



PENNSBURY SCHOOL DISTRICT

School Board Directors

T.R. Kannan, President, Christine Toy-Dragoni, Vice President,
Gary S. Sanderson, Assistant Secretary, Nancy Lawson, John Palmer,
Christian Schwartz, Chip Taylor, Debra Wachspress and Joshua Waldorf

William J. Gretzula, Ed.D., Superintendent

Christopher M. Berdnik, Chief Financial Officer/Board Secretary

Michael Clarke, Esquire - Rudolph Clarke, LLC, Solicitor

APPROVED AT THE JANUARY 16, 2020 BOARD ACTION MEETING

Board Action Meeting Minutes of December 19, 2019

The December Board Action meeting of the Pennsbury Board of School Directors was held in the Fallsington Elementary School Multi-Purpose Room on Thursday, December 19, 2019.

1. OPENING OF MEETING

A. Public Notice

All or a portion of this meeting is being recorded for purpose of public broadcast and/or internet posting.

B. Call to Order

Mr. Kannan, Board President, called the meeting to order at 7:46 p.m.

C. Pledge of Allegiance

Mr. Kannan led the group in the Pledge of Allegiance.

D. Executive Session Statement

Mr. Kannan announced that the School Board of Directors met in Executive Session prior to this meeting to discuss legal and personnel matters.

E. Roll Call (Mr. Berdnik)

Board Members Present: Mrs. Lawson, Mr. Schwartz, Mr. Taylor, Mrs. Toy-Dragoni, Mrs. Wachspress, Mr. Waldorf and Mr. Kannan

Board Members Absent: Mr. Palmer and Mr. Sanderson

Administrators Present: Dr. Gretzula, Ms. Aldridge, Mr. Berdnik, Mr. Dumin, Ms. Lambert, Mrs. Langtry, Mr. McCormick, Mrs. Rarrick, Dr. Ricci and Mrs. Spack

Administrator Absent: Ms. Zedalis

E. Roll Call (Mr. Berdnik) continued

Others Present: Mr. Turner and Ms. Lee, Student Representatives and Mr. Clarke, Solicitor

F. Recognition – LYFT Character Awards

Pastor Vicky Allen, Executive Chair of LYFT, stated that the character asset awarded this month is “fairness and sportsmanship.” This award recognizes the recipient as one who is impartial and treats others without favoritism or discrimination and plays by the rules. He or she takes turns and shares, is open-minded and listens to others. He or she does not take unfair advantage of others. While the young person may value competition, he or she never lets a desire to win overcome courtesy, respect and fair play.

Ms. Aldridge recognized the following students for this month: Michael Rocco Grandi, a 7th grader at Charles Boehm Middle School; Ryan Graffius, an 11th grader at Pennsbury High School, Emily Peralta, a 5th grader at Afton Elementary School and Simon Ratzenbeck, a 2nd grader at Eleanor Roosevelt Elementary School.

G. Presentation – Fueling the Future: Alternative Options to Diesel

Mr. Williams, Director of Transportation, introduced Mr. Mason Hemphill, Sales Representative from Brightbill Body Works, who presented “Fueling the Future: Alternative Options to Diesel” This presentation is posted on the Pennsbury Website under “Board Presentations” and on BoardDocs under “Opening Meeting.” Mr. Hemphill shared that propane is a very safe fuel providing energy independence versus buying diesel and then refining. Preventative maintenance is easier as well as, the abundance of propane from the resources in PA have made the outlook good in the future. Incentive Grants are available.

All questions were addressed regarding propane as an alternative option to diesel.

H. Presentation – Pennsbury Academic Achievement Data Overview

Mrs. Pannick, Dr. Ricci and Mrs. Spack presented the 2019 Pennsbury Portfolio which is posted on the Pennsbury Website under “Board Presentations” and on BoardDocs under “Opening Meeting.” This annual Portfolio looks at student achievement data from the past year. Tonight’s presentation reviews State Assessment data, PSSA data, Keystone results and an assessment given in the District called LinkIt. The presentation also reviews data primarily from Pennsbury High School, the Future Ready PA Index and schools that our Top Scholars from last year are attending this year.

All questions were addressed regarding Pennsbury’s Academic Achievement Data.

I. Presentation – Financial Planning for Pennsbury Facilities

Mr. Berdnik presented scenarios reflecting the assumptions and models presented at the October 2019 Finance Committee meeting for the long-range financial planning/10 year Capital Plan. The scenario summary is posted on the Pennsbury Website under “Board Presentations” and on BoardDocs under “Opening Meeting.”

2. REPORTS

A. Student Representatives

Ms. Lee reported that there are many fundraisers and collections going on at Pennsbury to spread the giving spirit. For example, the Student Council pitched in to help sell pretzels during EOP to raise money for Operation Warm, a fundraiser which buys winter coats for elementary schoolers in our District. In addition, the Water Club is hosting a Winter Jam Ice-Skating Event to raise money to build a well to provide water for children in Africa. The Pennsbury Public Health Club has also been kicking off the winter season with various guest speakers such as Captain Andrew Chen, who gave a great presentation on his experience with Ebola when deployed in West Africa during the 2015 outbreak and Molly Ferguson who will be educating students on global vaccination. The Concert and Symphonic Orchestras hosted a free winter concert on December 8th. The 9th Grade Concert and Symphonic Wind Bands had their winter concert this past Monday. The various choruses had their concert as well on the 11th. The Choral Department hosted “Falcon Idol,” a singing competition for students. In sports, final rounds for Sports Night Queen voting are occurring. There are Keystone Review sessions for Biology, English and Algebra for 9th and 10th graders offered in preparation for testing after winter break. Pennsbury will be hosting our first ever Peace Summit at the high school. Students will be able to attend five different workshops each focusing on important and relevant topics such as cultural awareness, stress management, activism, community service and mental health. It is a great way to spread learning and give back to the community. A collection drive for toiletries and other supplies will be donated to local homeless shelters.

Mr. Turner reported that this month has been a busy one as underclassmen have been meeting with their counselors to complete course selection in preparation for next school year while seniors work on finalizing their plans after graduation. Winter sports are back in action as the basketball, hockey, wrestling and track teams have now entered their competition seasons. Today, the Multicultural Youth Leaders, Robotics, Sea Falcons and the Gay Straight Alliance Clubs hosted their annual Food Fair. This Festival is always an amazing experience as students have the opportunity to try food from around the world but more importantly learn more about the diverse cultures that are represented within the Pennsbury student body. Tomorrow during B Period, seniors will have the opportunity to hear from PHS Alumni about life after Pennsbury. On January 8th, the Pennsbury Art Department will be hosting their annual Senior Art Show. This year the high school has been incorporating social emotional learning into the classroom through the Nest which is a time for students and teachers to build relationships through

A. Student Representatives (continued)

conversation and various team-building activities. Every Friday in AP Literature Class, Mrs. Zurybida takes time away from the lesson to share more about ourselves and what we call the "Magic Circle." To date the Nest has been a huge success and many students as well as, teachers hope to see it continue and further develop in future years.

B. Superintendent

Dr. Gretzula reported on the following:

Across the District
In the Schools
Commendable Accomplishments

Dr. Gretzula's report has been posted on the Pennsbury Website under "This Month in Pennsbury" and in BoardDocs under Superintendent.

C. Bucks County Technical High School Joint Board Committee

Mr. Schwartz reported that at the November meeting the Joint Board Committee received the Audit Report from the 2018-2019 School Year. The Audit was clean with no findings. The Board approved Policy 626 for Federal Fiscal Compliance. At the December meeting, the annual reorganization for the coming 12-month period took place. The Board accepted a donation of \$7500 from the Fairless Hills Republic Bank branch. This donation was made as an educational income tax credit. As a result of this donation, the Tech School formed a 501 (c) (3) nonprofit education foundation and now donations are accepted on the Tech School Website. The Board approved the number of incoming freshmen to be once again set not to exceed 425 students. Pennsbury will get as many as 96 of the 425 students. The Board approved a Feasibility Study and preliminary drawings to renovate the vacant building that once held the horticulture program now being considered for a new program for veterinarian technicians in the near future. Breslin Architects will do the study at a cost not to exceed \$10,000.

D. Bucks County Schools Intermediate Unit Board Representative Committee

No report was given this evening.

E. Board Education Committee

Mrs. Toy-Dragoni reported that the Committee met on December 3rd and the meeting was recorded. There was a presentation on social emotional assessment data at this meeting as well as, informational items regarding school start times. Invitations to various stakeholders to join the School Start Time Committee were sent out. A textbook for the new American Popular Music Course offered at the high school was proposed.

F. Board Facilities Committee

Mr. Schwartz reported that the Committee met on December 5th. The Committee requests that the Board approve Action Items included in this evening's agenda that Mr. Schwartz explained in detail.

G. Finance/Partnership Committee

Mr. Waldorf announced that the 2020 Winter/Spring Community School registration link is now available on the Pennsbury Website. Mr. Waldorf described in detail Committee recommendations that were moved forward for Board approval at tonight's meeting.

H. Board Policy Committee

No report was given this evening.

I. Wellness Committee

No report was given this evening.

J. Other Committees

No other Committee reports were given.

Mr. Berdnik announced Addendums to the Agenda of December 19, 2019:

Under Personnel Changes Professional

Item 11 – Resignations/Terminations

Item 12 – Election of Teachers

Item 13 – Home Bound Tutor – 2019-2020 School Year

Item 14 – Administrative Appointment

Item 15 – General and Athletic Supplementals – 2019-2020 School Year

3. PUBLIC COMMENT

Mr. Kannan opened the floor to public comment at 9:39 p.m. The following people came forward and public comment was closed at 9:57 p.m.

Frank Carr, Falls Township

Voter Approval for all Budgets;
Require Voter Approval on Bond Issues;
Centralized Charter School w/Approval at
State Level and Freedom of Choice;
Term Limits-Elected Officials/Every Level
and Prohibit Election Cross-Filing

3. PUBLIC COMMENT (continued)

Robert Minton, Lower Makefield Township

Edgewood Elementary Need for Renovations; ALICE Training for Contractors and School Safety and Maintenance at Edgewood Elementary
179D Tax Energy Efficiency Deduction; BCTHS Bonds; Finance Meeting/Propane and Tax Projections

Robert Abrams, Lower Makefield Township

Mr. Schwartz addressed the Bucks County Tech School Public Comments. Mr. Kannan requested an ALICE report to be presented at a future Board Meeting. Dr. Gretzula will review photos presented of Edgewood Elementary School.

4. MINUTES

A. Action Board Meeting - November 21, 2019

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the minutes of the Action Board Meeting of November 21, 2019 be approved as presented.

5. FINANCIAL

A. Approval of Financial Reports

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Pennsbury School District Financial Statements for the General, Special Programs, Student Activities Funds for the month of November 2019 and the School Lunch Operating Summary for the month of October 2019 and the budget transfers listed be approved subject to audit. (Appendix A)

B. Bills Pending

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Pennsbury School District bills for "All Funds" in the amount of \$16,804,353.91 be approved for payment. (Appendix B)

6. OLD BUSINESS

Mr. Schwartz commented that the School Calendar Revision changes January 17, 2020 to a half day to allow ALICE training to the staff that were scheduled to receive it on December 2, 2019. This change does not extend the 2019-2020 school year.

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A and B under Old Business.

A. 2019-2020 School Calendar – Revised

MOTION: Move that the Board approves a change to the 2019-2020 school calendar to allow for an Act 80 early dismissal day on Friday, January 17, 2020. The early dismissal will allow for professional development activities for teachers.

B. Tax Refunds

MOTION: Move that the Board approves the listed tax refunds, which total \$1,533.96.

<u>TAXPAYER</u>	<u>PARCEL #</u>	<u>AMOUNT</u>
Brooks, Joan and James	#13-047-030-0925	\$ 15.51
Laing, Naomi	#20-012-004-032	\$ <u>1,518.45</u>
TOTAL		\$ <u>1,533.96</u>

Refunds are charged as a current year expense, or as a reduction to current year revenue.

7. NEW BUSINESS - CONSENT ITEMS

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through U under New Business – Consent Items.

A. Textbook Adoption – American Popular Music Course Materials Proposal

MOTION: Move that the Board approves the adoption of American Popular Music from *Minstrelsy to MP3*, 5th Edition, copyright 2018. The proposed textbook will be used for the newly approved American Popular Music course at Pennsbury High School.

B. Bucks County IU Contracted Services

MOTION: Move that the Board approves the Bucks County Intermediate Unit #22 to provide Pennsbury with Psychologist services to fill in for temporary staff leave. The total cost of the Psychologist position will be \$57,783.18 for 78 school days. Move that the Board also approve the Bucks County Intermediate Unit #22 to provide Pennsbury with Behavior Analyst services to fill in for temporary staff leave. The total cost for the Behavior Analyst position will be \$43,441.76 for 61 school days. The total expenditure to the District for these services will not exceed \$101,224.94

C. Accelerated Budget Opt Out Resolution Certifying Tax Rate Within Inflation Index

RESOLVED, that the Board of School Directors of Pennsbury School District, makes the following unconditional certifications:

- 1) The school district's various tax levies and other revenue sources will be sufficient to balance the school district final budget for the next fiscal year (2020-21) based on maintaining current tax rates or increasing tax rates by an amount less than or equal to the Act 1 index applicable to the School District as calculated by the Pennsylvania Department of Education. This conclusion is based on the school district preliminary budget or other information available to the School Board.
- 2) The applicable index for the next fiscal year is 2.6%, and the School Board will not for the next fiscal year increase the rate of its real estate tax, or any other tax for the support of public education, by an amount that exceeds the applicable index.
- 3) The School Board has to date and in the future will comply with the rules set forth in School Code § 687 for adoption of the school district proposed and final budgets for the next fiscal year.
- 4) The School Board understands that the school district will not be eligible to use Act 1 referendum exceptions for the next fiscal year.

D. Group Life Insurance

MOTION: Move that the Board accepts the proposal from Lincoln National Life Insurance Company to provide group term life insurance effective January 1, 2020 for eligible employees and retirees at an estimated annual premium of \$232,572, which will result in an estimated annual premium savings of \$27,455.

E. Alternative Fuels Incentive Grants (AFIG) Program

MOTION: Move that the Board accepts a \$68,000 grant through the Commonwealth of Pennsylvania's Department of Environmental Protection Alternative Fuels Incentive Grants (AFIG) Program towards the purchase of eight (8) propane buses.

F. Contract Award – Band Uniform Pants

MOTION: Move that the Board approves the purchase of band uniform pants from Stanbury through the COSTARS cooperative contract at a cost of \$19,000 plus shipping.

G. Contract Award – Preconstruction Manager

MOTION: Move that the Board authorizes administration to hire D'Huy Engineering, Inc. as the preconstruction manager for Pennsbury School District's 10-year construction project at a cost of \$4,500.

H. GASB 75 Other Post-Employment Benefits Liability Valuation

MOTION: Move that the Board approves a contract with Hawley Consulting Group to complete the GASB 75 report for the fiscal years ending June 30, 2020, and June 30, 2021, at a cost of \$7,000.

I. KPN Contract #201701-JOC

MOTION: Move that the Board adds Keystone Purchasing Network contract number KPN-2017-JOC for job order contracting to the District's 2019-20 approved cooperative purchasing list.

J. Plancon Part H – Pennwood Middle School

MOTION: Move that the Board records the Pennsylvania Department of Education's approval of Plancon Part H: Project Financing - Revision for the Pennwood Middle School project number 3814 in the minutes of the December 19, 2019, action meeting, as per the attached. (Appendix C)

K. Procurement Cards

MOTION: Move that the Board issues Procurement cards to the following staff members:

Business Office/Financial Services

Christopher Berdnik; Kimberly Zedalis; Amber Seals and Steve Waterson

Family and Consumer Science

Alyssa Churchwell; Katherine Canazzi; Renee Hanna; Amanda Sciolla; Nancy Quigley; Jenna Mickle; Annette Kolb; Melanie Nitkiewicz; Jessica Hughes; Shirley Thomas; Jamie Kuhner; Dawn McCormack; Marnie Goldstein; Meredith Williams and Nicole Roberts

L. RFP #1920-111 Services for Collection of Past Due Student Food Service Accounts

MOTION: Move that the Board awards RFP #1920-111 Services for Collection of Past Due Student Food Service Accounts to G. H. Harris Associates Inc., as per the attached. (Appendix D)

M. Capital Purchase/Food Service Equipment

MOTION: Move to purchase the Capital/Food Service Equipment recommendations by the Nutrition Group, approved by the Maintenance Department and the Pennsylvania Department of Education, from Clark Food Service Equipment (PA State Contract) and Singer Equipment Company (PA Costars Contract).

N. SchoolCafe Service Agreement

MOTION: Move that the Board approves a SchoolCafe Service Agreement with Cybersoft to increase the maximum payment amount to \$1,000. The user convenience fee per transaction is \$2.95.

O. Legal Services

MOTION: Move that the Board approves the agreement between Sweet, Stevens, Katz & Williams LLP to provide counsel relating to special education matters for the Pennsbury School District effective July 1, 2020 based upon the following:

- 1) For the 2020-2021 fiscal year, a base hourly rate for non-routine matters will remain at \$195 per hour for attorneys.
- 2) The rate for routine or general advice will be \$160 per hour for attorneys.
- 3) The rate will be \$125 per hour for legal assistants.

P. Subscription Agreement – App Garden, LLC

MOTION: Move that the Board approves the subscription agreement with App Garden, LLC for the App Garden Volunteer Tracking software, effective March 1, 2020 through February 28, 2021, with an initial annual cost of \$3,559.80 and a one-time implementation charge of \$550.

Q. Year End Audit

MOTION: Move that the Board accepts the report of Maillie, LLP for the Pennsbury School District for the fiscal year ended June 30, 2019, as presented in the Annual Financial Report, Year Ended June 30, 2019.

R. Year End Transfers

MOTION: Move that the following year end budget transfers for the 2018-2019 fiscal year be approved.

<u>FUNCTION</u>	<u>OBJECT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
11--	1--	Regular Education-Salaries	\$ 577,955.00
11--	2--	Regular Education-Benefits	\$ 590,384.00
11--	3--	Regular Education-Professional Services	\$ (76,535.00)
11--	5--	Regular Education-Other Services	\$ (130,604.00)
12--	1--	Special Education-Salaries	\$ (247,136.00)
12--	2--	Special Education-Benefits	\$ 946,030.00
12--	3--	Special Education-Professional Services	\$ (181,262.00)
12--	5--	Special Education-Other Services	\$ 1,894,289.00
12--	6--	Special Education-Supplies	\$ (183,419.00)
12--	8--	Special Education-Other Objects	\$ 2,172.00

R. Year End Transfers (continued)

<u>FUNCTION</u>	<u>OBJECT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
13--	2--	Vocational Education-Benefits	\$ 100,015.00
14--	1--	Other Instructional-Salaries	\$ (212,425.00)
14--	5--	Other Instructional-Other Services	\$ 64,221.00
14--	6--	Other Instructional-Supplies	\$ 1,289.00
18--	1--	Pre-Kindergarten-Salaries	\$ 104,963.00
18--	2--	Pre-Kindergarten-Benefits	\$ 51,778.00
18--	4--	Pre-Kindergarten-Property Services	\$ 16,441.00
18--	7--	Pre-Kindergarten-Equipment	\$ 2,020.00
18--	8--	Pre-Kindergarten-Other Objects	\$ 161,419.00
21--	1--	Pupil Services-Salaries	\$ 65,458.00
21--	2--	Pupil Services-Benefits	\$ 129,403.00
21--	3--	Pupil Services-Professional Services	\$ 180,153.00
22--	1--	Instructional Services-Salaries	\$ (159,159.00)
22--	2--	Instructional Services-Benefits	\$ 8,574.00
23--	1--	Administration-Salaries	\$ (279,033.00)
23--	2--	Administration-Benefits	\$ (181,841.00)
23--	3--	Administration-Professional Services	\$ 112,783.00
24--	2--	Health Services-Benefits	\$ 61,150.00
24--	3--	Health Services-Professional Services	\$ 44,607.00
25--	1--	Business-Salaries	\$ (158,938.00)
25--	3--	Business-Professional Services	\$ 78,141.00
26--	1--	Plant Operations-Salaries	\$ (256,850.00)
26--	2--	Plant Operations-Benefits	\$ (126,410.00)
26--	3--	Plant Operations-Professional Services	\$ (394,510.00)
27--	1--	Transportation-Salaries	\$ (361,099.00)
27--	2--	Transportation-Benefits	\$ 57,895.00
27--	4--	Transportation-Property Services	\$ 7,488.00
27--	5--	Transportation-Other Services	\$ 130,095.00 97.831%
27--	6--	Transportation-Supplies	\$ (197,828.00)
27--	7--	Transportation-Equipment	\$ 6,620.00
32--	2--	Athletics-Benefits	\$ (146,029.00)
51--	8--	Debt Service - Other Objects	\$ (2,102,265.00)

S. Building Usage Waiver for Congregation Beth El

MOTION: Move that General Rule #12 of Policy #707.1R5 be waived and a Facility Usage Permit be issued to the Congregation Beth El for Sunday, October 25, 2020.

T. Board Policy – Suspension of Policy 707.1R5

MOTION: Move that the Board authorizes District Administration to suspend Policy 707.1R5 Buildings and Grounds Usage (effective date 5/16/19) and Policy 707.2R3 Buildings and Grounds Usage Fee Schedule (effective date 8/15/19), as they pertain to Group Category D-1 (For-Profit Enrichment Group), and requested by the PTO, to the practices used prior to the effective dates noted.

U. Overnight Educational and Other Leaves

MOTION: Move that the overnight educational and other leaves be authorized for the individuals listed, and if a substitute becomes necessary the Superintendent would be authorized to designate one.

WITHIN STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Heasley, Linda Teacher/PHS W	PSEA House of Delegates	Pittsburgh, PA	12/6-7	\$- 0 - *

OUT OF STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Gretzula, William Superintendent	AASA Nat'l Supt. Cert. Program Session 2 and AASA	San Diego, CA	2/9-14/20	\$3,622.25
Klock, Logan Teacher/PHS E	Title IX Classic (Girls Basketball)	Washington, DC	12/27-30	\$ - 0 - **
Ryan, Sean Teacher/PHS E	Title IX Classic (Girls Basketball)	Washington, DC	12/27-30	\$ - 0 - **
Sroba, Jennifer Teacher/PHS E	Title IX Classic (Girls Basketball)	Washington, DC	12/27-30	\$ - 0 - **
Sciolla, Frank Teacher/PHS E	Title IX Classic (Girls Basketball)	Washington, DC	12/27-30	\$ - 0 - **
Kimock, Jennifer Teacher/Edgewood	2020 OAKE National Conf.	Portland, OR	3/5-8/20	\$ - 0 - **
Stephens, Jennifer Teacher/Quarry Hill	2020 OAKE National Conf.	Portland, OR	3/5-8/20	\$ - 0 - **

* Union business

** Trip approved at the November 21, 2019 Board meeting

8. NEW BUSINESS - INDIVIDUAL ACTION ITEMS

There were no New Business Individual Action items at this meeting this evening.

9. PERSONNEL – PROFESSIONAL

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A (1 through 10) and B (11 through 15) under Personnel Professional.

A. Approval of Personnel – Professional Items

1. Resignations/Terminations

<u>NAME</u>	<u>TYPE</u>	<u>DATE OF HIRE</u>	<u>EFFECTIVE DATE</u>
Burow, Melissa	Resignation	08/26/13	01/29/2020
Ivey, Chauncey	Retirement	08/28/17	06/30/2020
Vetter, Gabrielle	Termination	08/26/19	11/18/2019

2. Election of Teachers

<u>NAME</u>	<u>TYPE</u>	<u>SALARY</u>	<u>EFFECTIVE DATE(S)</u>
Clarke, Rosemarie	Replacement	\$53,137 **	01/29/20-06/16/20
Field, Eileen	Replacement	\$48,428 ***	01/02/20-06/03/20
Hermo, Miguel	Replacement	\$48,628 **	01/29/20-06/16/20
McCloskey, Mackenzie	Replacement	\$48,628 **	01/29/20-06/16/20
Michel, Jennifer	Long Term Per Diem	\$110/Day	02/05/20-03/17/20
Santella, Susan	Replacement	\$48,628 **	12/12/19-01/31/20
Weaver, Erin	Replacement	\$57,007 **	01/29/20-06/16/20

** Salary will be pro-rated – less than full year

*** Salary will be pro-rated – less than a full day

3. Extension of Substitute Appointments

<u>NAME</u>	<u>SALARY</u>	<u>EXTENDED DATE</u>
Burns, Robert E.	\$53,137 **	01/28/2020
Thomas, Hannah	\$48,628	06/16/2020

** Salary will be pro-rated - less than full year

4. Administrative Appointments

<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>SALARY</u>	<u>EFFECTIVE DATE(S)</u>
D'Amico, Amanda	Administrative Intern Acting Asst.	Technology	\$ 65,952	08/26/19-01/28/20
D'Amico, Amanda	Principal Administrative	PHS W Special	\$ 65,952	01/29/20-06/16/20
Joyce, Rachael	Intern Administrative	Education Special	\$ 66,952	08/26/19-06/16/20
Levin, Matthew	Intern Administrative	Education	\$103,204	08/26/19-06/16/20
McGinley, Jean Marie	Intern	Technology	\$ 71,404	08/26/19-06/16/20

5. Leave of Absence

<u>NAME</u>	<u>TYPE</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Blechman, Allison	Medical/Child Rearing	AF	08/22/18	02/10/20-06/16/20
Cahill, Jillian	Medical/Child Rearing	PHS W	09/28/15	05/12/20-05/26/20
Carpenter, Mackenzie	Medical/Child Rearing	OV	08/28/17	02/12/20-04/14/20
Galanek, Michelle	Rearing	CO	08/28/17	01/02/20-03/31/20 *
Goldman, Meeghan	Medical Medical/Child	OV	08/26/19	02/18/20-03/30/20
White, Lauren	Rearing	VPA	08/22/18	01/13/20-04/03/20
Woodson, Lauren	Medical	PHS E	08/25/14	01/02/20-02/27/20

* Revised

6. Leave of Absence - Extended

<u>NAME</u>	<u>TYPE</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Romero, Alyssa	Child Rearing	PHS E	01/31/14	01/29/20-04/03/20

7. Reinstatement from Leave of Absence

<u>NAME</u>	<u>TYPE</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Ward, Jacklyn	Medical	PHS W	12/18/17	12/20/2019

8. After-School Tutor Program - 2019-2020 School Year

<u>NAME</u>	<u>HOURLY RATE</u>
Michener, Ruth	\$30.00

9. Professional Contract Tenure – FOR INFORMATION ONLY

10. General and Athletic Supplements – 2019-2020 School Year

Athletic

PHS East

<u>NAME</u>	<u>ACTIVITY</u>	<u>AMOUNT</u>
Gallagher, Michael	Boys' Asst. Varsity Swim	\$3,040.00
Rivas, Alana	Girls' JV Lacrosse Head Coach	\$2,961.00

General

Pennwood

FR: Gormley, Brett	Stage Manager (100%)	\$2,294.00
TO: Gormley, Brett	Stage Manager (50%)	\$1,147.00
O'Brien, Amanda	Dramatics	\$1,840.00

Charles Boehm

Intramurals

Bertolette, John	Intramural #6	\$519.50
Vitucci, Melissa	Intramural #7	\$519.50

William Penn

Intramurals

Chippendale, Lisa	Intramural #4	\$1,039.00
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Pennwood

Intramurals

Falcone, Katharina	Intramural #14	\$259.75
Pursell, Jennifer	Intramural #15	\$259.75

B. ADDENDUM – Personnel Professional

11. Resignations/Terminations

<u>NAME</u>	<u>TYPE</u>	<u>DATE OF HIRE</u>	<u>EFFECTIVE DATE</u>
Culnan, Eric	Resignation	08/26/19	02/14/2020
Joyce, Rachael	Resignation	08/26/13	02/14/2020

12. Election of Teachers

<u>NAME</u>	<u>TYPE</u>	<u>SALARY</u>	<u>EFFECTIVE DATE(S)</u>
Spinelli, Brenda	Replacement	\$48,628 **	01/02/20-06/16/20

** Salary will be pro-rated - less than full year

13. Home Bound Tutors – 2019-2020 SCHOOL YEAR

<u>NAME</u>	<u>HOURLY RATE</u>
Dukes, Devyn	\$30.00
Roberts, Elizabeth	\$30.00

14. Administrative Appointment

<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>SALARY</u>	<u>EFFECTIVE DATE(S)</u>
Bigos, Brittany	Long-Term Per Diem Administrative Intern	PW	\$58,605 *	01/02/20-01/15/20

* at current salary

15. General and Athletic Supplementals – 2019-2020 School Year

General

Santangelo, Kaylyn	First Responder	\$2,919.00
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Dr. Gretzula announced that Amanda D’Amico was appointed Acting Assistant Principal at Pennsbury High School West Campus for the second semester of the current school year. Ms. D’Amico will be replacing Mrs. Cherrissa Gibson who has been approved to be the Acting Co-Principal at PHS High School during Mrs. Lisa Becker’s Sabbatical Leave.

10. PERSONNEL – CLASSIFIED

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A (1 through 9) and B under Personnel Classified.

MOTION: Move that the Board approves the Personnel – Classified items as presented.

A. Approval of Personnel – Classified Items

1. Resignations/Terminations

<u>NAME</u>	<u>POSITION</u>	<u>DATE HIRED</u>	<u>TERM DATE</u>	<u>REASON</u>
Barber, Jeanette	P/T Cleaner	09/27/16	12/13/19	Resignation
Dull, Stephen	P/T Security Guard	09/04/12	01/02/20	Retirement
Fazekas, Donna	Para I	09/08/93	01/02/20	Retirement

2. Leave of Absence

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Gallagher, Carol	P/T Cleaner	PV	09/02/03	12/13/19-12/20/19
Velez, Megan	Para II	ER	10/24/16	02/03/20-12/21/20

3. Leave of Absence – Extended

<u>NAME</u>	<u>POSITION</u>	<u>LOC.</u>	<u>PREVIOUS LEAVE</u>	<u>EFFECTIVE DATES</u>
Martin, Robin	Para I	PV	10/22/19-12/20/19	12/21/19-06/15/20
McCrary, Haneefah	Para II	MN	10/07/19-12/03/19	12/04/19-12/13/19
Stead, Beth	School Aide	ER	11/18/19-11/26/19	11/27/19-01/06/20

4. Reinstatement from Leave of Absence

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Daulerio, Ralph	P/T Cleaner	12/16/19	\$18.29/hr.
Mangone, Michael	P/T Cleaner	12/09/19	\$16.39/hr.
McCrary, Haneefah	Para II	12/16/19	\$20.97/hr.
Minnes, Jeanette	School Aide	11/25/19	\$20.81/hr.
Robinson, Erin	Para I	12/20/19	\$19.47/hr.

5. Change of Contract

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Moylan, MaryAnn	Temp. Transp. Aide	Bus Driver	11/25/19	\$19.47/hr.
Richter, Tanya	2.5 hr. School Aide	4 hr. School Aide	12/19/19	\$17.13/hr.
Tummarello, Joseph	Temporary Head Custodian	Head Custodian	12/09/19	\$24.02/hr.

6. Temporary Positions

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE(S)</u>	<u>SALARY</u>
Love, Shauna	Temp. Records Spec.	11/6/19-01/29/20 *	\$22.07/hr.
Parker, Teresa	Temp. Para II	12/11/19-01/28/20	\$19.47/hr.
Squires-Black, Kaitlyn	Temp. Para II	12/09/19-02/25/20	\$19.47/hr.

* Revised

7. Substitute Staff

<u>CUSTODIAL</u>	<u>RATE</u>
Schaffer, Jeffery	\$11.00/hr.

8. Permanent Employment

<u>NAME</u>	<u>POSITION</u>	<u>BEG. PROB.</u>	<u>END PROB.</u>	<u>SALARY</u>
Brennan, Mariaconcetta	Paraprofessional II	09/03/19	12/03/19	\$19.47/hr.
Hall, Mary Holzworth, Brittany	P/T Paraprofessional	09/06/19	12/06/19	\$18.72/hr.
Kolanko, Kathleen	F/T Cleaner	09/03/19	12/03/19	\$17.13/hr.
Kovin, Alexis	P/T Paraprofessional	09/05/19	12/05/19	\$18.72/hr.
Long, Katie	P/T Paraprofessional	09/06/19	12/06/19	\$18.72/hr.
McLoughlin, Amy	School Aide	08/28/19	11/28/19	\$17.13/hr.
Miles-Trunfio, Rebecca	Paraprofessional II	08/28/19	11/26/19	\$19.47/hr.
O'Connell, Anne	Paraprofessional I	08/26/19	11/26/19	\$18.72/hr.
Raywood, Samuel	Paraprofessional I	08/28/19	11/27/19	\$18.72/hr.
Santella, Susan	P/T Cleaner	08/27/19	11/27/19	\$15.76/hr.
	RN	08/28/19	11/27/19	\$22.07/hr.
	Secretary			
Seiple, Dena	Communications & Pennsbury Partners Program	08/29/19	12/02/19	\$18.72/hr.
Serio, Sheila	Paraprofessional I	08/26/19	11/26/19	\$18.72/hr.
Sinclair, Amanda	School Aide	08/28/19	11/27/19	\$17.13/hr.
Ward, Susan	Registered Nurse	09/11/19	12/11/19	\$22.07/hr.

9. Temporary Appointments – FOR INFORMATION ONLY

B. Addendum – Personnel Classified

There are no Addendums under Personnel Classified.

11. **OTHER BUSINESS**

A. Upcoming Meetings

- Board Facilities Committee
5:00 p.m., January 2, 2020 – Superintendent's Conference Room
- Board Policy Committee
4:30 p.m., January 9, 2020 – Superintendent's Conference Room
- Board Finance/Partnerships Committee
6:00 p.m., January 9, 2020 – Superintendent's Conference Room
- Action Board Meeting
7:30 p.m., January 16, 2020–Fallsington Elementary School Multi-Purpose Room

B. Enrollment

Enrollment report is posted on BoardDocs.

C. Board Committees and Representation

Mr. Kannan reported the following changes to Board Committees and Representation:

Mrs. Lawson – Wellness Committee Liaison

Mr. Schwartz – Lower Makefield Municipality Liaison

Mr. Sherwood (Chip) Taylor – Tullytown Municipality Liaison and Board Finance Committee

Mr. Kannan – Board Facilities Committee

The full list is posted on BoardDocs.

12. SECOND PUBLIC COMMENT

Mr. Kannan opened the floor to second public comment at 10:04 p.m. No one came forward to speak and second public comment was closed at 10:04 p.m.

13. BOARD DISCUSSION AND COMMENT

There was no further Board Discussion and Comment. Holiday and birthday wishes were shared.

14. ADJOURNMENT

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions to adjourn the meeting at 10:05 p.m.

Respectfully submitted,

Christopher M. Berdnik
Board Secretary