



PENNSBURY SCHOOL DISTRICT

School Board Directors

T.R. Kannan, President, Christine Toy-Dragoni, Vice President,
Gary S. Sanderson, Assistant Secretary, Christian Schwartz,
Chip Taylor, Debra Wachspress and Joshua Waldorf

William J. Gretzula, Ed.D., Superintendent

Christopher M. Berdnik, Chief Financial Officer/Board Secretary

Michael Clarke, Esquire - Rudolph Clarke, LLC, Solicitor

APPROVED AT THE FEBRUARY 20, 2020 BOARD ACTION MEETING

Board Action Meeting Minutes of January 16, 2020

The January Board Action meeting of the Pennsbury Board of School Directors was held in the Fallsington Elementary School Multi-Purpose Room on Thursday, January 16, 2020.

1. OPENING OF MEETING

A. Public Notice

All or a portion of this meeting is being recorded for purpose of public broadcast and/or internet posting.

B. Call to Order

Mr. Kannan, Board President, called the meeting to order at 7:34 p.m.

C. Pledge of Allegiance

Mr. Kannan led the group in the Pledge of Allegiance.

D. Executive Session Statement

Mr. Kannan announced that the School Board of Directors met in Executive Session prior to this meeting to discuss legal and personnel matters.

E. Roll Call (Mr. Berdnik)

Board Members Present: Mr. Sanderson (via telephone), Mr. Schwartz, Mr. Taylor, Mrs. Toy-Dragoni, Mrs. Wachspress, Mr. Waldorf and Mr. Kannan

Board Members Absent: Mrs. Lawson and Mr. Palmer

Administrators Present: Dr. Gretzula, Dr. Aldridge, Mr. Berdnik, Mr. Dumin, Mrs. Langtry, Mr. McCormick, Mrs. Rarrick, Dr. Ricci and Mrs. Spack

Administrators Absent: Ms. Lambert and Ms. Zedalis

E. Roll Call (Mr. Berdnik) (continued)

Others Present: Mr. Turner and Ms. Lee, Student Representatives and Mr. Clarke, Solicitor

F. Recognition – School Board Recognition Month

Pennsylvania School Boards Association has proposed the following:

RESOLUTION: WHEREAS, the role of locally elected school officials has served the Commonwealth of Pennsylvania and local communities in meeting the needs of public education since the passage of the Free School Act in 1834; and

WHEREAS, these local boards have discharged their responsibilities to public education in a manner which has placed public education in the forefront of our education systems; and

WHEREAS, locally elected officials have distinguished themselves and their communities in this nonpaid, volunteer public service commitment; and

WHEREAS, the contributions of these men and women should be recognized and appreciated by those who benefit from the workings of our public school system;

NOW THEREFORE BE IT RESOLVED that the Board of Directors of the Pennsylvania School Boards Association hereby proclaims the month of January as School Director Recognition Month in this Commonwealth; and

FURTHER RESOLVE that this proclamation be communicated to all school districts, school officials and local communities in a planned program which brings visibility and awareness of the role of locally elected school officials to the citizenry of this commonwealth.

Dr. Gretzula shared that School Director Recognition Month is celebrated each January in Pennsylvania. It is a time when School Districts throughout our State honor and thank the individuals who volunteer their time and skills to ensure that the students in their respective Districts receive the best education possible. The Pennsbury Board of School Directors serves the taxpayers, students and parents of Pennsbury. Each of our Directors contributes untold hours serving constituents by attending meetings, making site visits, establishing and reviewing policies and working with our teachers, administrators and support personnel in order to offer our Pennsbury students one of the finest educational programs in Pennsylvania. It is fitting that these locally elected officials are recognized for the important work they do and the service they provide without pay to the residents of the communities they represent. That recognition is embodied in Pennsbury School Board Association PSBA Resolution Certificates and a few gifts courtesy of our Pennsbury Elementary Students this evening.

F. Recognition – School Board Recognition Month (continued)

Mrs. Spack, Director of Elementary Education, explained that the elementary division has created a “flurry of gratefulness” as displayed by the amazing banners and snowflakes on the curtains hung around the room. In addition, students representing each school will be sharing an individual snowflake that represents the uniqueness of each Director.

Mrs. Lane, Coordinator of Reading/Language Arts K-12, shared that “Read Across America” is normally celebrated on March 2nd. This year the National Education Association created a year of reading diverse literature so each building has a calendar that represents the many cultures of our nation and our District. The book “We are Grateful” was chosen for the Directors as tokens of appreciation.

G. Recognition – LYFT Character Awards

Pastor Vicky Allen, Executive Chair of LYFT, recognized students for exemplifying the trait of “Caring and Service to Others.” This award recognizes the recipient as one who places a high value on helping others. He or she participates in or organizes events like food and coat drives or fundraisers for charity. The young person volunteers regularly in the community and school-based activities in service to others. He or she demonstrates a kindness to others and a willingness to informally assist others on a daily basis in the classroom, halls or playground.

Dr. Aldridge recognized the following students for this month: Carl Schmuecking, a 3rd grader at Eleanor Roosevelt Elementary School; Ryan Karczewski, a Kindergartener at Fallsington Elementary School, Sriya Amineni, an 8th grader at William Penn Middle School and Raeanne Raccagno, a sophomore at Pennsbury High School.

H. Recognition – Big Brothers Big Sisters of Bucks County National Mentoring Month

Dr. Gretzula shared that January is celebrated as National Mentoring Month and Pennsbury is proud to celebrate one of these mentoring programs, Big Brothers Big Sisters. Dr. Gretzula acknowledged Ms. Tracy Michael who works in the School Counseling office at PHS West. Ms. Michael is the day-to-day contact for the District and Big Brothers Big Sisters currently organizing 35 BIGS with 35 LITTLES. We are also appreciative of the role that Ms. Erin Simmons, BBBSBC Director of Programs, serves on our Pennsbury Partners Advisory Board. Dr. Gretzula acknowledged John Wilson, a Board Member for BBBSBC and former President, who was once a LITTLE. Dr. Gretzula introduced the new CEO of BBBSBC, Ms. Rachel Kurtz. Ms. Kurtz invited all to the BBBSBC Open House on January 30th. Dr. Gretzula recognized and congratulated Pennsbury students in this program and presented certificates of appreciation for their roles as servant leaders.

I. Presentation – 2020-2021 District Calendar

Mrs. Spack presented the draft of the 2020-2021 District Calendar to be voted upon this evening by the Board. The 2020-2021 Calendar Presentation has been posted on the Pennsbury Website and on the BoardDocs Agenda for January 16, 2020.

J. Board Policies – 1st Read

Mr. Sanderson reported that the Committee is working with PSBA to review and update the District's policies. The Committee met on January 9, 2020 to review and discuss policies #000 through #005. Mr. Sanderson reviewed the recommended changes for the following policies:

Policy #000 – Board Policy/Procedure/Administrative Procedures

Policy #001 – Name and Classification

Policy #002 – Authority and Powers

Policy #003 – Functions

Policy #004 – Membership

Policy #005 – Organization

These policies including the Committee recommendations for change are posted on the Pennsbury Website under School Board. The Policy Committee recommends reviewing policies up to #011 before posting them on the Agenda for a vote at the March meeting.

The next meeting is planned for February 18, 2020 at 4:30 p.m. in the Superintendent's Conference Room.

2. REPORTS

A. Student Representatives

Ms. Lee reported that it is officially a new year at Pennsbury and students at the high school are all preparing for finals as the semester draws to a close and class turnover begins once again. The first round of Keystone Testing for 9th and 10th graders taking their Algebra and Literature exams took place last week with the Biology exam on Tuesday. In school activities, the Sophomore Formal was held last Friday. Sports Night is coming up in March with gym classes polishing off their dances and getting ready for the Black versus Orange Competition. In honor of Martin Luther King, Pennsbury will be hosting its' first ever Peace Summit. The Summit will be holding workshops on the topics of cultural awareness, stress management, activism, community service and mental health. The MLK Day of Service is observed as a day on and not a day off and is intended to empower individuals, strengthen communities, bridge barriers and create solutions to social programs. In addition, Best Buddies is holding a talent show on February 2nd to promote a positive environment of inclusivity for all students and to have fun while doing it. The Speech and Debate Team will host their annual tournament on January 31st. Finally, the Sunrise Movement held an informational seminar earlier

A. Student Representatives (continued)

today regarding congressional candidates and their positions regarding climate change along with discussion of the Green New Deal in order to educate high schoolers about those representing us and the environment.

Mr. Turner reported that the Art Department hosted its Annual Senior Art Show last week where talented artists in the Senior Class had the opportunity to display their artwork for classmates and the community. Many pieces from Pennsbury students were selected by the Artists of Yardley to be displayed in their gallery starting January 26th. In regards to sports, the winter teams are now well into competition season as boys' basketball has a game going on right now against Council Rock North. Meanwhile the girls' basketball team is over at Council Rock North campus hoping to add another win to their record. This weekend, the track team will be heading to New York City to compete. Last week, Pennsbury's Thespians went to York, PA for the Pennsylvania State Thespian Festival. One of their shows qualified for Internationals which will take place in Indiana later this year. On another note, Mr. Turner shared that there has been a recurrent issue of vandalism in the boys' bathroom over the course of the school year. Custodians have been working with hall monitors as well as, Administration to put an end to it. Students have voiced concerns regarding a few solutions. The Student and Teacher/Principal Advisory Clubs met after school brainstorming ways to improve student teacher relationships through conversation also known as the NEST. Overall, Mr. Turner voiced that it was a great discussion and an opportunity for students to hear the perspectives of teachers and vice versa to open honest dialogue.

B. Superintendent

Dr. Gretzula reported on the following:

Across the District
In the Schools
Commendable Accomplishments

Dr. Gretzula's report has been posted on the Pennsbury Website under "This Month in Pennsbury" and in BoardDocs under Superintendent.

C. Bucks County Technical High School Joint Board Committee

Mr. Schwartz reported that on February 24th, 5:00 p.m. to 8:00 p.m., BCTHS will be hosting the Bucks County Board of Elections demonstration and training of new voting machines for the public. There will be a total of 12 dates leading up to the April Primary around the County where these machines will be made available.

D. Bucks County Schools Intermediate Unit Board Representative Committee

Mr. Waldorf reported that the first meeting in 2020 is planned for next week.

E. Board Education Committee

Mrs. Toy-Dragoni reported that the Committee did not meet in January but plans to meet on February 6th at 7:30 p.m.

F. Board Facilities Committee

Mr. Schwartz reported that the Committee met on January 2nd. At that meeting, Eleanor Roosevelt Elementary School's PTO presented plans to expand their playground and will return in the spring with finalized plans and costs. The Committee discussed the contract for the pre-construction services at Charles Boehm Middle School and requested that the contract be sent to the Solicitor for review and approval as well as, the process to choose consultants for the Charles Boehm Project. Mr. Schwartz provided details for the Committee's recommendations for motions presented this evening for Board approval. The next meeting is scheduled for February 13th 5:00 p.m. to 6:30 p.m.

G. Finance/Partnership Committee

Mr. Waldorf reported that the Finance/Partnership Committee met on January 9th when the first presentation of the Preliminary 2020-2021 Budget was shared. Plans are underway to present the Preliminary 2020-2021 Budget to the public next month. Mr. Waldorf explained the motions presented this evening that the Committee recommends for Board approval.

H. Board Policy Committee

Mr. Sanderson shared the "First Read" of policies earlier in the evening.

I. Wellness Committee

No report was given this evening.

J. Other Committees

No other Committee reports were given.

Mr. Berdnik announced Addendums to the Board Agenda of January 16, 2020:

Under Personnel Changes Professional

Item 8 – Election of Teachers

Item 9 – Extension of Substitute Appointments

Item 10 – Leave of Absence

Item 11 – Administrative Appointment

Item 12 – After-School Tutor Program – 2019-2020 School Year

Item 13 – Administrative Appointment

Item 14 – General and Athletic Supplementals – 2019-2020 School Year

ADDENDUMS (continued)

Under Personnel Changes Classified

Item 10 – Resignations/Terminations

Item 11 – Leave of Absence

Item 12 – Leave of Absence – Extended

Item 13 – Temporary Positions

Item 14 – Change of Contract

Item 15 – Student Workers

Item 16 – Permanent Employment

Item 17 – Temporary Appointments (For Information Only)

3. PUBLIC COMMENT

Mr. Kannan opened the floor to public comment at 8:53 p.m. The following people came forward and public comment was closed at 9:20 p.m.

Pam Martino, Lower Makefield Township
Traci Curtis, Lower Makefield Township
Robert Abrams, Lower Makefield Township

Frank Car, Falls Township
Kim Walter, Non-Resident and
Robyn Rowlands, Non-Resident

William Penn MS Community Service
Edgewood Elementary School Mini-THON
School Board Campaign Donations;
Bonds; BCTHS
Budget and Finance
Quarry Hill Elementary Happenings

Mr. Berdnik commented on public comment regarding the 10-year budget scenario presentation that had been shared with all and the Bond Issue that was reviewed in detail at the November 2019 Board Action Meeting.

Mr. Schwartz reiterated that last month there was incomplete information during public comment and recommended that the resident get full financial transactions for 4 to 5 years from the Bucks County Technical High School as well as, copies of the Articles of Agreement.

4. MINUTES

A. Special Meeting-Reorganization Meeting – December 5, 2019

A motion was made by Mr. Schwartz, seconded by Mrs. Toy-Dragoni and unanimously approved with no abstentions that the minutes of the Special Meeting-Reorganization Meeting of December 5, 2019 be approved as presented.

B. Special Meeting-General Business Meeting – December 5, 2019

A motion was made by Mr. Schwartz, seconded by Mrs. Toy-Dragoni and unanimously approved with no abstentions that the minutes of the Special Meeting-General Business Meeting of December 5, 2019 be approved as presented.

C. Action Board Meeting – December 19, 2019

A motion was made by Mr. Schwartz, seconded by Mrs. Toy-Dragoni and unanimously approved with no abstentions that the minutes of the Action Board Meeting of December 19, 2019 be approved as presented.

5. FINANCIAL

A. Approval of Financial Reports

A motion was made by Mr. Schwartz, seconded by Mr. Taylor and unanimously approved with no abstentions that the Pennsbury School District Financial Statements for the General, Special Programs, Student Activities Funds for the month of December 2019 and the School Lunch Operating Summary for the month of November 2019 and the budget transfers listed be approved subject to audit. (Appendix A)

B. Bills Pending

A motion was made by Mr. Schwartz, seconded by Mr. Taylor and unanimously approved with no abstentions that the Pennsbury School District bills for "All Funds" in the amount of \$20,303,421.27 be approved for payment. (Appendix B)

6. OLD BUSINESS

A motion was made by Mr. Schwartz, seconded by Mr. Taylor and unanimously approved with no abstentions that the Board approve Items A and B under Old Business.

A. Mobile Fingerprinting Lab

MOTION: Move that the Board approves four additional mobile fingerprinting events to be scheduled prior to the end of the school year at a cost of \$200 per event.

B. Tax Refunds

MOTION: Move that the Board approves the listed tax refunds, which total \$330.37.

<u>TAXPAYER</u>	<u>PARCEL #</u>	<u>AMOUNT</u>
Ann Ryan Trust	#20-003-026-001	\$ 330.37
TOTAL		<u>\$ 330.37</u>

Refunds are charged as a current year expense, or as a reduction to current year revenue.

7. NEW BUSINESS - CONSENT ITEMS

A motion was made by Mr. Schwartz, seconded by Mr. Taylor and unanimously approved with no abstentions that the Board approve Items A through Q under New Business – Consent Items.

Mr. Schwartz read the Resolution of Appreciation for John Palmer.

A. Resolution of Appreciation

RESOLUTION: WHEREAS, John Palmer served the Pennsbury School District as a Board member from December, 2011 to January, 2020; and

WHEREAS, he contributed his services, time and expertise to the Bucks County Technical High School Joint Board Committee, the Board Facilities Committee, Board Finance and Partnerships Committee, Board Student Discipline Committee, and the Board Transportation Committee, in addition to serving as the Board liaison to Falls Township; and

WHEREAS, he worked with his fellow Board members and the administration to move the District forward through eight years of strategic planning while containing costs in an efficient manner; and

WHEREAS, together with his Board colleagues, he approved the rollout and implementation of the Chromebook 1:1 initiative and successfully introduced full-day Kindergarten in Pennsbury; and

WHEREAS, he collaborated with fellow Board members and administrators to oversee extensive building renovations at Pennwood Middle School in addition to upgrading security measures District-wide; and

WHEREAS, he supported the School Board during successful employee contract negotiations during his two terms of service; and

WHEREAS, he advocated for the successful launch of the Air Force JROTC program at Pennsbury High School; and

WHEREAS, he has fulfilled his responsibilities with courage, conviction, honor, and loyalty to Pennsbury; and

WHEREAS, his regard for the importance of education of all students, and for the work of the Board, has been reflected in his efforts as a School Director; and

WHEREAS, we the members of the Pennsbury Board of School Directors and the communities we represent, are pleased to acknowledge his contributions to education and to commend his service to this School District; therefore it is

A. Resolution of Appreciation (continued)

RESOLVED that John Palmer be formally recognized with true appreciation and that best wishes be extended to him for all of his future endeavors; and further it is

RESOLVED that this resolution be entered into the minutes of the January 16th meeting of the Pennsbury Board of School Directors, and that a copy be presented to Mr. Palmer.

Mr. Kannan announced that the resignation of Nancy Lawson as well as, John Palmer will be accepted by the Board this evening. Applications are being accepted and a Special General Board Meeting is planned for February 6, 2020 to appoint two new Board Members.

B. Settlement and Release Agreement

MOTION: Move that the Board approves the proposed Settlement and Release Agreement for a student to have a fund established for direct educational benefit. The fund will be in the amount of \$6,000 and is to be used for legitimate educational expenses, as outlined within the Agreement. The District will also pay \$6,500 directly to the Law Office of Ilene B. Young for documented attorney's fees and costs.

C. Forensic Competition

MOTION: Move that the Board approves participation of the Pennsbury High School Forensics team in the Barkley Forum Speech and Debate Competition as listed.

Barkley Forum Speech and Debate Competition
Emory University
201 Downman Drive
Atlanta, GA 30322
January 24 - 27, 2020
Number of students: approximately 4
Chaperones: Steve Medoff and D. Thomas
Cost: approximately \$1,330

D. Forensic Team Tournament

MOTION: Move that the Board approves participation of the Pennsbury High School Forensics team in the Pennsylvania High School Speech League State Championships as listed.

Pennsylvania High School Speech League State Championships
March 13-14, 2020
Bloomsburg, PA
Number of students: TBD
Cost: TBD

E. 2020-2021 School Calendar

MOTION: Move that the school calendar for the 2020-2021 school year be adopted as presented, and that a copy of the calendar be attached to the minutes, and further, that the following days be recognized as designated local holidays per Section 1502 of the School Code. (Appendix C)

November 27, 2020	Day after Thanksgiving
December 28, 2020	Monday after Christmas
January 18, 2021	Martin Luther King's Birthday
February 15, 2021	Presidents' Day
April 1, 2021	Thursday (Spring Break)

F. Board Member Resignation

MOTION: Move that the Board accepts the resignation of John Palmer, School Director – Region Two, effective January 16, 2020.

G. Board Member Resignation

MOTION: Move that the Board accepts the resignation of Nancy Lawson, School Director – Region Three, effective January 16, 2020.

H. Bidding Procedure 2020-2021

MOTION: Move that the bidding procedure, as outlined, be approved for the 2020-2021 school year.

In order to eliminate the great amount of time and detail involved in the opening and recording of bids at regular Board meetings, the administration recommends that we continue the established method for opening of all bids.

Under the procedure, all bids would be opened at a meeting in Fallsington Central Administration on any weekday. The Treasurer, Business Administrator or a designated administrator would be present at the bid openings. All legal advertising would state that the bids will be opened at a designated time on a specific date so that any interested bidder would attend the opening. A recapitulation of the result of the bid opening would be reported to the entire Board.

I. Authorization for Bids

MOTION: Move that specifications be prepared, necessary legal ads be placed and bidding be conducted for the supplies, services and equipment as listed above for the 2020-2021 school year, providing that the item(s) are included in the budget, or in federal or state grants, or in bond issue expenditures listings, and that contract awards and expenditures shall be subject to formal approval by the Board.

I. Authorization for Bids (continued)

In anticipation of the preparation of bid specifications for the many items of supplies, services and equipment which will be needed for the 2020-2021 school year, Board authorization for bidding is requested for the following bid categories. This authorization involves no commitment on the part of the Board for award of purchase contracts or for the actual expenditure of funds. No commitment will be made, nor orders written, prior to formal Board approval.

Art Supplies
Asbestos Removal
Athletic Garments
Athletic Supplies and Equipment
Electrical Supplies and Equipment
First Aid/Health Supplies
Floor Coverings
General Office Supplies and Equipment
General School Supplies and Equipment
Transportation Supplies and Equipment
Transportation Vehicles

J. Bonnett Associates to Produce Bidding Documents & Construction Management for the Central Office ADA Upgrade Project

MOTION: Move to hire Bonnett Associates, Inc. to produce bidding documents for the Central office ADA upgrades and for administration to advertise for proposals for this project. Bonnett's cost of \$55,500, plus hourly rate for the construction management phase and any additional costs per attachment. (Appendix D)

K. Bonnett Associates – Amend motion from 03/21/19

MOTION: Move that the District Administration amends the motion for Bonnett Associates Inc. for Construction Documents/Bidding Phase at Quarry Hill Elementary from the original Board approved motion, on 3/21/19 to include the cost of Reimbursable Expenses, which are out-of-pocket expenses incurred in the interest of the Project. Compensation for Construction Administration Services and any Additional Services would be based on the Hourly Rates for calendar year 2019 provided , for BAI's personnel assigned to the project. The Hourly Rates would be subject to reasonable annual adjustment if the term of services extends beyond calendar year 2019, NTE \$9,500.

L. PlanCon J Audit – Maillie

MOTION: Authorization to execute an agreement with Maillie LLP to provide auditing services for submission of PlanCon Part J on the Pennwood project, as per the attached, at a cost estimated at \$7,500. (Appendix E)

M. Provident Energy

MOTION: Move that the Board approves an agreement with Provident Energy to serve as the District's electricity and natural gas procurement adviser, as per the attached. Our natural gas basis cost will be bid as part of the attached consortium for a period beginning July 2021, and the electricity contract for a period beginning January 2022. (Appendix F)

N. Element Environmental Solutions, Inc. (E2S)

MOTION: Move that the District Administration approves Element Environmental Solutions, Inc. (E2S) as the District's environmental consultant for the Charles Boehm Renovation and Addition Project. Scope of services and the fee schedule are per the attached Proposal dated January 10, 2020, #P1611.2019. (Appendix G)

O. Rotary Club of Levittown – Fairless Hills

MOTION: Move that General Rule #12 of Policy #707.1R5 be waived and a Facility Usage Permit be issued to the Rotary Club of Levittown-Fairless Hills for Sunday, May 9, 2020.

P. Naviance

MOTION: Move that the Board approves a five-year agreement between the District and Naviance for access to Naviance college and career planning and college application management software. The agreement ensures that there will be no price increase in service for the next five years.

Q. Overnight Educational and Other Leaves

MOTION: Move that the overnight educational and other leaves be authorized for the individuals listed, and if a substitute becomes necessary the Superintendent would be authorized to designate one.

WITHIN STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Fallacaro, Damari Secretary/PHS W	PA State Thespian Conference	York, PA	1/2-4	\$ - 0 - *
Laden, Meredith Spec. Ed. Supervisor	PDE Conference 2020	Hershey, PA	3/9-11	\$ 600.00
Berdnik, Christopher Director Financial Svcs.	PASBO's 65 th Annual Conference	Pittsburgh, PA	3/17-20	\$1,225.00
Zedalis, Kimberly Director Financial Svcs.	PASBO's 65 th Annual Conference	Pittsburgh, PA	3/17-20	\$ 600.00
Stolber, Carey Librarian/Fallsington	PSLA Conference	Hershey, PA	5/1-2	\$ 368.32

Q. Overnight Educational and Other Leaves (continued)

OUT OF STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Medoff, Stephen Assistant Coach	Barkely Forum Speech & Debate Competition	Atlanta, GA	1/24-27	\$ - 0 - **
Reimschussel, David Teacher/PHS W	Am. Choral Dir. Assoc. Eastern Div. Conf.	Rochester, NY	3/4-8	\$ - 0 - ***
Swanson, Jamie Teacher/PHS W	NSTA Conference	Boston, MA	4/2-3	\$ 799.00
Fallacaro, Damari Secretary/PHS W	International Thespian Conference	Bloomington, IN	6/22-28	\$ - 0 - ***
Dekorte, Allison Teacher/PHS W	Summer School Abroad Program-Germany	Germany	6/24-7/13	\$ - 0 - ****
Campbell, Doug Teacher/PHS W	Summer School Abroad Program-Germany	Germany	6/24-7/13	\$ - 0 - ****

* Trip approved at the May 16, 2019 Board meeting.

** Trip being presented for approved at the January 16, 2020 Board meeting.

*** Trip approved at the October 17, 2019 Board meeting.

**** Trip approved at the November 21, 2019 Board meeting.

8. NEW BUSINESS - INDIVIDUAL ACTION ITEMS

A motion was made by Mr. Schwartz, seconded by Mr. Taylor and unanimously approved with no abstentions that the Board approve Items A and B under New Business – Individual Action Items.

A. Possible Executive Session Item

There are no Executive Session Items.

B. Donation – Pennsbury High School

Mr. Schwartz read the donation given to the Pennsbury High School.

MOTION: Move that the donation of \$3,000 from Mr. Tony Petruccio and Ms. Joy Taylor be accepted by the Pennsbury School District with appreciation.

9. PERSONNEL – PROFESSIONAL

A motion was made by Mr. Schwartz, seconded by Mr. Taylor and unanimously approved with no abstentions that the Board approve Item A (1 through 7) under Personnel Professional. Item 6 is For Information Only.

A. Approval of Personnel – Professional Items

1. RESIGNATIONS/TERMINATIONS

<u>NAME</u>	<u>TYPE</u>	<u>DATE OF HIRE</u>	<u>EFFECTIVE DATE</u>
Bulat, Kate	Resignation	02/01/2011	01/28/2020
Ehly, Arlo	Resignation	03/13/2017	02/14/2020
Klotz, Bradley	Retirement	08/26/1999	01/28/2020
Merrick, Patricia	Retirement	01/13/1987	04/01/2020

2. ELECTION OF TEACHERS

<u>NAME</u>	<u>TYPE</u>	<u>SALARY</u>	<u>EFFECTIVE DATE(S)</u>
Burns, Robert	Replacement	\$53,137 **	01/29/20-04/07/20
Clarke, Rosemarie	Replacement	\$51,753 */**	01/29/20-06/16/20
Demusz, Cheryl	Replacement	\$53,137 **	01/08/20-04/14/20 *
Fisher, Stephanie	Non-Tenure	\$53,137	01/17/2020
Freitag, Carolyn	Replacement	\$53,137 **	01/21/20-06/16/20
McKnight, Beth	Long-Term Per Diem	\$110/Day	01/29/2020
Taggart, Jacqueline	Replacement	\$53,137 **	01/29/20-04/03/20
Weissgerber, Rebecca	Replacement	\$48,628 **	01/29/20-06/16/20

* Revised

** Salary will be pro-rated - less than full year

3. LEAVE OF ABSENCE

<u>NAME</u>	<u>TYPE</u>	<u>SCHOOL</u>	<u>DATE</u>	
			<u>HIRED</u>	<u>EFFECTIVE DATES</u>
Blechman, Allison	Medical/Child Rearing	AF	08/22/18	01/30/20-06/16/20 *
Carpenter, Mackenzie	Medical/Child Rearing	OV	08/28/17	02/04/20-04/14/20 *
Hughes, Jessica	Child Rearing	PW	08/29/12	06/01/20-06/16/20
Rappin, Stephanie	Medical/Child Rearing	WP	02/21/19	03/02/20-06/16/20
Sunday, Alyssa	Medical/Child Rearing	CB	01/22/13	04/15/20-05/21/20
Woodson, Lauren	Medical	PHS E	08/25/14	01/16/20-04/07/20 *

* Revised

4. LEAVE OF ABSENCE – EXTENDED

<u>NAME</u>	<u>TYPE</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Palmer, Kathleen	Sabbatical	MN	08/28/97	01/29/20-06/16/20

5. REINSTATEMENT FROM LEAVE OF ABSENCE

<u>NAME</u>	<u>TYPE</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Albrecht, Laura	Sabbatical	PHS W	08/29/01	01/29/2020
Cockerham, Olivia	Child Rearing	WD	09/28/17	01/29/2020
Devlin, Jacqueline	Sabbatical	CB	08/29/96	01/29/2020
Duncan, Katie	Sabbatical	WD	08/30/07	01/29/2020
Hanlon, Katie	Child Rearing	WP	08/30/07	01/29/2020
Lenczycki, Angela	Child Rearing	WD	08/28/06	01/28/2020
Oppenheimer, Katie	Sabbatical	AF	08/28/06	01/29/2020
Stoudt, Brooke	Sabbatical	PHS W	08/30/07	01/29/2020
Wittman, Scott	Sabbatical	PW	08/29/96	01/29/2020

6. PROFESSIONAL CONTRACT TENURE – FOR INFORMATION ONLY

Items listed are for information only.

7. GENERAL AND ATHLETIC SUPPLEMENTALS – 2019-2020 SCHOOL YEAR

Athletic

Pennwood

<u>NAME</u>	<u>ACTIVITY</u>	<u>AMOUNT</u>
Greenfield, Marc	MS Boys Basketball Head Coach	\$2,121.00

General

PHS W

FR: Martin, Matthew	Student Life 50%	\$520.00
TO: Martin, Matthew	Student Life 100%	\$1,040.00

Pennwood

Intramurals

Golder, Audra	Intramural #15	\$259.75
Golder, Audra	Intramural #15	\$259.75
Pursell, Jennifer	Intramural #15	\$259.75

Charles Boehm

Intramurals

Bertolette, John	Intramural #6	\$520.00
Vitucci, Melissa	Intramural #7	\$520.00

Department Chair

FR: Wert, Carolyn	Library 100%	\$2,708.00
TO: Schlosberg, Jennifer	Library 50%	\$1,354.00
Wert, Carolyn	Library 50%	\$1,354.00

B. Addendum – Personnel Professional

A motion was made by Mr. Schwartz, seconded by Mr. Taylor and unanimously approved with no abstentions that the Board approve Item B (8-14) under Addendum Personnel Professional.

8. ELECTION OF TEACHERS

<u>NAME</u>	<u>TYPE</u>	<u>SALARY</u>	<u>EFFECTIVE DATE(S)</u>
Beliveau, William	Replacement	\$48,628 **	01/29/20-06/16/20
Gerber, Kelly	Long-Term Per Diem	\$110/Day	02/18/2020
Wells, Megan	Replacement	\$54,284 **	01/29/20-06/16/20
Wible, Cortney	Long-Term Per Diem	\$110/Day	01/30/2020

** Salary will be pro-rated - less than full year

9. EXTENSION OF SUBSTITUTE APPOINTMENTS

<u>NAME</u>	<u>SALARY</u>	<u>EXTENDED DATE</u>
O'Neil, Ayva	\$53,137 **	06/16/2020
Santella, Susan	\$48,628 **	03/31/2020

** Salary will be pro-rated - less than full year

10. LEAVE OF ABSENCE

<u>NAME</u>	<u>TYPE</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Lehrman, Dana	Medical	ER	08/31/15	12/02/19-03/31/20 *

* Revised

11. ADMINISTRATIVE APPOINTMENT

<u>NAME</u>	<u>TYPE</u>	<u>SCHOOL</u>	<u>SALARY</u>	<u>EFFECTIVE DATES</u>
Bigos, Brittany	Long-Term Per Diem Administrative Intern	PW	\$58,605	01/01/20-01/17/20 *

* Revised

12. AFTER-SCHOOL TUTOR PROGRAM – 2019-2020 SCHOOL YEAR

<u>NAME</u>	<u>HOURLY RATE</u>
Cahill, Jillian	\$30.00
Dekorte, Allison	\$30.00
Keller, Amber	\$30.00
Mathauser, Erin	\$30.00
Stout, Scott	\$30.00

13. ADMINISTRATIVE APPOINTMENT

<u>NAME</u>	<u>TYPE</u>	<u>SCHOOL</u>	<u>SALARY</u>	<u>EFFECTIVE DATES</u>
Kandravi, Saundra	Elementary Educational Technology Coach	CO	\$82,022 **	01/29/20-06/16/20

** At Current Salary

14. GENERAL AND ATHLETIC SUPPLEMENTALS – 2019-2020 SCHOOL YEAR

Athletic

PHS E

<u>NAME</u>	<u>ACTIVITY</u>	<u>AMOUNT</u>
Curtis, Stephen D.	Boys Varsity Head Coach Lacrosse	\$4,441.00

Dr. Gretzula introduced and welcomed Saundra Kandravi in her newly appointed position as Elementary Educational Technology Coach as well as, Stephen (Dean) Curtis as the Boys Varsity Head Lacrosse Coach.

10. PERSONNEL – CLASSIFIED

A motion was made by Mr. Schwartz, seconded by Mr. Taylor and unanimously approved with no abstentions that the Board approve Item A (1 through 8) under Personnel Classified.

MOTION: Move that the Board approves the Personnel – Classified items as presented.

A. Approval of Personnel – Classified Items

1. RESIGNATIONS/TERMINATIONS

<u>NAME</u>	<u>POSITION</u>	<u>DATE HIRED</u>	<u>TERM DATE</u>	<u>REASON</u>
Gutierrez, Geraldine	Cleaner P/T	02/18/15	01/03/20	Resignation
Keyes, Maryann	Cleaner P/T	03/18/19	01/03/20	Resignation
Konvalinka, Milton	Cleaner P/T	10/12/11	01/17/20	Retirement
Keiluhn, Barbara	School Aide	09/04/07	06/15/20	Retirement
Norman, Alyssa	Health Rm Aide P/T	09/11/19	01/03/20	Resignation
Watkins, Doree	Secretary	02/13/19	01/07/20	Resignation
Weaner, Elizabeth	Para P/T	04/01/19	12/20/19	Resignation
Weissgerber, Rebecca	Para P/T	08/22/18	01/24/20	Resignation
Worthington, Samantha	Para II F/T	08/30/16	01/22/20	Resignation

2. LEAVE OF ABSENCE

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Haupt, Karen	Cleaner P/T	MK	10/28/02	01/06/20-01/10/20
Keyes, Mary Ann	Cleaner P/T	QH	03/18/19	12/11/19-12/13/19
Opielski, Joshua	Bus Driver	CO	02/06/19	01/16/20-02/06/20
Velez, Megan	Para II	ER	10/24/16	02/11/20 *-12/21/20

* Revised

3. LEAVE OF ABSENCE – EXTENDED

<u>NAME</u>	<u>POSITION</u>	<u>LOC.</u>	<u>PREVIOUS LEAVE</u>	<u>EFFECTIVE DATES</u>
Bidlingmaier, Ellen	Mgt. Asst.	WP	11/01/19-12/16/19	12/17/20-01/13/20
Stead, Beth	School Aide	ER	11/27/19-01/06/20	01/07/20-01/17/20
Volpe, Alicia	Para II	ER	11/14/19-02/07/20	02/08/20-06/15/20
Wheeler, Ruth	School Aide	PHS W	11/21/19-02/13/20	02/14/20-03/20/20

4. REINSTATEMENT FROM LEAVE OF ABSENCE

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Gallagher, Carol	Cleaner P/T	01/02/20	\$18.92/hr.
Keyes, Mary Ann	Cleaner P/T	12/16/19	\$15.76/hr.

5. CHANGE OF CONTRACT

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Gallelli, Siobhan	Para I Special Ed	Para II Special Ed	11/11/19	\$21.73/hr.
Nicol, Jaclyn	Para I Special Ed	Para II Special Ed	10/11/19	\$20.22/hr.
Springer, Nancy	Para I P/T	Para I F/T	01/07/20	\$20.98/hr.

6. TEMPORARY POSTIONS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATES</u>	<u>SALARY</u>
Haworth, Joann	Temp. Para I	01/02/20-01/28/20	\$18.72/hr.
Kazi, Rabail	Temp. Para I	11/25/19-06/15/20 *	\$18.72/hr.
Love, Shauna	Temp. Records Spec.	11/6/19-01/02/20 *	\$22.07/hr.
O'Malley, Holly	Temp. Para I	01/02/20-01/28/20	\$18.72/hr.
Squires-Black, Kaitlyn	Temp. Para II	12/09/19-06/15/20 *	\$19.47/hr.
Stercula, Mary	Temp. School Aide	12/10/19-03/19/20 *	\$17.13/hr.

* Revised

7. SUBSTITUTE STAFF

<u>CUSTODIAL</u>	<u>RATE</u>
Graver, Raymond	\$11.00/hr.
Gutierrez, Geraldine	\$11.00/hr.
Keyes, Maryann	\$11.00/hr.
Napierkowski, Karen	\$11.00/hr.

SUB VAN DRIVER

Barker, Bernadette	\$15.07/hr.
Bujak, Jerome	\$15.07/hr.

8. PERMANENT EMPLOYMENT

<u>NAME</u>	<u>POSITION</u>	<u>BEGINNING PROBATION</u>	<u>END PROBATION</u>	<u>SALARY</u>
Avitabile, Jennifer	School Aide	10/15/19	01/15/20	\$17.13/hr.
Baldinger, Becki	Secretary/Clerk	09/23/19	12/23/19	\$17.57/hr.
DiMaria, Marlene	Secretary/Clerk	10/03/19	01/03/20	\$17.13/hr.
Lake, Evan	Painter	10/07/19	01/07/20	\$20.71/hr.
Pullen, Melissa	School Aide	10/07/19	01/07/20	\$17.13/hr.
Richter, Tanya	School Aide	10/10/19	01/10/20	\$17.13/hr.
Smith, Michelle	School Aide	10/03/19	01/03/20	\$17.13/hr.

9. TEMPORARY APPOINTMENTS – FOR INFORMATION ONLY

Items listed are for information only.

B. Addendum – Personnel Classified

A motion was made by Mr. Schwartz, seconded by Mr. Taylor and unanimously approved with no abstentions that the Board approve Item B (10-16) under Addendum Personnel Classified.

10. RESIGNATIONS/TERMINATIONS

<u>NAME</u>	<u>POSITION</u>	<u>DATE HIRED</u>	<u>TERM DATE</u>	<u>REASON</u>
Gushue, Rosemary	Bus Driver	09/25/95	01/28/20	Retirement

11. LEAVE OF ABSENCE

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Opielski, Joshua	Bus Driver	CO	02/06/19	01/21/20 *-02/06/20

* Revised

12. LEAVE OF ABSENCE – EXTENDED

<u>NAME</u>	<u>POSITION</u>	<u>LOC.</u>	<u>PREVIOUS LEAVE</u>	<u>EFFECTIVE DATES</u>
Bidlingmaier, Ellen	Mgt. Asst.	WP	12/17/19-01/13/20	01/14/20-02/14/20
Haupt, Karen	Cleaner P/T	MK	01/06/20-01/10/20	01/13/20-01/24/20
Stead, Beth	School Aide	ER	01/07/20-01/17/20	01/21/20-01/24/20

13. TEMPORARY POSTIONS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATES</u>	<u>SALARY</u>
Abdo, Marian	Temp. Para II	11/18/19-06/15/20 *	\$19.47/hr.
Blohm, Jennifer	Temp. Para I	12/03/19-06/15/20 *	\$18.72/hr.
Haworth, Joann	Temp. Para I	01/02/20-06/15/20 *	\$18.72/hr.
Hensor, Jennifer	Temp. Para I	11/12/19-06/15/20 *	\$18.72/hr.
Morris, Tara	Temp. Para II	08/26/19-06/15/20 *	\$19.47/hr.
Norris, Courtney	Temp. RN	01/22/20-03/31/20	\$22.07/hr.
O'Malley, Holly	Temp. Para I	01/02/20-06/15/20 *	\$18.72/hr.
Parker, Teresa	Temp. Para II	12/11/19-06/15/20 *	\$19.47/hr.
Scheinert, Richard	Temp. Para II	11/12/19-06/15/20 *	\$19.47/hr.
Sonnon, Kristine	Temp. Para II	11/01/19-06/15/20 *	\$19.47/hr.
Zanczuk, Kristen	Temp. Para II	01/21/20-06/15/20	\$19.47/hr.

* Revised

14. CHANGE OF CONTRACT

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>EFF. DATE</u>	<u>SALARY</u>
Hetherington, Danielle	Para I Special Ed	Para II Special Ed	01/14/20	\$21.73/hr.

15. STUDENT WORKERS

<u>NAME</u>	<u>RATE</u>
Brooks, Joseph	\$7.25/hr.
Nemeth, Kennith	\$7.25/hr.

16. PERMANENT EMPLOYMENT

<u>NAME</u>	<u>POSITION</u>	<u>BEG. PROB.</u>	<u>END PROB.</u>	<u>SALARY</u>
Becker, Kimberly	Bus Driver	09/17/19	12/17/19	\$18.72/hr.
Norman, Tina	Bus Driver	10/14/19	01/14/20	\$18.72/hr.
Santiago, Guisella	Bus Driver	08/28/19	11/28/19	\$18.72/hr.

17. TEMPORARY APPOINTMENTS – FOR INFORMATION ONLY

Items listed are for information only.

11. OTHER BUSINESS

A. Upcoming Meetings

- Board Special General Meeting
7:00 p.m., February 6, 2020 – Fallsington Elementary School Multi-Purpose Room
- Board Education Committee
7:30 p.m., February 6, 2020 – Superintendent’s Conference Room
- Board Facilities Committee
5:00 p.m., February 13, 2020 – Superintendent’s Conference Room
- Board Finance/Partnerships Committee
6:30 p.m., February 13, 2020 – Superintendent’s Conference Room
- Board Policy Committee
4:30 p.m., February 18, 2020 – Superintendent’s Conference Room
- Action Board Meeting
7:30 p.m., February 20, 2020–Fallsington Elementary School Multi-Purpose Room

B. Enrollment Report

The Enrollment Report is posted on BoardDocs.

C. Board Committees and Representation

The Board Committees and Representation list is posted on BoardDocs.

12. SECOND PUBLIC COMMENT

Mr. Kannan opened the floor to second public comment at 9:33 p.m. No one came forward to speak and second public comment was closed at 9:33 p.m.

13. BOARD DISCUSSION AND COMMENT

Mr. Schwartz reported that the March Meeting at the Bucks County Technical High School will be the Annual Board Recognition Dinner.

There was no further Board Discussion and Comment.

14. ADJOURNMENT

A motion was made by Mr. Schwartz, seconded by Mr. Taylor and unanimously approved with no abstentions to adjourn the meeting at 9:33 p.m.

Respectfully submitted,

Christopher M. Berdnik
Board Secretary