



PENNSBURY SCHOOL DISTRICT

School Board Directors

T.R. Kannan, President, Christine Toy-Dragoni, Vice President,
Gary S. Sanderson, Assistant Secretary, Howard Goldberg, Michael Pallotta,
Christian Schwartz, Chip Taylor, Debra Wachspress and Joshua Waldorf

William J. Gretzula, Ed.D., Superintendent

Christopher M. Berdnik, Chief Financial Officer/Board Secretary

Michael Clarke, Esquire - Rudolph Clarke, LLC, Solicitor

APPROVED AT THE MAY 21, 2020 BOARD ACTION MEETING

Board Action Meeting Minutes of April 2, 2020

The April Board Action meeting of the Pennsbury Board of School Directors was conducted virtually on Thursday, April 2, 2020 rescheduled from March 19, 2020 due to the Coronavirus (COVID-19) pandemic.

1. OPENING OF MEETING

A. Public Notice

All or a portion of this meeting is being recorded for the purpose of public broadcast and/or internet posting. THIS MEETING WAS CONDUCTED VIRTUALLY.

B. Call to Order

Mr. Kannan, Board President, called the meeting to order at 7:39 p.m.

C. Pledge of Allegiance

Mr. Kannan led the group in the Pledge of Allegiance.

D. Roll Call (Mr. Berdnik)

Board Members Present: Mr. Goldberg, Mr. Pallotta, Mr. Sanderson, Mr. Schwartz, Mr. Taylor, Mrs. Toy-Dragoni, Mrs. Wachspress, Mr. Waldorf and Mr. Kannan

Administrators Present: Dr. Gretzula, Dr. Aldridge, Mr. Berdnik, Mr. Dumin, Mrs. Langtry, Mr. McCormick, Mrs. Rarrick, Dr. Ricci, Mrs. Spack and Ms. Zedalis

Others Present: Ms. Lee, Student Representative and Mr. Amuso and Mr. Glassman, Solicitors

Others Absent: Mr. Turner

E. Executive Session Statement

Mr. Kannan announced that the School Board of Directors met in Executive Sessions prior to this meeting on March 3, 2020 and March 31, 2020 to discuss personnel and legal matters as well as District plans for the Coronavirus (COVID-19) pandemic.

Mr. Kannan discussed the procedures in place for virtual Board meetings referring to Board Policy #012.1 - *School Board Member Attendance at Meetings via Electronic Communications*. A telephone number was published in the newspaper and on the District website for the public to join Public Comment via ZOOM. BoardDocs on the Pennsbury website is available to follow the Board Action Meeting Agenda. This meeting is recorded and will be posted on the Pennsbury website. Mr. Kannan thanked Dr. Gretzula and Cabinet Members for their leadership and support as well as the Technology Department who have become one of the most valuable departments in this environment. Mr. Kannan extended gratitude for all Building Administrators and teachers moving forward in this virtual environment teaching and communicating with students and parents. At this evening's virtual Facilities meeting, the Committee was updated with the District's custodial services and the District appreciates all that is being done. Mr. Kannan stated that the District will continue to improve media access and encourage the public to listen and/or watch the Board Action meetings online.

F. Presentation – LYFT Character Awards

Mr. Sanderson recognized students for exemplifying the trait of "Safety" for the March 2020 LYFT Character Awards. He shared that arrangements will be made to get plaques and certificates to the awardees. The honorees are Natalie Martin, a 4th grader at Fallsington Elementary School, Camryn Oyler, a kindergartener at Quarry Hill Elementary School and Joseph Tiroly, a 9th grader at the high school.

Mr. Sanderson commended the following Charles Boehm Middle School students who demonstrated a safe, calm and quick response under extreme conditions during a medical emergency at the school. The students recognized are Kayla Mooney, Keira Brown, Tristan Stephenson, Andrew Lawrence, Monica Bass, Nevaeh Rodriguez and Jacqueline Thomas.

2. REPORTS

A. Student Representatives

Ms. Lee reported that all teachers are working hard in providing the necessary tools for the virtual learning process as students are settling into the new routine. A few students are questioning the reasoning on the ban of video lessons. Ms. Lee announced that the morning announcements have been brought back helping to build the virtual NEST that provides students the opportunity to share ways of perseverance in the struggles during this difficult time. Ms. Lee shared the message to "wash your hands and stay safe."

B. Superintendent

Dr. Gretzula addressed student concerns of the ban of video platforms for virtual learning. At this time he explained that there have been known flaws using ZOOM so the District is interested in using "Google Meet" once Google adds enhancements which will give the moderator more control of the space in virtual learning to protect both teachers and students. He thanked everyone participating in the District's first Board Action virtual meeting and shared that the District is leading from the front and taking risks of learning new things as well as strengthening communication along internal lines to the outside community. He described his daily discussions with local Superintendents, the Bucks County Intermediate Unit #22 which at times includes David Damsker, Director of the Bucks County Health Department. Dr. Gretzula extended his gratitude to Central Office Administrators who meet virtually every weekday and sometimes on weekends as well as Building Administrators on the front lines meeting the needs of the students with amazingly positive forces in their morning messages and announcements. Dr. Gretzula acknowledged Pennsbury's Technology Team under the direction of Mr. McCormick for their hard work and expertise providing the tools necessary to communicate and teach in this virtual environment. At first, Review and Enrichment lessons were provided virtually to engage student activities. After the initial weeks, a shift in the delivery model was achieved from Review and Enrichment to Planned Instruction. This was accomplished by the teaching staff participating in multiple virtual training sessions setup by the Technology Department resulting in teachers taking charge of their own learning. The Technology Team distributed 1300 Chromebooks to students over a short period of time and Dr. Gretzula proudly announced that on Day 1 of Planned Instruction, nearly 93% of Pennsbury students participated due to the efforts of Pennsbury's teaching staff creating amazing lessons. The District continues to seek community input and will adjust accordingly to communicate and minimize concerns. Dr. Gretzula asked that we celebrate the District's growth and think of ways to enjoy Pennsbury traditions including the prom and graduation. This week's school calendar and Spring Break were addressed. A special thanks was extended to The Nutrition Group, Administrators and Board Members for the distribution of food within our community. Dr. Gretzula then shared the District Highlights to celebrate the great things happening in Pennsbury.

Dr. Gretzula reported on the following:

Across the District
In the Schools
Commendable Accomplishments

Dr. Gretzula's report has been posted on the Pennsbury Website under "This Month in Pennsbury" and in BoardDocs under Superintendent.

C. Bucks County Technical High School Joint Board Committee

Mr. Schwartz reported that the Joint Board Committee met on March 23, 2020. Distance Learning commenced at BCTHS with approximately 500 students receiving Chromebooks. Mr. Schwartz shared that although theory can be taught online, hands-on learning in specific disciplines is a serious challenge for the Technical School.

D. Bucks County Schools Intermediate Unit Board Representative Committee

Mr. Waldorf reported that the IU Representative Committee joined a teleconference meeting on March 17, 2020 to keep operations moving forward as the Bucks County IU supports many Districts during the Coronavirus (COVID-19) pandemic.

E. Board Education Committee

Mrs. Toy-Dragoni reported that the Committee met virtually on March 31, 2020 to discuss the ACT 80 Day in 2021, School Start Times and the update on Distance Learning due to the COVID-19 school closure. She reminded the public that all committee meetings are recorded and available on the Pennsbury website.

F. Board Facilities Committee

Mr. Sanderson reported that the Committee met virtually before this evening's Board Meeting to reiterate what was discussed at the March 5th meeting regarding the architect and construction manager for the Charles Boehm Project. The Committee decided to hold off on these positions. It was decided that the ADA upgrade in central office would move forward. Discussion included preparedness during a pandemic and what the facilities group is doing such as checking on emergencies and alarms, building checks, HVAC checks and prep for chemical disinfection of buildings. Cleaning procedures in place were reviewed. The Committee's next meeting is planned for May 7th at 5:00 p.m.

G. Finance/Partnership Committee

Mr. Waldorf reported that the Committee met on March 11, 2020. At that time the Committee interviewed three Tax Appeal Consultant firms and reviewed healthcare savings. Mr. Waldorf explained the motions that the Committee approved for the Board's consideration for approval this evening. The next meeting is planned virtually on April 16, 2020.

H. Board Policy Committee

Mr. Sanderson reported on the policies on the Agenda for the Board's consideration for approval at this evening's meeting.

I. Wellness Committee

No report was given this evening.

J. Other Committees

No other Committee reports were given.

3. PUBLIC COMMENT

The public was invited to email Dr. Gretzula prior to this meeting to be included virtually in Public Comment and directions were provided by Mr. McCormick for the public to join via ZOOM. Mr. Kannan opened the floor to Public Comment at 8:34 p.m. The following person came forward to Public Comment.

Kawser Rahman, Falls Township Extended school closure affecting children with special needs and cancelled services; ESY

Mr. Kannan closed Public Comment at 8:38 p.m.

Dr. Gretzula and Dr. Aldridge addressed Public Comment concerns regarding students with specialized learning needs.

ADDENDUM

Mr. Berdnik reported on the following addendum to the agenda:

Under 9B - Addendum - Personnel Professional

12. Memorandum of Understanding (MOU) - Virtual Instruction

A motion was made by Mr. Schwartz, seconded by Mr. Taylor to combine #4 MINUTES, Items A and B, and #5 FINANCIAL, Items A and B, for approval as presented.

Vote polled:

Mr. Goldberg	- Aye	Mrs. Toy-Dragoni	- Aye
Mr. Pallotta	- Aye	Mrs. Wachspress	- Aye
Mr. Sanderson	- Aye	Mr. Waldorf	- Aye
Mr. Schwartz	- Aye	Mr. Kannan	- Aye
Mr. Taylor	- Aye		

The motion was approved 9 – 0 – 0.

4. MINUTES

A. Special-General Board Meeting – February 6, 2020

MOTION: Move that the minutes of the Special-General Business Board Meeting of the Board of School Directors held February 6, 2020 be approved as presented.

B. Action Board Meeting – February 20, 2020

MOTION: Move that the minutes of the Action Board Meeting of the Board of School Directors held February 20, 2020 be approved as presented.

5. FINANCIAL

A. Approval of Financial Reports

MOTION: Move that the Pennsbury School District Financial Statements for the General, Special Programs, Student Activities Funds for the month of February 2020 and the School Lunch Operating Summary for the month of January 2020 and the budget transfers listed be approved subject to audit. (Appendix A)

B. Bills Pending

MOTION: Move that the Pennsbury School District bills for "All Funds" in the amount of \$13,725,329.99 be approved for payment. (Appendix B)

A motion was made by Mr. Schwartz, seconded by Mr. Taylor that the Board approve #6 OLD BUSINESS, Items A through C, for approval as presented.

Dr. Gretzula explained the changes in the 2019-2020 and 2020-2021 School Calendars.

Vote polled:

Mr. Goldberg	- Aye	Mrs. Toy-Dragoni	- Aye
Mr. Pallotta	- Aye	Mrs. Wachspress	- Aye
Mr. Sanderson	- Aye	Mr. Waldorf	- Aye
Mr. Schwartz	- Aye	Mr. Kannan	- Aye
Mr. Taylor	- Aye		

The motion was approved 9 – 0 – 0.

6. OLD BUSINESS

A. ADA Upgrade at Central Office - Elevator

MOTION: Move the Board approves the additional fee NTE \$35,489 for an extra charge for Civil Engineer & Land Development Services, as noted in the Board Agreement, approved on 1/16/20, for Bonnett Associates to produce bidding documents & construction management for the Central Office ADA Upgrade Project.

B. 2019-2020 School Calendar - Revised

MOTION: Move that the Board approves the revision of the 2019-2020 District calendar as a result of the Coronavirus (COVID-19) pandemic.

C. 2020-2021 School Calendar - Revised

MOTION: Move that the Board approves the revision of the 2020-2021 District calendar by moving the Act 80 day from January 15, 2021 to February 12, 2021 to provide additional time for the Keystone exams.

A motion was made by Mr. Schwartz, seconded by Mr. Taylor to combine #7 NEW BUSINESS - CONSENT ITEMS, Items A through M and Items O through EE, and #8 NEW BUSINESS - INDIVIDUAL ACTION ITEMS, Items A and B, for approval as presented.

Mr. Schwartz read the donation of new playground equipment (Phase 2 of 3) from Eleanor Roosevelt Elementary School's PTO aloud with appreciation.

Vote polled:

Mr. Goldberg	- Aye	Mrs. Toy-Dragoni	- Aye
Mr. Pallotta	- Aye	Mrs. Wachspress	- Aye
Mr. Sanderson	- Aye	Mr. Waldorf	- Aye
Mr. Schwartz	- Aye	Mr. Kannan	- Aye
Mr. Taylor	- Aye		

The motion was approved 9 – 0 – 0.

7. NEW BUSINESS - CONSENT ITEMS

A. Settlement and Release Agreement

MOTION: Move that the Board approves the proposed Settlement and Release Agreement for a student to have a fund established for direct educational benefit. The fund will be in the amount of \$29,750 and is to be used for legitimate educational expenses, as outlined within the Agreement. Part of the fund includes a payment not to exceed \$8,500 directly to McAndrews, Mehalick, Connolly, Hulse, Ryan & Marone P.C., for documented attorneys' fees.

B. Settlement and Release Agreement

MOTION: Move that the Board approves the proposed Settlement and Release Agreement for a student to attend the Camphill School. The District will fund the student's Camphill residential and educational tuition at a cost not to exceed \$35,600 for the 2019-2020 term, \$37,024 for the 2020-2021 term and \$38,505 for the 2021-2022 term. The District will also fund the student's related services and Extended School Year charges each term and provide transportation. The District will fund a paraprofessional for the student, if recommended by Camphill, during these school terms.

C. Settlement and Release Agreement

MOTION: Move that the Board approves the proposed Settlement and Release Agreement for a student to have a fund established for direct educational benefit. The fund will be in the amount of \$29,750 and is to be used for legitimate educational expenses, as outlined within the Agreement. Part of the fund includes a payment not to exceed \$8,500 directly to McAndrews, Mehalick, Connolly, Hulse, Ryan & Marone P.C. for documented attorneys' fees.

D. Settlement and Release Agreement

MOTION: Move that the Board approves the proposed Settlement and Release Agreement for a student to attend The Lewis School for the 2020-2021 and 2021-2022 school terms. The District shall fund the student's tuition in an amount not to exceed \$28,000 per term. The District will also provide transportation for the student during the length of the Agreement.

E. Settlement and Release Agreement

MOTION: Move that the Board approves the proposed Settlement and Release Agreement for a student to attend The Lewis School through the 2021-2022 school term. The District shall fund the student's tuition in an amount not to exceed \$40,700 for the 2020-2021 term and \$42,320 for the 2021-2022 term. The District will also provide transportation for the student during the length of the agreement.

F. Settlement and Release Agreement

MOTION: Move that the Board approves the proposed Settlement and Release Agreement for a student to attend the Briarwood Day Camp for the summer 2020 ESY program. The District will fund and provide a paraprofessional for the student during the program, but will not be responsible for tuition or transportation. The paraprofessional will be needed weekdays from June 22, 2020 through August 14, 2020.

G. Agreement for Services - Pennsylvania School for the Deaf

MOTION: Move that the Board approves the proposed Agreement between the District and the Pennsylvania School for the Deaf to render Occupational and/or Physical Therapy services to one student currently enrolled. The District shall pay the Pennsylvania School for the Deaf directly for the services at a rate of \$115 per hour. This Agreement shall be in effect from November 1, 2019 through June 30, 2020.

H. Internship Agreement - University of Kentucky

MOTION: Move that the Board approves the School Psychology Internship Agreement between the District and the University of Kentucky to provide intern, Clara Lewis, the opportunity to carry out major professional functions under appropriate supervision. The District will provide a minimum of 1,200 supervised hours, approximately 35 hours per week, for a fee of \$7,000 for the 2020-2021 school year.

I. Internship Agreement - Fordham University

MOTION: Move that the Board approves the School Psychology Internship Agreement between the District and Fordham University to provide intern, Danielle Friedman, the opportunity to carry out major professional functions under appropriate supervision. The District will provide a minimum of 1,200 supervised hours, approximately 35 hours per week, for a fee of \$7,000 for the 2020-2021 school year.

J. Contract Award - eRate 2020: Switches

MOTION: Move that the Board approves the purchase of Ruckus Switches under PEPPM 2018 Catalog Agreement at a cost not to exceed \$242,639.15.

K. Contract Award - School Buses

MOTION: Move that the Board approves a purchase contract for eight 77-passenger school buses be awarded to Rohrer Bus Sales in the amount of \$791,540. All award amounts are net of trade-ins.

L. Contract Amendment - Windstream Enterprise

MOTION: Move that the Board approves the amendment to the contract with Windstream Enterprises for telephone services.

M. Contract Award - Bus Replacement Engine

MOTION: Move that the Board approves that the engine replacement contract be awarded to Bucks County International in the amount of \$29,214.44.

O. Maillie Engagement Letter - June 30, 2020

MOTION: Move that the Board directs the Board's proper officers to sign the audit engagement letter with Maillie for the period ending June 30, 2020.

P. Lease Agreement - Pitney Bowes Mail & Folding Machines

MOTION: Move that the Board approves the new lease agreement with Pitney Bowes for 60 months at a rate of \$489.82/month.

Q. Facility Usage Policy Waiver Request - Makefield Elementary PTO

MOTION: Move that the Board approves that General Rule #12 of Policy #707.1R5 be waived and a Facility Usage Permit be issued to the Makefield Elementary PTO for Sunday, October 4, 2020.

R. Board Policy 000 - Board Policy/Procedure/Administrative Procedures

MOTION: Move that the Board approves new Board Policy 000, titled *Board Policy/Procedure/Administrative Procedures*, effective April 2, 2020.

S. Board Policy 001 - Name and Classification

MOTION: Move that the Board approves new Board Policy 001, titled *Name and Classification*, effective April 2, 2020.

T. Board Policy 002 - Authority and Powers

MOTION: Move that the Board approves new Board Policy 002, titled *Authority and Powers*, effective April 2, 2020.

U. Board Policy 003 - Functions

MOTION: Move that the Board approves new Board Policy 003, titled *Functions*, effective April 2, 2020.

V. Board Policy 004 - Membership

MOTION: Move that the Board approves new Board Policy 004, titled *Membership*, effective April 2, 2020.

W. Board Policy 005 - Organization

MOTION: Move that the Board approves new Board Policy 005, titled *Organization*, effective April 2, 2020.

X. Board Policy 006 - Meetings

MOTION: Move that the Board approves new Board Policy 006, titled *Meetings*, effective April 2, 2020.

Y. Board Policy 006.1 - Attendance at Meetings Via Electronic Communications

MOTION: Move that the Board cancels Board Policy 006.1R4 titled *School Board Meetings* and approves Board Policy 006.1, titled *Attendance at Meetings Via Electronic Communications*, effective April 2, 2020.

Z. Board Policy 007 - Policy Manual Access

MOTION: Move that the Board approves new Board Policy 007, titled *Policy Manual Access*, effective April 2, 2020.

AA. Board Policy 008.1R2 - Organizational Chart - Recommended for Deletion

MOTION: Move that the Board removes Board Policy 008.1R2, titled *Organizational Chart*, effective April 2, 2020.

BB. Board Policy 011 - Principles for Governance and Leadership

MOTION: Move that the Board approves new Board Policy 011, titled *Principles for Governance and Leadership*, effective April 2, 2020.

CC. Board Policy 0220 - Student Expression/Distribution and Posting of Materials

MOTION: Move that the Board approves new Board Policy 220, titled *Student Expression/Distribution and Posting of Materials*, effective April 2, 2020.

DD. Board Policy 011.4R1 - School Directors' or Administrators' Requests for Information

MOTION: Move that the Board removes Board Policy 011.4R1, titled *School Directors' or Administrators' Requests for Information*, and replace it with Board Policy 012, effective April 2, 2020.

EE. Board Policy 913.1 - Advertising - Recommended for Deletion

MOTION: Move that the Board removes Board Policy 913.1, titled *Advertising*, effective April 2, 2020.

8. NEW BUSINESS - INDIVIDUAL ACTION ITEMS

A. Donation - Eleanor Roosevelt Elementary School

MOTION: Move that the donation of new playground equipment from Eleanor Roosevelt Elementary School's PTO be accepted by the Pennsbury School District with appreciation.

B. Possible Executive Session Item

There are no Executive Session Items.

A motion was made by Mr. Schwartz, seconded by Mr. Taylor for approval of Item N, under #7 NEW BUSINESS - CONSENT ITEMS as presented.

N. Proposal Acceptance - Tax Assessment Appeals Consultant

MOTION: Move that the Board accepts the proposal dated December 17, 2019 from Valbridge Property Advisors to provide appraisal services in connection with tax assessment appeals.

Board discussion ensued regarding Mr. Goldberg's concern regarding the approval of Phase 1 to engage a firm to provide appraisal services in connection with tax assessment appeals at this time of financial uncertainty.

It was recommended to move forward with this audit as it would provide a good data baseline for the District. The Board agreed to approve the recommendation of Phase 1 in light of the fact that additional Board approval would be required to pursue action against any taxpayer in Phase 2. Mr. Berdnik and Mr. Kannan referred to:

School Board Policy #606.3 - *District Initiated Real Estate Tax Assessment Appeals*

“Annually, but not later than the June Board of School Directors’ Meeting, the Business Administrator shall provide a list of properties identified as candidates for a School District-initiated real estate tax assessment appeal. A resolution shall be put before the Board at this meeting approving the tax assessment appeals recommended by the Business Administrator.”

Vote polled:

Mr. Goldberg	- Aye	Mrs. Toy-Dragoni	- Aye
Mr. Pallotta	- Aye	Mrs. Wachspress	- Aye
Mr. Sanderson	- Aye	Mr. Waldorf	- Aye
Mr. Schwartz	- Aye	Mr. Kannan	- Aye
Mr. Taylor	- Aye		

The motion was approved 9 – 0 – 0.

A motion was made by Mr. Schwartz, seconded by Mr. Taylor to combine #9 PERSONNEL - PROFESSIONAL, Items A (1 through 11) and B (12) and #10 PERSONNEL - CLASSIFIED, Item A (1 through 9) for approval as presented.

Dr. Gretzula provided a detailed explanation of the Addendum – Personnel Professional #12. Memorandum of Understanding (MOU) - Virtual Instruction, an Agreement between the Board and the Pennsbury Education Association (PEA) as it relates to the impact of the Coronavirus (COVID-19) on virtual instruction.

Vote polled:

Mr. Goldberg	- Aye	Mrs. Toy-Dragoni	- Aye
Mr. Pallotta	- Aye	Mrs. Wachspress	- Aye
Mr. Sanderson	- Aye	Mr. Waldorf	- Aye
Mr. Schwartz	- Aye	Mr. Kannan	- Aye
Mr. Taylor	- Aye		

The motion was approved 9 – 0 – 0.

9. PERSONNEL – PROFESSIONAL

MOTION: Move that the Board approves the Personnel – Professional items as presented.

A. Approval of Personnel – Professional Items

1. Resignations/Terminations

<u>NAME</u>	<u>TYPE</u>	<u>DATE OF HIRE</u>	<u>EFFECTIVE DATE</u>
Guest, Thomas	Retirement	09/04/90	06/16/20
Holm, Francesca	Retirement	09/03/91	06/16/20
Jeffreys, William	Resignation	10/20/15	03/27/20 *
Killeen, Nicole	Resignation	08/31/15	03/06/20

* Revised

2. Election of Teachers

<u>NAME</u>	<u>TYPE</u>	<u>SALARY</u>	<u>EFFECTIVE DATE(S)</u>
Brown, Lauren	Replacement	\$51,030 **	03/02/20-06/16/20
Fischer, Marc	Replacement	\$48,628 **	03/02/20-06/16/20
Gerber, Kelly	Replacement	\$53,137 **	04/06/20-06/16/20 *
Heiseler, Melissa	Long-Term Per Diem	\$110/Day	05/04/20
Krayer, Caroline	Long-Term Per Diem	\$110/Day	04/27/20
Macainsh, Scott	Replacement	\$59,768 **	04/06/20-06/12/20
McKnight, Beth	Replacement	\$48,628 **	04/02/20-06/16/20
Ryan, Shannon	Long-Term Per Diem	\$110/Day	03/16/20
Sherpinsky, Peter	Long-Term Per Diem	\$110/Day	05/20/20
Shore, Margaret	Long-Term Per Diem	\$110/Day	02/25/20
Whitehead, Laurel	Long-Term Per Diem	\$110/Day	04/14/20

* Revised

** Salary will be prorated - less than full year

3. Extension of Substitute Appointments

<u>NAME</u>	<u>SALARY</u>	<u>EXTENDED DATE</u>
Del Donno, Devin	\$48,628 **	04/30/20
Santella, Susan	\$48,628 **	04/30/20

** Salary will be prorated - less than full year

4. Leave of Absence Extended

<u>NAME</u>	<u>TYPE</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Lehrman, Dana	Medical	ER	08/31/15	04/01/20-04/30/20

5. Reinstatement from Leave of Absence

<u>NAME</u>	<u>TYPE</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Galanek, Michelle	ChildRearing	CO	08/28/17	04/01/20
Goldman, Meeghan	Medical	OV	08/26/19	04/03/20
Gougher, Laurie	Medical	AF	08/28/00	03/11/20
Molino-Wolff, Paula	Medical	MN	11/04/19	03/25/20

6. Leave of Absence

<u>NAME</u>	<u>TYPE</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Chuong, Linda	Medical/Child Rearing	PHS E	08/26/19	03/27/20-05/29/20
Diniglio, Rachel	Medical/Child Rearing	PHS W	08/28/17	05/20/20-11/06/20 *
Downie, Marisa	Sabbatical	WD	08/28/06	01/27/20-04/30/20 *
Goldman, Meeghan	Medical	OV	08/26/19	02/18/20-04/02/20 *
Gougher, Laurie	Medical	AF	08/28/00	03/04/20-03/10/20
Mallon, Alyson	Medical/Child Rearing	PHS E	08/25/14	05/19/20-06/16/20 *
Molino-Wolff, Paula	Medical	MN	11/04/19	03/03/20-03/24/20

* Revised

7. Sabbatical Leave of Absence – 2020-2021 School Year

<u>NAME</u>	<u>SCHOOL</u>	<u>EFFECTIVE DATE(S)</u>
Albrecht, Laura	PHS W	08/26/20-01/28/21
Bevington, Abby	PW	08/26/20-06/15/21
Guenther, Mark	AF	01/29/21-06/15/21
Jones, Rhea	AF	01/29/21-06/15/21
Metzger, Sandra	CB	08/26/20-06/15/21
Moyle, Evon	AF	08/26/20-06/15/21
Oppenheimer, Katie	AF	01/29/21-06/15/21
Quinn, Anita	CB	01/29/21-06/15/21
Realdine, Kristen	PHS W	01/29/21-06/15/21
Rebl, Valorie	PW	01/29/21-06/15/21
Sanko, Susan	CO	01/29/21-06/15/21
Schmidt, Krista	QH	01/29/21-06/15/21
Wert, Carolyn	CB	01/29/21-06/15/21
Wodotinsky, Jennifer	CB	01/29/21-06/15/21

8. Administrative Appointments

<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>SALARY</u>	<u>EFFECTIVE DATES</u>
Bigos, Brittany	Long-Term Per Diem Acting Administrative Intern	WP	\$58,605 *	02/19/20-03/09/20 **
Levin, Matthew	Supervisor of Special Education	CO	\$106,970	04/27/20 ***

* at current salary

** revised

*** on or before

9. Pennsbury Community School – 2019-2020 Spring Session

<u>NAME</u>	<u>ACTIVITY</u>	<u>RATE</u>
Bauer, Dennis	Instructor – Recreation	\$ 250
Greiner, Blair	Instructor – Arts & Crafts	\$ 800
Kolb, Annette	Instructor – Arts & Crafts	\$ 800
Lawrence, JoAnn	Instructor – Recreation	\$ 800
Miller, June	Instructor – Fitness/Wellness	\$1320
Mitchko, Nancy	Instructor – Arts & Crafts	\$ 280
Robidoux, Sandy	Instructor – Fitness/Wellness	\$1600
Scheid, Christopher	Instructor – Recreation	\$ 900
Swann, Glenn	Instructor – Fitness/Wellness	\$ 800
Szeto, Doris	Instructor – Fitness/Wellness	\$ 800
Towne, Heather	Instructor – Arts & Crafts	\$ 250

10. General and Athletic Supplementals – 2019-2020 School Year

Intramurals

Charles Boehm MS

From: Thomas, Hannah	Intramural #6 (50%)	\$519.50
To: Rosica, Michael	Intramural #6 (50%)	\$519.50

Intramurals

Pennwood MS

Thomas, Shirley	Intramural #14	\$259.75
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Athletics

Pennwood MS

Terry, Keith	Boys' Asst. Middle School Baseball	\$1,773.00
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10. General and Athletic Supplementals – 2019-2020 School Year (continued)

Athletics

William Penn MS

Campbell, Brittany	Girls' Middle School Softball	\$2,121.00
Hoffman, Mark	Boys' Middle School Baseball	\$2,121.00
O'Donnell, Timothy	Boys' Asst. Middle School Baseball	\$1,773.00
Durie, Lauren	Co-Ed Middle School Track	\$2,121.00
McKnight, Beth	Asst. Co-Ed Middle School Track	\$1,773.00

Athletics

PHS East

Bannon, Brian	Boys' Asst. Varsity Tennis	\$2,961.00
Doran, John	Boys' JV Lacrosse	\$2,961.00
Lichtenstein, Gregory	Boys' Asst. Varsity Lacrosse	\$3,186.00
Wilcox, William	Girls' JV Softball	\$1,460.50

11. Professional Contract Tenure - FOR INFORMATION ONLY

B. Addendum – Personnel Professional

12. Memorandum of Understanding (MOU) - Virtual Instruction

Move that the Board authorizes the Board President to execute a Memorandum of Understanding (MOU) between the Board and the Pennsbury Education Association (PEA) as it relates to the impact of the Coronavirus (COVID-19) on virtual instruction; and that a copy of the MOU be attached to the minutes of this meeting and incorporated in the 2016-2021 Agreement between the Board and PEA. (Appendix C)

10. PERSONNEL – CLASSIFIED

MOTION: Move that the Board approves the Personnel – Classified items as presented.

1. Resignations/Terminations

<u>NAME</u>	<u>POSITION</u>	<u>DATE HIRED</u>	<u>TERM DATE</u>	<u>REASON</u>
Bidlingmaier, Ellen	Management Assistant	09/03/85	03/23/20	Retirement
Deegan, Matthew	Carpenter	10/26/15	03/31/20	Resignation
Fox, Vida	Para. I	10/21/98	06/15/20	Retirement
Goodwill, Kimberly	F/T Bus Driver	09/02/08	03/10/20	Resignation
Hatch, Ronald	Custodian	09/06/02	02/20/20	Retirement
Ligato, Coleen	School Aide	09/02/15	03/12/20	Resignation
Marshall, Rachel	Bus Driver	02/04/15	03/13/20	Resignation
Swinehart, Aaron	Custodian	09/12/11	04/01/20	Retirement

2. Leave of Absence

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Hollopeter, Jeanne	Para. I	FL	09/01/15	03/06/20-03/06/20
Norman, Tina	Bus Driver	CO	10/14/19	04/01/20-04/02/20

3. Leave of Absence - Extended

<u>NAME</u>	<u>POSITION</u>	<u>LOC.</u>	<u>PREVIOUS LEAVE</u>	<u>EFFECTIVE DATES</u>
Bidlingmaier, Ellen	Mgt. Asst.	WP	02/17/20-03/16/20	03/17/20-04/13/20
Engle, Virginia	School Aide	PV	02/03/20-03/09/20	03/10/20-06/10/20
McCord, Sylvia	Cleaner, P/T	PW	02/03/20-02/26/20	02/27/20-04/08/20
Wheeler, Ruth	School Aide	PHS W	02/14/20-03/20/20	03/23/20-05/19/20

4. Reinstatement from Leave of Absence

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Gordon, Beverly	Paraprofessional II	02/28/20	\$23.22/hr.

5. Change of Contract

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Cordisco, Nicole	Para. I	Para. II	01/22/20	\$20.22/hr.
Hetherington, Danielle	Para. I	Para. II	08/26/19	\$20.59/hr.
		Temp. Head		
Jones, Keith	Custodian	Custodian	02/03/20	\$26.72/hr.
Raywood, Samuel	Cleaner, P/T	Custodian, P/T	02/24/20	\$18.72/hr.
Raywood, Samuel	Custodian, P/T	Custodial, F/T	03/16/20	\$18.72/hr.
Schlessinger, Stephanie	Para. I	Para. II	03/10/20	\$20.97/hr.
Stothart, Britney	Para. I	Para. II	01/07/20	\$19.47/hr.

6. Temporary Positions

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Gonzalez, Edwin	Paraprofessional I	03/23/20-06/15/20	\$18.72/hr.
Noto, Dawn	School Aide	03/09/20-06/10/20	\$17.13/hr.

7. SUBSTITUTE STAFF

<u>CUSTODIAL</u>	<u>RATE</u>
Fischer, Donna	\$11.00/hr.

<u>SUB VAN DRIVER</u>	
Cowell, Richard	\$15.07/hr.
Hartman, Michael	\$15.07/hr.

<u>SUB BUS DRIVER</u>	
Conklin, Nickolaus	\$17.13/hr.
Goodwill, Kimberly	\$17.13/hr.

8. PERMANENT EMPLOYMENT

<u>NAME</u>	<u>POSITION</u>	<u>BEG. PROB.</u>	<u>END PROB.</u>	<u>SALARY</u>
Chamberlain, Michelle	Registered Nurse	11/12/19	02/12/20	\$22.07/hr.
Lucca, Nicolas	Tech. Support Tech.	09/09/19	03/09/20	\$22.07/hr.

9. Temporary Appointments – FOR INFORMATION ONLY

Items listed are for information only.

B. Addendum – Personnel Classified

There are no Addendums under Personnel Classified.

11. OTHER BUSINESS

A. Upcoming Meetings

- Board Policy Committee
4:30 p.m., April 16, 2020 – THIS MEETING WILL BE CONDUCTED VIRTUALLY.
- Board Finance/Partnerships Committee
6:00 p.m., April 16, 2020 – THIS MEETING WILL BE CONDUCTED VIRTUALLY.
- Action Board Meeting
7:30 p.m., April 23, 2020– THIS MEETING WILL BE CONDUCTED VIRTUALLY.

B. Enrollment Report

The Enrollment Report is posted on BoardDocs.

C. Board Committees and Representation

The Board Committees and Representation list is posted on BoardDocs.

12. SECOND PUBLIC COMMENT

Mr. Kannan opened the floor to Second Public Comment at 9:19 p.m. Mr. McCormick provided directions to join the Second Public Comment virtually. No one came forward so Mr. Kannan closed the Second Public Comment at 9:22 p.m.

13. BOARD DISCUSSION AND COMMENT

The next Board Facilities Committee meeting is planned for May 7, 2020 at 5:00 p.m. with the Board Executive Session at 6:30 p.m. followed by the Board Education Committee meeting at 7:30 p.m.

Dr. Gretzula stated that the Administration will continue to monitor the grading and assessment concepts. Dr. Ricci, Mrs. Spack and Dr. Aldridge communicates on all levels daily and provides feedback to make adjustments accordingly. Moving forward the District plans to stay in an asynchronous learning model.

14. ADJOURNMENT

A motion was made by Mr. Schwartz, seconded by Mr. Taylor and unanimously approved with no abstentions to adjourn the meeting at 9:29 p.m.

Respectfully submitted,

Christopher M. Berdnik
Board Secretary