



Keystone Chapter

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ABC Legislative Office  
800 North Third Street, Suite 407  
Harrisburg, PA 17102

July 22, 2016

To Whom It May Concern:

This letter is for the purpose of verifying that Spectra Contract Flooring is a current member of the Keystone Chapter of Associated Builders & Contractors, and confirming that the Apprenticeship programs sponsored by the Keystone Chapter of Associated Builders & Contractors are registered with and approved by the Pennsylvania Apprenticeship and Training Council.

The PATC operates under the Pennsylvania Department of Labor & Industry, and all apprenticeship programs which they approve meet or exceed guidelines and requirements of the United States Department of Labor & Industry.

The Keystone Chapter of Associated Builders & Contractors has the following approved apprenticeship programs:

AC & Refrigeration Mechanic  
Carpentry (construction)  
Construction Craft Laborer  
Electrician (construction)  
Structural Steel Worker

Insulation Worker  
Plumber/Pipefitter  
Sheet Metal Mechanic  
HEO (Operating Engineer)

Within the last five years we have graduated 220 apprentices. For further information regarding the registered programs of the Keystone Chapter of Associated Builders and Contractors please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'G. David Sload'. The signature is fluid and cursive.

G. David Sload  
Vice President, Education & Workforce Development  
NCCER Master Trainer

# CONTRACTOR RESPONSIBILITY CERTIFICATION FORM

Contractor Name: Spectra Contract Flooring Date: July 25, 2016

Contractor Address: 1351 Eisenhower Blvd, Suite 102  
Harrisburg, PA 17111

Contact Name: Mike Hiles

Phone No.: 717-736-4307 Fax No.: 717-736-4339

Project Name: Pennwood Middle School

Contractor Certified By Checking All Appropriate Boxes:

- |  | Yes                                 | No                       |
|--|-------------------------------------|--------------------------|
| 1. The Contractor has not been debarred by any federal, state or local government agency or authority in the past three (3) years.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. The Contractor has not defaulted on any project in the past three (3) years.  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. The Contractor has not had any type of business, contracting or trade license revoked or suspended by any government agency or authority in the past three (3) years.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. The Contractor has not committed a willful violation of federal or state safety laws as determined by a final decision of a court or government agency or authority in the past three (3) years.  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. The Contractor has not been found in violation of any other law relating to its contracting business, including but not limited to wage or hour laws, environmental laws, antitrust laws, immigration laws, licensing laws or tax laws, by a final decision of a court or government agency or authority in the past three (3) years.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. The Contractor participates in a Class A Apprenticeship Program for each trade in which it employs craft employees and shall continue to participate in such program or programs for the duration of the project. A Class A Apprenticeship Program is an apprenticeship program which is currently registered with the U.S. Department of Labor or a state apprenticeship agency and has graduated apprentices to journey person status for three of the past five (5) years. The Contractor shall provide proof of this qualification standard by submitting appropriate documentation as an attachment to the Responsible Contractor Certification. To permit development of recently registered programs, the graduation requirement of this provision shall not apply to: | <input checked="" type="checkbox"/> | <input type="checkbox"/> |


- (a) An apprenticeship training program registered within the past ten (10) years;  
or
- (b) An apprenticeship program registered within the past ten (10) years if the program provides apprenticeship training for a craft or trade that was not recognized as an apprenticeship craft or trade by the U.S. Department of Labor or State Apprenticeship Council at the time the program was registered.

Any program not required to meet the graduation requirements of this section shall, in addition to providing proof that it is currently registered with federal or state government, provide evidence that the program is actively engaged in bona fide apprenticeship training activity.

- 7. The Contractor has all technical qualifications and resources, including equipment, personnel and financial resources, to perform the referenced contract, or will obtain same through the use of qualified, responsible subcontractors. ✓
- 8. The Contractor maintains all documents necessary to ensure that all employees are United States citizens or properly documented legal aliens entitled to work under existing Federal law. ✓
- 9. The Contractor has been incorporated and conducting business in the trade or craft for which they are bidding on for at least three (3) years. The term conducting business shall mean having completed projects either the same or substantially similar to the project for which they are bidding. If queried on this paragraph, the Contractor shall produce legal documents, photographs and references as to the longevity of their business. This review shall be conducted by the District Superintendent or the Board of Directors or their designee. ✓

Upon receipt of a Notice of Intent to Award Contract, the Contractor will provide the District with subcontractor list and subcontractor information as specified in the Pennsbury School District Responsible Contractor Resolution.

ATTACH ADDITIONAL SHEETS IF NECESSARY.

Signature of Bidder's Authorized Representative: 

Title: President

Date: 7/25/2016