approve summer change orders of less than \$25,000 for the 2017-2018 Pennwood Middle School renovation project in accordance with the procedure listed below.

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NEW BUSINESS

O. CHANGE OF ORDER PROCEDURE (continued)

2017-2018 Pennwood Middle School Renovation Project

Identification of need and request for proposal are provided to a specific contractor.

The contractor submits a proposal to the project engineer or architect.

The project engineer or architect reviews quantity and prices and sends the proposal with a recommendation to the Director of Facilities.

The Director of Facilities reviews the change order with the project engineer or architect.

The Director of Facilities presents the change order to the Business Administrator or Superintendent.

The Superintendent or Business Administrator may approve the change order.

Any change order approved in this manner shall be brought to the Board for ratification.

Q. BOARD POLICY

Board Policy 201.1R1 – Admission to Kindergarten and 1<sup>st</sup> Grade

MOTION: Move that the Board cancel Board Policy 201.1 titled *Admission to Kindergarten and 1<sup>st</sup> Grade* and approve Board Policy 201.1R1 by the same title, effective May 11, 2017.

R. BOARD POLICY

Board Policy 006.1R2 – Board Meetings

MOTION: Move that the Board cancel Board Policy 006.1R1 titled *Board Meetings* and approve Board Policy 006.1R2 by the same title, effective July 1, 2017.

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NEW BUSINESS

S. OVERNIGHT EDUCATIONAL AND OTHER LEAVES

MOTION: Move that the overnight educational and other leaves be authorized for the individuals listed, and if a substitute becomes necessary the Superintendent would be authorized to designate one.

WITHIN STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>EST. COST</u>
Peirce, Nicole Teacher/ER	PEA House of Delegates	Pittsburgh, PA	5/12-13	\$ - 0 -
Walter, Lucylle Teacher/PHS E	PEA House of Delegates	Pittsburgh, PA	5/12-13	- 0 -
Carfagno, Peter Supv.Special Ed	Nonviolent Crisis Intervention Training	Allentown, PA	5/30-6/2	3,524.33**
Worthington, Sarah Transition Coordinator	2017 PA Community on Transition Conf.	State College, PA	8/9-11	360.00

OUT OF STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>EST. COST</u>
McManus, Gary Teacher/PHS W	Math & Science Symposium	San Antonio, TX	6/11-14	\$ - 0 - ***
Swanson, Jamie Teacher/PHS W	Math & Science Symposium	San Antonio, TX	6/11-14	- 0 - ***
Swope, Megan SS Chair/PHS W	2017 AP Annual Conf.	Washington, DC	7/27-29	400.00
Carroll, Meridith Teacher/PHS W	French Exchange Program	France	3/23-4/1/18	- 0 - *
Snyder, Matt Teacher/PHS W	French Exchange Program	France	3/23-4/1/18	- 0 - *
Cherepko, Mark Teacher/PHS W	Humanities Trip to Europe	Germany & Czech Republic	7/9-17/18	- 0 - *

\* Trip approved at the April 20, 2017 Board meeting.

\*\* Required training needed to be recertified as an instructor.

\*\*\* Costs for this symposium are covered by McGraw Hill.

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NEW BUSINESS

Mrs. Smith recommended revising the language of Board Policy 249.1R2 Bullying/Cyberbullying, Item P under New Business on page 5-10. Discussion ensued.

A motion was made by Mrs. Smith to amend the language of Board Policy 249.1R2 Bullying/Cyberbullying. The motion failed due to lack of a second so no vote could be taken.

A motion was made by Mrs. Redner, seconded by Mr. Schwartz and unanimously approved with no abstentions that the Board approve Item P, on page 5-10, of the Official Board Agenda.

P. BOARD POLICY

Board Policy 249.1R2 Bullying/Cyberbullying

MOTION: Move that the Board cancel Board Policy 249.1R1 titled *Bullying/Cyberbullying* and approve Board Policy 249.1R2 by the same title, effective May 11, 2017.

PERSONNEL CHANGES

PROFESSIONAL

A motion was made by Mrs. Redner, seconded by Mr. Schwartz and unanimously approved with no abstentions that the Board approve Items A through O, on pages 6-1 through 6-8, of the Official Board Agenda.

A. RESIGNATIONS

MOTION: Move that the resignation of the following professional employees be accepted on the effective dates indicated.

<u>NAME</u>	<u>REASON</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Barron, Holly	Resignation	08/28/2006	06/16/2017
Mahler, Susan	Retirement	09/04/1974	06/16/2017
Micir, Ann	Retirement	09/06/1983	06/16/2017
Myers, Keith	Retirement	09/06/1988	06/16/2017

MINUTES OF THE MAY 11, 2017 REGULAR MEETING

PERSONNEL CHANGES

PROFESSIONAL

B. ELECTION OF TEACHERS – 2016-2017

MOTION: Move that the following professional personnel be appointed as long term per diem substitutes on the effective dates indicated and at the salary indicated.

<u>NAME</u>		<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Mitchell, Julie	Long Term PD	\$100.00/Day	04/24/17-06/16/17
O'Boyle, Taylor	Long Term PD	100.00/Day	05/01/17-06/16/17
Riley, Erin	Long Term PD	100.00/Day	04/24/17-06/16/17
Ropars, Jamie	Long Term PD	100.00/Day	05/01/17-06/16/17
Tvarok, Krista	Long Term PD	100.00/Day	05/08/17-06/16/17
Zimmerman, Kelly	Long Term PD	100.00/Day	05/17/17-06/16/17

C. GENERAL AND ATHLETIC SUPPLEMENTS – 2016-2017 SCHOOL YEAR

MOTION: Move that the following individual be approved for supplemental contract for the activity and amount indicated.

ATHLETICS

OTHER

Pennwood Middle School

Intramurals

Engel, Raymond                      Intramural #17 (1/2 split)      \$ 519.50

D. FAMILY MEDICAL LEAVE OF ABSENCE

MOTION: Move that the following professional employee be approved for a Family Medical Leave of Absence for the effective date indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Callahan, Diana	MK	08/28/2011	05/01/2017

MINUTES OF THE MAY 11, 2017 REGULAR MEETING

PERSONNEL CHANGES

PROFESSIONAL

E. REINSTATEMENT FROM FAMILY MEDICAL LEAVE OF ABSENCE

MOTION: Move that the following employee be reinstated from her Family Medical Leave of Absence on the effective date indicated.

<u>NAME</u>	<u>EFFECTIVE DATE</u>
Callahan, Diana	05/31/2017

F. MEDICAL LEAVE OF ABSENCE

MOTION: Move that the professional employees listed be granted a Medical Leave of Absence on the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Baker, Alison	PHS W	08/28/2006	05/16/2017
Monachello, Kimberly	WP	01/31/2014	05/05/2017
Oskiera, Megan *	QH	09/24/2015	05/02/2017

\* Revised

G. REINSTATEMENT FROM MEDICAL LEAVE OF ABSENCE

MOTION: Move that the following employees be reinstated from their Medical Leave of Absence on the effective dates indicated.

<u>NAME</u>	<u>EFFECTIVE DATE</u>
Churchwell, Allyssa	05/25/2017
Monachello, Kimberly	06/16/2017
Oskiera, Megan	05/15/2017

MINUTES OF THE MAY 11, 2017 REGULAR MEETING

PERSONNEL CHANGES

PROFESSIONAL

H. RESIGNATIONS

MOTION: Move that the resignation of the following professional employees be accepted on the effective dates indicated.

<u>NAME</u>	<u>REASON</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Jasper, Todd	Retirement	06/01/1993	06/16/2017
Martenis, Randa	Retirement	08/27/1998	06/16/2017

I. ELECTION OF TEACHERS – 2016-2017

MOTION: Move that the following professional personnel be appointed as long term per diem substitutes on the effective dates indicated and at the salaries indicated.

<u>NAME</u>		<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Mulgrew, Meeghan	Long Term PD	\$100.00/Day	05/15/17-06/16/17
Zimmerman, Kelly	Long Term PD	\$100.00/Day	05/08/17-06/16/17 *

\* Revised

J. SABBATICAL LEAVE OF ABSENCE

MOTION: Move that the request for Sabbatical Leave of Absence from the professional employee listed be approved for the effective date indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
MacAinsh, Scott	PHS W	Education	01/2018-06/2018

K. CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following professional employee be approved for a Child Rearing Leave of Absence for the effective date indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Felicetti, Lisa	MK	08/28/2006	05/11/2017-06/16/2017

MINUTES OF THE MAY 11, 2017 REGULAR MEETING

PERSONNEL CHANGES

PROFESSIONAL

L. CHILD REARING LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following professional employee be approved for a discretionary extension of her previously approved Child Rearing Leave of Absence. This approval is conditioned upon the Administration having discretion to assign the employee to any position, at any building, within the District for which the employee is qualified at the end of the discretionary leave.

<u>NAME</u>	<u>SCHOOL</u>	<u>PREVIOUS LEAVE</u>	<u>EXTENSION</u>
Lala, Danyelle	PHS E	02/22/17-06/16/17	08/28/17- 01/25/18

M. MEDICAL LEAVE OF ABSENCE

MOTION: Move that the professional employee listed be granted a Medical Leave of Absence on the effective date indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Baker, Alison	PHS W	08/28/2006	05/16/2017

N. REINSTATEMENT FROM MEDICAL LEAVE OF ABSENCE

MOTION: Move that the following employee be reinstated from her Medical Leave of Absence on the effective date indicated.

<u>NAME</u>	<u>EFFECTIVE DATE</u>
Weeden, Breanne	06/16/2017

O. APPOINTMENT OF TUTORS

MOTION: Move that the following employees be appointed as tutors for the 2016-2017 school year at the rate of \$25.00 per hour.

TUTORS  
D'Andrea, Lori  
Meltzer, Aaron



MINUTES OF THE MAY 11, 2017 REGULAR MEETING

PERSONNEL CHANGES

PROFESSIONAL

A motion was made by Mrs. Redner, seconded by Mrs. Hilty and unanimously approved with no abstentions that the Board approve Item P on page 6-9 of the Official Board Agenda.

P. APPOINTMENT – ASSISTANT SECONDARY PRINCIPAL

MOTION: Move that David Schwind be appointed Assistant Secondary Principal at Charles Boehm Middle School effective July 1, 2017 at an annual salary of \$107,697 for the 2017-2018 school year. Salary calculation may be adjusted pending renewal of the PASA compensation plan that expires June 30, 2017.

A motion was made by Mrs. Redner, seconded by Mr. Schwartz and unanimously approved with no abstentions that the Board approve Item Q on page 6-9 of the Official Board Agenda.

Q. APPOINTMENT – SUPERVISOR OF EDUCATIONAL TECHNOLOGY

MOTION: Move that Brad McCormick be appointed Supervisor of Educational Technology effective July 1, 2017 at an annual salary of \$102,299 for the 2017-2018 school year. Salary calculation may be adjusted pending renewal of the PASA compensation plan that expires June 30, 2017.

PERSONNEL CHANGES

CLASSIFIED

A motion was made by Mrs. Redner, seconded by Mrs. Hilty and unanimously approved with no abstentions that the Board approve Items A through G on pages 7-1 through 7-3 and Items I and J on page 7-4 of the Official Board Agenda.

A. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of employment for the following classified employee be accepted at the effective date indicated.

<u>NAME</u>	<u>DATE HIRED</u>	<u>TERM. DATE</u>	<u>REASON</u>
Zaremba, David, Custodian, FT	09/02/2003	08/31/2017	Retirement

MINUTES OF THE MAY 11, 2017 REGULAR MEETING

PERSONNEL CHANGES

CLASSIFIED

B. LEAVE OF ABSENCE

MOTION: Move that the following classified employee be granted a Leave of Absence at the effective dates indicated.

<u>NAME</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Arriaga, Hugo Custodian, FT	Manor	05/23/2016	04/26/17-05/16/17

C. LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following classified employee be granted an extension of his previously approved Leave of Absence at the effective dates indicated.

<u>NAME</u>	<u>LOCATION</u>	<u>PREVIOUS LEAVE</u>	<u>EFFECTIVE DATES</u>
Kiernan, Randy	CO	03/16/17-04/2017	04/21/17-06/02/17

D. REINSTATEMENT FROM LEAVE OF ABSENCE

MOTION: Move that the following employee be reinstated from her Leave of Absence.

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Van Ness, Lucy School Aide, PT	04/24/2017	\$19.96/hr.

E. CHANGE OF CONTRACT

MOTION: Move that the Board approve the change of contract for the following individual on the date and salary indicated.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>SALARY</u>
Lipkin, Marla	Paraprofessional, FT	Secretary, FT	07/03/2017	\$19.96/hr.

MINUTES OF THE MAY 11, 2017 REGULAR MEETING

PERSONNEL CHANGES

CLASSIFIED

F. CHANGE OF CONTRACT – TEMPORARY

MOTION: Move that the Board approve the temporary change of contract for the individual on the date and salary indicated.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>SALARY</u>
Beideman, Melissa	Cleaner, PT	Cleaner, FT	03/15/2017	\$16.63/hr.

G. PERMANENT EMPLOYMENT

MOTION: Move that the following individuals be appointed at the salary indicated.

<u>NAME</u>	<u>BEG. PROB.</u>	<u>END PROB.</u>	<u>SALARY</u>
Dickerson, Cynthia Paraprofessional, PT	01/23/2017	04/25/2017	\$18.17/hr.
Looney, Cynthia Kay Instructional Aide	01/23/2017	04/24/2017	16.63/hr.

I. CHANGE OF CONTRACT – TEMPORARY

MOTION: Move that the Board approve the temporary change of contract for the individual on the date and salary indicated.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>SALARY</u>
Habgood, Vincent	Cleaner, PT	Custodian, FT	03/27/2017	\$19.26/hr.

J. PERMANENT EMPLOYMENT

MOTION: Move that the following individuals be appointed at the salary indicated.

<u>NAME</u>	<u>BEG. PROB.</u>	<u>END PROB.</u>	<u>SALARY</u>
Bauman, Bret, Cleaner, PT	01/23/2017	05/08/2017	\$15.30/hr.
Leary, Robert, Bus Driver, PT	02/13/2017	05/11/2017	18.17/hr.
Quinn, Melissa, School Aide, PT	02/08/2017	05/08/2017	16.63/hr.

MINUTES OF THE MAY 11, 2017 REGULAR MEETING

OTHER BUSINESS

A. UPCOMING MEETINGS

- Board Partnerships and Marketing Committee  
7:00 p.m., May 17, 2017 – Fallsington Elementary School Cafeteria
- Board Education Committee  
4:30 p.m., May 18, 2017 – Superintendent’s Conference Room
- Board Budget Committee  
7:00 p.m., May 24, 2017 – Superintendent’s Conference Room
- Board Facilities Committee  
5:30 p.m., June 1, 2017 – Superintendent’s Conference Room
- Agenda Meeting  
8:00 p.m., June 1, 2017 – Fallsington Elementary School Multi-Purpose Room
- Regular Meeting  
8:00 p.m., June 8, 2017 – Fallsington Elementary School Multi-Purpose Room
- Board Partnerships and Marketing Committee  
7:00 p.m., June 14, 2017 – Fallsington Elementary School Cafeteria

SECOND PUBLIC COMMENT

Mrs. Wachspres opened the floor to second public comment at 10:20 p.m. No one came forward to speak and public comment was closed at 10:20 p.m.

BOARD DISCUSSION AND COMMENT

Mrs. Wachspres announced that on Sunday, May 21, 2017, 1:00 p.m. to 4:00 p.m., the Peace Center will be attempting for the second time to break a record on building the largest human peace sign at the Bucks County Community College at the Newtown Campus.

OTHER BUSINESS

ADJOURNMENT

A motion was made by Mrs. Redner, seconded by Mr. Schwartz and unanimously approved with no abstentions to adjourn the meeting at 10:22 p.m.

Respectfully submitted,

Daniel C. Rodgers  
Board Secretary