

MINUTES OF THE FEBRUARY 15, 2018 ACTION MEETING

The February Board Action meeting of the Pennsbury Board of School Directors was held in the Fallsington School Multi-Purpose Room on Thursday, February 15, 2018. Mrs. Redner called the meeting to order at 7:38 p.m. The first order of business was the Pledge of Allegiance.

Mrs. Redner reported that the Board met in Executive Session to discuss legal and personnel matters.

Board Members Present: Mr. Kannan, Mrs. Lawson, Mr. Palmer, Mr. Sanderson, Mr. Schwartz, Mrs. Toy-Dragoni, Mrs. Wachspress, Mr. Waldorf and Mrs. Redner.

Administrators Present: Dr. Gretzula, Ms. Aldridge, Mr. Dorsey, Dr. Dunar, Mrs. Godzieba, Mrs. Langtry, Mrs. Morett, Mrs. Rarrick, Mr. Rodgers and Mrs. Spack.

Others Present: Miss Camara and Mr. Cooper, Student Representatives and Ms. Gallagher, Solicitor.

LYFT PENNSBURY CHARACTER AWARD PRESENTATION

Pastor Vicky Allen, Executive Chair of LYFT, shared that this month's character asset is "cooperation." The award recognizes the recipient as one who places a high value on working together with others. When asked, he or she gladly engages in team projects and always follows directions. He or she will seek out assistance to overcome a problem or accomplish a task but always does his or her part. He or she openly shares both effort and credit for accomplishments.

Mr. Sanderson announced the three awardees: Gillian Arcuri, a senior at Pennsbury High School, Camille Kakoyan, an eighth grader at Charles Boehm Middle School and Lucas Dolan, a fifth grader at Quarry Hill Elementary.

Pastor Vicky announced that LYFT's teen advisory group will be hosting a peer to peer panel discussion on coping strategies on April 11th at 7:00 p.m. The target audience is not just teens but also parents. You are asked to support the team effort to reach the community in helping teens to learn how to deal with everyday stresses. The panel will include current college students, teenagers from Pennsbury High School and a couple of parents.

Mr. Sanderson congratulated the awardees and Dr. Gretzula thanked Pastor Vicky for her peace, love and positivity.

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ODYSSEY OF THE MIND RECOGNITION

Dr. Gretzula announced that we get to celebrate character education tonight but we also get to celebrate creativity which is really exciting. Dr. Gretzula described that Odyssey of the Mind is an international education program that provides creative problem-solving opportunities for students bringing their solutions to competition at the local, state and world level. Thousands of teams from throughout the US and from about 25 other countries participate in the program and Pennsbury has sent teams to the worlds and we hope to be able to do that again. Dr. Gretzula introduced Mrs. McCormick-Miller, Principal of Makefield Elementary School, and Mr. Howarth, President of the Pennsbury Odyssey of the Mind Association (POMA).

Mrs. McCormick-Miller thanked Administration and the School Board for their continuous support of the program. Every year the goal is to grow the program and expand it to support the students and the teams. Mrs. McCormick-Miller announced that this year there are 23 teams participating. Pennsbury will again host the Regional Competition on March 3rd. Every school in the District is represented by Odyssey of the Mind.

Mr. Howarth reported that encompassing all of the schools annually there are about 150 Pennsbury students that participate in the program and beyond the students their parents get involved as judges and coaches. The Board usually puts in about 40 hours a year each on the program. It is a big-time commitment but everyone understands it is great community service and the volunteers are more than willing to become involved. Team members shared their experiences.

STUDENT REPRESENTATIVES' REPORTS

Mr. Cooper reported that it is Back to School Night at the high school. Parents have the opportunity to meet their students' teachers and explore more about the curriculum and the classes their students are beginning for the second semester. Later in the month, the 23rd annual Career Fair will take place at Pennsbury High School East Gym on Monday, February 26th, 6:30 p.m. to 8:30 p.m. This event will feature a variety of different businesses and exhibitors to expose what their trade is to everyone in attendance. Even though it is only February 2018, students in the Class of 2019 are very excited about their Senior Prom. The current date was announced to be Saturday, June 1, 2019, however, for now everyone is looking forward to the Junior Prom which is scheduled in two weeks. In the world of sports, winter seasons are slowly beginning to draw to a close as many teams are in their champion seasons. Both the boys' indoor track team and the wrestling team have matches or meets scheduled for Saturday, February 17th. The indoor track team is traveling to Lehigh to compete in the "Meet of the Champs" while the wrestling team is away to compete in the SLO Championships. The girls' basketball team is away and they will be playing against rival Upper Dublin High School.

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STUDENT REPRESENTATIVES' REPORTS (continued)

The boys' basketball team has a game scheduled for tomorrow, February 16th, away at rival Bensalem High School. Both basketball teams are in the first round of their post-season games. Sports Night is only 29 days away and the rivalry between Black and Orange is already consuming the hallways of the high school. The Food Drive is in full swing and the team that brings in the most food will earn a point for their team. Mr. Cooper provided details of the new system at the East Campus regarding shuttle buses. This new procedure seems to be working quite nicely as it is a safer way to travel between buildings and it eliminates crowds. Mr. Cooper announced that *The Pennsbury Voice* just had their most recent editing session today after school to compose the February edition. The January edition was released earlier in the month. As always you can visit the website to keep up with the current happenings of the newspaper. The website is the PennsburyVoice.com.

Miss Camara requested a moment of silence for the 17 students and teachers that were killed yesterday in the Parkland shooting. Miss Camara announced that on Friday, February 23rd, the Pennsbury Art Department will be hosting their annual Empty Bowls 2018 from 4:00 p.m. to 6:30 p.m. at the East Cafeteria. This is an International Project created to raise money and awareness about world hunger by selling handmade PHS ceramic bowls for \$10 complete with a delicious soup and dinner. All proceeds from this event go to the Bucks County Housing Group Community Food Pantry in Penndel. The 23rd Annual Career Fair will take place on February 26th at 6:30 p.m. This District-wide Career Event emphasizes career exploration for all students K through 12 because it is never too late nor is it ever too early to start thinking about your future. In commemoration of Black History Month, the Multicultural Youth Leaders will be hosting a viewing of the movie "Hidden Figures" in the Cave on February 22nd from 2:30 p.m. to 5:00 p.m. It is important that we recognize the women portrayed in this movie and the many other African Americans whose stories aren't chronicled in this Black History Month. The Pennsbury Choir will be representing the school and the District in their International Tour in Germany and the Czech Republic.

SUPERINTENDENT'S REPORT

Dr. Gretzula reported on the following:

Across the District
In the Schools
Commendable Accomplishments

His report has been posted on the Pennsbury Website under "This Month in Pennsbury."

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BOARD PARTNERSHIPS AND MARKETING COMMITTEE

Mr. Waldorf reported that the last Committee meeting was held on February 8, 2018 and the Committee discussed Mr. Dorsey and his team compiling a new communications system to replace Blackboard. The focus of the Committee is on emergency communication with families. Mr. Waldorf described the mobile APP component which allows the School District to target messaging to our schools and individual classroom level groups creating uniformity in conjunction with the policy related to communication. A follow-up meeting will be scheduled in April and all are invited.

Mr. Waldorf announced new partners with the Pennsbury Partnership Program including Dow Chemical. He also shared that Mrs. Langtry announced the St. Mary Medical Center Grant. In addition, Mrs. Langtry has raised over \$3000 which will help fund the mini-grants for next year.

Mr. Waldorf reported that there are new Federal Guidelines coming out regarding ADA Compliance for the District website as well as the cable channels which will require Board discussion. Some examples are requirements to have closed caption for all video including this type of meeting, the font size for the website has to be 14 so people can read it, as well as, a read aloud button to click to hear including PDF's. In addition, there is a requirement that all social posts have to be archived. The Community School Program was also a topic discussed.

BOARD POLICY COMMITTEE

Mr. Sanderson reported on the four policies presented this evening for Board approval. They are Draft Board Policy 146.1, Student Services; Draft Board Policy 210.3, Naloxone; Draft Board Policy 328.3R3, Payment of Substitute Classified Employees and Draft Board Policy 824.1, Maintaining Professional Adult/Student Behaviors which needs to have further Board discussion.

BOARD FINANCE COMMITTEE

Mr. Kannan reported that the Committee met on February 1st. Bond Counsel was present discussing opportunities to save money with the bonds. Refinancing options were also discussed. The Bucks County Programs and Services budget was a topic. Work continues on the 2018-2019 budget. Mr. Kannan explained the motion for the real estate tax assessment appeal for HCR ManorCare and the motion for Auditing Services which are both presented this evening for approval. The option of online payments was discussed which the Committee will continue to research.

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BOARD FACILITIES COMMITTEE

Mr. Schwartz reported that the Committee discussed the Change Order for Pennwood Middle School, a motion in this evening's agenda under Old Business. Mr. Schwartz provided the details of this Change Order. The other issue that the Committee had a discussion about was the repair and replacement of the storm sewer system under Makefield Road in front of Pennwood Middle School. Mr. Schwartz is working with Mr. Rodgers to draft a letter to the Supervisors of Lower Makefield discussing this with them and this letter will be sent upon final input from Mr. Lynch of D'Huy.

BUCKS COUNTY TECHNICAL HIGH SCHOOL JOINT BOARD COMMITTEE

Mr. Schwartz reported that the Joint Board Committee will meet on February 26th with the anticipation of obtaining a final draft of the Articles of Agreement to bring back to the School Districts for Board members and solicitors for review. Mr. Schwartz reminded the Board to mark their calendars on March 26th for the annual School Board Recognition Dinner at the Bucks County Technical High School.

BUCKS COUNTY SCHOOLS INTERMEDIATE UNIT BOARD REPRESENTATIVE COMMITTEE

Mr. Waldorf informed everyone that the next meeting is planned for February 20th. No report was given this evening.

BOARD EDUCATION COMMITTEE

Mrs. Redner reported that the Education Committee met to discuss various topics including School Start Times. There has been much public discussion on this topic. The Committee requested that Administration collect data to see if it is a feasible option for the District. Another topic discussed was Languages in K-8. The District researched offering foreign languages in the middle schools four years ago and still has the plan. Mrs. Redner shared that this could be the opportunity to introduce foreign languages to the elementary levels in the District.

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Mr. Rodgers reported the following addendums to the Official Board Agenda of February 15, 2018:

Under Personnel Professional

- Item J, Election of Teachers – 2017-2018
- Item K, Extension of Substitute Appointments
- Title L, Election of Teachers – 2017-2018
- Item M, Medical Leave of Absence
- Item N, Child Rearing Leave of Absence
- Item O, General and Athletic Supplementals – 2017-2018 School Year
- Item P, Professional Contract Tenure – For Information Only

Under Personnel Classified

- Item I, Permanent Employment
- Item J, Change of Contract
- Item K, Substitute Staff
- Item L, Appointment – Supervisor of Human Resources
- Item M, Temporary Appointments – For Information Only

Mr. Rodgers made the following correction to the Official Board Agenda of February 15, 2018:

Under New Business

Item O, Board Policy –Board Policy 328.3R3 – Payment of Substitute Classified Employees. In both the preamble and motion, the word substitute should be inserted before the word classified.

PUBLIC COMMENT

Mrs. Redner opened the floor to public comment at 8:34 p.m. The following people came forward and public comment was closed at 8:44 p.m.

Frank Carr, Falls Township

Budget

Michelle Crunkleton, Non-resident

School Start Times

BOARD ACTION MEETING

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the minutes of the Board Action Meeting held on January 18, 2018 be approved as duplicated.

MINUTES OF THE FEBRUARY 15, 2018 ACTION MEETING

FINANCIAL STATEMENTS

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Pennsbury School District Financial Statements for the General, Special Programs and Student Activities Funds for the month of December 2017 and the budget transfers listed be approved subject to audit. (Appendix A)

BILLS PENDING – ALL FUNDS

A motion was made by Mr. Schwartz, seconded by Mr. Sanderson and unanimously approved with no abstentions that the Pennsbury School District bills for “All Funds” in the amount of \$19,455,662.48 be approved for payment. (Appendix B)

OLD BUSINESS

A motion was made by Mr. Schwartz, seconded by Mr. Sanderson and unanimously approved with no abstentions that the Board approve Item A on page 4-1 of the Official Board Agenda.

A. CHANGE ORDER

Pennwood Middle School

MOTION: Move that Change Order #3 for a cost increase of \$15,000 be accepted and that the contract amount with Jay R. Reynolds, Inc. be revised to \$1,929,152.

NEW BUSINESS

A motion was made by Mr. Schwartz, seconded by Mr. Sanderson and unanimously approved with no abstentions that the Board approve Items A, B, D through Q and T on pages 5-1 through 5-10 of the Official Board Agenda.

A. SETTLEMENT AND RELEASE AGREEMENT

MOTION: Move that the Board approve the proposed Settlement and Release Agreement between the District and The Commonwealth of Pennsylvania, Department of Human Services. The Commonwealth of Pennsylvania, Department of Human Services will deposit \$1,946.06 into the District’s SBAP FAI account to settle claims for the 2013-2014 school year.

MINUTES OF THE FEBRUARY 15, 2018 ACTION MEETING

NEW BUSINESS

B. SETTLEMENT AND RELEASE AGREEMENT

MOTION: Move that the Board approve the proposed Settlement and Release Agreement between the District and C.P. and C.P., individually and on behalf of their child, M.P. The District will reimburse, upon receiving substantial documentation, the parents \$50,000 for the child's attendance at the Evoke and Telso U residential programs located in Utah from November 23, 2016 through August 31, 2017.

D. SPRING SPORTS TEAMS CHAMPIONSHIP EVENTS

MOTION: Move that the Board approve participation of Pennsbury spring sports teams in the state championship competitions as listed.

Tennis (Boys)	PIAA State Championships May 18-19, 2018 Team May 25-26, 2018 Singles and Doubles Hershey, PA Number of Students – TBD after qualifying Cost: approximately \$1,500
Track (Boys & Girls)	PIAA State Championships May 25-26, 2018 Shippensburg, PA Number of Students – TBD after qualifying Cost: approximately \$2,000
Volleyball (Boys)	PIAA State Championship June 9, 2018 State College, PA Number of Students – TBD after qualifying Cost: approximately \$1,800
Baseball	PIAA State Championship June 14, 2018 State College, PA Number of Students – TBD after qualifying Cost: approximately \$2,000

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NEW BUSINESS

D. SPRING SPORTS TEAMS CHAMPIONSHIP EVENTS (continued)

Softball	PIAA State Championship June 15, 2018 State College, PA Number of Students – TBD after qualifying Cost: approximately \$2,000
Lacrosse (Boys)	PIAA State Championships June 9, 2018 West Chester, PA Number of Students – TBD after qualifying Cost: approximately \$750
Lacrosse (Girls)	PIAA State Championships June 9, 2018 West Chester, PA Number of Students – TBD after qualifying Cost: approximately \$750

E. 2018-2019 SCHOOL CALENDAR

MOTION: Move that the school calendar for the 2018-2019 school year be adopted as presented, and that a copy of the calendar be attached to the minutes, and further, that the following days be recognized as designated local holidays per Section 1502 of the School Code. (Appendix C)

November 23, 2018	Day after Thanksgiving
December 26, 2018	Day after Christmas
January 21, 2019	Martin Luther King's Birthday
February 18, 2019	Presidents Day
April 17, 2019	Wednesday (Spring Break)

F. ACT 339 SCHOOL GUIDANCE PLAN

MOTION: Move that the Board approve the proposed Act 339 School Guidance Plan for the 2017-2018 school year.

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NEW BUSINESS

G. LEGAL SERVICES

MOTION: Move that the Board approve the agreement between Sweet, Stevens, Katz & Williams LLP to provide counsel relating to special education matters for the Pennsbury School District effective July 1, 2018 based upon the following:

- For the 2018-2019 fiscal year, a base hourly rate for non-routine matters will remain at \$195 per hour for attorneys.
- The rate for routine or general advice will be \$160 per hour for attorneys.
- The rate will be \$125 per hour for legal assistants.

H. BUCKS COUNTY INTERMEDIATE UNIT PROGRAMS AND SERVICES BUDGET

MOTION: Move that the Bucks County Schools Intermediate Unit No. 22 Programs & Services and Instructional Materials & Research Services Budget for 2018-2019, in the amount of \$1,776,333 be approved, and that the Board President be authorized to execute documents to reflect this approval.

I. ADVERTISE AND SUBMIT EXCEPTIONS

MOTION: Move that the Board authorize the administration to advertise no later than February 22, 2018 the fact that the School District intends to apply to the Pennsylvania Department of Education for one or more exceptions allowing the District to raise property taxes by a percentage greater than the index published by the Pennsylvania Department of Education pursuant to Act 1 and direct the administration to submit such exceptions to the Pennsylvania Department of Education. The Board authorizes the administration to take all action required by law for such advertisement and submissions.

J. PROPOSAL ACCEPTANCE

Priority 2 e-Rate Funding – Wireless Upgrade

MOTION: Move that the Board approve the proposal from CDWG in the amount of \$34,884.00 for wireless access points. The proposal acceptance is contingent upon eRate approval.

MINUTES OF THE FEBRUARY 15, 2018 ACTION MEETING

NEW BUSINESS

K. COMPUTER EQUIPMENT UPGRADE

MOTION: Move that the Board approve a three-year lease/purchase of new computer equipment from CDW Government, Inc. and authorize the Board President and Business Administrator to execute the required financing documents to fund the upgrade.

L. REAL ESTATE TAX ASSESSMENT APPEAL STIPULATION

MOTION: Move that the Board authorizes its counsel to enter into an agreement for the property located at 1480 Oxford Valley Road in Lower Makefield Township, identified as tax parcel number 20-034-001-001, setting the assessments of the property at the following:

Tax year 2011	(school tax year 2011-12)	\$1,280,750
Tax year 2012	(school tax year 2012-13)	\$1,327,750
Tax year 2013	(school tax year 2013-14)	\$1,215,000
Tax year 2014	(school tax year 2014-15)	\$1,237,500
Tax year 2015	(school tax year 2015-16)	\$1,161,000 *
* for the portion of tax year 2015 from July 1, 2015 through March 31, 2016		
Tax year 2015	(school tax year 2015-16)	\$1,313,250 **
** for the portion of tax year 2015 from April 1, 2016 through June 30, 2016		
Tax year 2016	(school tax year 2016-17)	\$1,367,000
Tax year 2017	(school tax year 2017-18)	\$1,345,500
Tax year 2018	(school tax year 2018-19)	\$1,324,000 ***
*** and each tax year going forward until a change in the property's assessment pursuant to applicable law.		

M. PROPOSAL ACCEPTANCE

Auditing Services

MOTION: Move that the proposal from Segal Consulting to provide auditing services in the amount of \$51,270 be accepted.

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NEW BUSINESS

N. PRELIMINARY RESOLUTION – BOND ISSUE

MOTION: Move that the Board approve the preliminary resolution prepared by Bond Counsel, authorizing the School District to proceed with preparations involving the issuance of General Obligation Bonds and appointing the professional advisors for the proposed financing, and that a copy of the resolution be attached to the minutes of this meeting. (Appendix D)

O. BOARD POLICY

Board Policy 328.3R3 – Payment of Substitute Classified Employees

MOTION: Move that the Board cancel Board Policy 328.3R2 titled *Payment of Substitute Classified Employees* and approve Board Policy 328.3R3 by the same title, effective February 16, 2018.

P. BOARD POLICY

Board Policy 146.1 – Student Services

MOTION: Move that the Board approve Board Policy 146.1 titled *Student Services*, effective February 16, 2018.

Q. BOARD POLICY

Board Policy 201.3 – Naloxone

MOTION: Move that the Board approve Board Policy 201.3 titled *Naloxone*, effective February 16, 2018.

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NEW BUSINESS

T. OVERNIGHT EDUCATIONAL AND OTHER LEAVES

MOTION: Move that the overnight educational and other leaves be authorized for the individuals listed, and if a substitute becomes necessary the Superintendent would be authorized to designate one.

WITHIN STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Kealy, Phillip Teacher/PHS W	SE Regional Tournament (Wrestling)	Oxford, PA	3/2-3	\$ - 0 - *
Kealy, Phillip Teacher, PHS W	PIAA State Champ. (Wrestling)	Hershey, PA	3/7-10	\$ - 0 - *
Stolaski, Gregory Teacher/PHS W	PIAA State Champ. (Swimming)	Lewisburg, PA	3/13-17	\$ - 0 - *
Twerskey, Jon Teacher/PHS E	52 nd Annual NCECA Conference	Pittsburgh, PA	3/16-17	\$ 500.84
Little, Donald Teacher/PHS W	PA State Chess Champ. Tournament	Gettysburg, PA	3/2-4	\$ - 0 - ***
Aldridge, Elizabeth Director Pupil Svcs.	2018 Annual PAPSA	Lancaster, PA	4/11-13	\$ 645.00

OUT OF STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Little, Donald Teacher/PHS W	National HS Champ. Chess Tournament	Columbus, OH	4/26-29	\$ - 0 - ***
Poulton, Shannon Aide/PHS W	Int'l Thespian Festival	Lincoln, NE	6/25-7/1	\$ - 0 - **
Everett, Mary Kay Teacher/PHS W	Int'l Thespian Festival	Lincoln, NE	6/25-7/1	\$ - 0 - **

* Trip approved at the November 16, 2017 Board meeting.

** Trip approved at the October 19, 2017 Board meeting.

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NEW BUSINESS

A motion was made by Mrs. Wachspres, seconded by Mr. Schwartz and unanimously approved with no abstentions that the Board approve Item C on pages 5-1 through 5-2 of the Official Board Agenda.

C. LYFT RESOLUTION

RESOLUTION: Whereas, Pennsbury LYFT – A Community of Promise is a Youth Risk Prevention Coalition serving the municipalities of Lower Makefield Township, Yardley Borough, Falls Township and Tullytown, and

Whereas, Pennsbury LYFT is supported through the Pennsbury School District, the local municipalities, local businesses, and individuals in the Pennsbury community, and

Whereas, Pennsbury LYFT is a collaboration that brings together community leaders and organizations, local businesses, schools, law enforcement, communities of faith, and residents to raise awareness throughout the community on issues affecting our children, and

Whereas, Pennsbury LYFT focuses its programs and activities around implementing effective programs to guide youth toward healthy, safe, and responsible behaviors, and

Whereas, Pennsbury LYFT strongly supports the Pennsbury Character Education initiative and engages parents and the community in its efforts, and

Whereas, members of the Pennsbury Board of School Directors and all the community they serve wish to acknowledge the outstanding efforts LYFT has made in providing continuous resources for the Pennsbury community, therefore,

Be it resolved, that the Pennsbury Board of School Directors hereby commends and fully supports Pennsbury LYFT for their valuable contributions to the Pennsbury community.

Mr. Sanderson thanked everyone for the Resolution. He also thanked the Board and the District for 17 years of support for the youth coalition. Mrs. Redner thanked Mr. Sanderson for all of his work with LYFT.

MINUTES OF THE FEBRUARY 15, 2018 ACTION MEETING

NEW BUSINESS

A motion was made by Mr. Sanderson, seconded by Mr. Schwartz and unanimously approved with no abstentions that the Board table Item R on page 5-9 of the Official Board Agenda.

R. BOARD POLICY

Board Policy 824.1 – Maintaining Professional Adult/Student Boundaries

MOTION: Move that the Board approve Board Policy 824.1 titled *Maintaining Professional Adult/Student Boundaries*, effective February 16, 2018.

A motion was made by Mr. Kannan, seconded by Mr. Sanderson and unanimously approved with no abstentions that the Board approve Item S on page 5-9 of the Official Board Agenda.

S. DONATION

Pennsbury High School

MOTION: Move that the donation of a ¾ size Palatino Bass Violin and full size Engelhard Cello from Mrs. Risa Gavin be accepted by the Pennsbury School District with appreciation.

PERSONNEL CHANGES

PROFESSIONAL

A motion was made by Mr. Sanderson, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through O on pages 6-1 through 6-9 of the Official Board Agenda.

A. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of the professional employee listed be accepted on the effective date indicated.

<u>NAME</u>	<u>REASON</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Davis, Joanne	Retirement	09/02/1986	06/18/2018

MINUTES OF THE FEBRUARY 15, 2018 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

B. ELECTION OF TEACHERS – 2017-2018

MOTION: Move that the following professional personnel be appointed as teachers, and where indicated, full time substitute teachers for the 2017-2018 school year on the effective dates indicated and at the salaries indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>		<u>SALARY</u>	<u>EFFECTIVE DATES</u>
Corcoran, Martin	Replacement	\$51,137 *	02/01/18-06/18/18
Liberty, Lisa	Replacement	51,137 *	01/17/18-04/17/18 **
McKee, Allison	Non-Tenure	53,014 *	02/20/2018
McNally, Erin	Non-Tenure	54,889 *	03/01/2018
Mitchell, Julie	Replacement	46,628 *	02/20/18-05/18/18
Stoffregen, Adrian	Replacement	46,628 *	01/29/18-06/18/18

* Salary will be pro-rated – less than one year

** Revision

C. EXTENSION OF SUBSTITUTE APPOINTMENTS

MOTION: Move that the full-time substitute teachers listed be extended at their current salary.

<u>NAME</u>	<u>SALARY</u>
Popp, Jessica	\$46,628 *
Rendeiro, Jenna	51,137 *

* Extended through the end of the school year.

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PERSONNEL CHANGES

PROFESSIONAL

D. ELECTION OF TEACHERS – 2017-2018

MOTION: Move that the following professional personnel be appointed as long term per diem substitutes on the effective dates indicated and at the salary indicated.

<u>NAME</u>	<u>SALARY</u>	<u>EFFECTIVE DATES</u>
Garry, Sarah	\$100.00/Day	01/24/18-02/06/18
Goldman, Elisa	100.00/Day	02/05/18-03/27/18
Stahl, Sara	100.00/Day	01/30/18-02/28/18
Stubbs, Shannon	100.00/Day	01/24/18-02/22/18

E. SABBATICAL LEAVE OF ABSENCE

MOTION: Move that the request for a Sabbatical Leave of Absence from the professional employees listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>EFFECTIVE DATES</u>
Dender, Kimberly	QH	01/30/18-06/18/18
Wright, William	PW	01/30/18-06/18/18

F. MEDICAL LEAVE OF ABSENCE

MOTION: Move that the request for Medical Leave of Absence from the professional employee listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Foster, Amanda	PW	08/29/2016	02/16/18-03/05/18

G. REINSTATEMENT FROM MEDICAL LEAVE OF ABSENCE

MOTION: Move that the following employee be reinstated from her Medical Leave of Absence on the effective date indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Bulat, Kate	PHS E	02/01/2011	01/30/2018

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PERSONNEL CHANGES

PROFESSIONAL

H. CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following professional employees be approved for a Child Rearing Leave of Absence for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Mellor, Aubrey	PW	08/29/2011	01/26/18-03/23/18
Rothrock, Hollie	OV	08/29/2011	03/05/18-04/09/18
Sunday, Alyssa	CB	01/22/2013	02/26/18-04/16/18

I. CHILD REARING LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following professional employee be approved for a discretionary extension of her previously approved Child Rearing Leave of Absence. This approval is conditioned upon the Administration having discretion to assign the employee to any position, at any building, within the District for which the employee is qualified at the end of the discretionary leave.

<u>NAME</u>	<u>SCHOOL</u>	<u>PREVIOUS LEAVE</u>	<u>EXTENSION</u>
Reither, Stephanie	AF	08/28/17-04/06/18	08/28/17-06/18/18

J. ELECTION OF TEACHERS – 2017-2018

MOTION: Move that the following professional personnel be appointed as teachers, and where indicated, full time substitute teachers for the 2017-2018 school year on the effective dates indicated and at the salaries indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>		<u>SALARY</u>	<u>EFFECTIVE DATES</u>
Lewis, Jaclyn	Replacement	\$46,628 *	02/20/18-06/19/18
Williams, Craig	Replacement	46,628 *	02/15/18-04/25/18

* Salary will be pro-rated – less than one year

MINUTES OF THE FEBRUARY 15, 2018 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

K. EXTENSION OF SUBSTITUTE APPOINTMENTS

MOTION: Move that the full-time substitute teachers listed be extended at their current salary.

<u>NAME</u>	<u>SALARY</u>
Campbell, Bruce	\$46,628 *
Rhoads, Jeremy	46,628 *

* Extended through the end of the school year.

L. ELECTION OF TEACHERS – 2017-2018

MOTION: Move that the following professional individual be appointed as a long term per diem substitute on the effective dates indicated and at the salary indicated.

<u>NAME</u>	<u>SALARY</u>	<u>EFFECTIVE DATES</u>
Holahan, Linda	\$245.41/day	02/12/18-04/10/18

M. MEDICAL LEAVE OF ABSENCE

MOTION: Move that the request for Medical Leave of Absence from the professional employees listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Foster, Amanda	PW	08/29/2016	02/20/18-03/05/18
Lamendola, Kelly	PHS E	08/29/2012	02/15/18-04/17/18

N. CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following professional employees be approved for a Child Rearing Leave of Absence for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Mellor, Aubrey	PW	08/29/2011	01/29/18-03/26/18 *
Sunday, Alyssa	CB	01/23/2013	02/26/18-04/17/18 *

* Revised

MINUTES OF THE FEBRUARY 15, 2018 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

O. GENERAL AND ATHLETIC SUPPLEMENTALS – 2017-2018 SCHOOL YEAR

MOTION: Move that the individuals listed be approved for supplemental contracts for the activities and amounts indicated.

GENERAL

Charles Boehm

Curriculum Chairpersons

Lyzckowski, Corinne	English	\$2,708.00
Diamond, Debra	Mathematics	2,708.00
Vitucci, Melissa	Science	2,708.00
Korn, Christian	Social Studies	2,708.00
Stanley, Curtis	Physical Education (Split)	1,354.00
Shannon, Christine	Physical Education (Split)	1,354.00
Glaunert, Christopher	Computer Center (Split)	520.00

Charles Boehm

Other

Beres, Michelle	Dramatics (Split)	\$ 920.00
Gaynor, Ashley	Dramatics (Split)	920.00
Mengert, Heather	Student Council (Split)	920.00
Churchwell, Alyssa	Student Council (Split)	920.00
Mengert, Heather	Newspaper/Yearbook (Split)	886.50 *
Melissa Vitucci	Newspaper/Yearbook (Split)	886.50
South, Matthew	Stage Manager	2,294.00
Stanley, Curtis	Equipment Manager	1,040.00

Pennwood

Curriculum Chairpersons

Fox-Lyons, Patricia	English	\$2,708.00
Ritchie, Maryanne	Mathematics	2,708.00
McDannell, Pamela	Science	2,708.00
Gabbett, Megan	Social Studies	2,708.00
Engel, Raymond	Physical Education (Split)	1,354.00
Fellows, Hollyann	Physical Education (Split)	1,354.00
Kennedy, Ryan	Computer Center	1,040.00

* Revised

MINUTES OF THE FEBRUARY 15, 2018 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

O. GENERAL AND ATHLETIC SUPPLEMENTALS – 2017-2018 SCHOOL YEAR
(continued)

Other

Davis, Kristy	Dramatics	\$1,840.00
Becknell, Michele	Student Council (Split)	920.00
Medaglia, Jacqueline	Student Council (Split)	920.00
McDannell, Pamela	Newspaper/Yearbook	1,773.00
Davis, Brian	Stager Manager	2,294.00
Davis, Brian	Equipment Manager (1/3 Split)	346.67
Engel, Raymond	Equipment Manager (1/3 Split)	346.67
Wright, William	Equipment Manager (1/6 Split)	173.34

William Penn

Curriculum Chairpersons

Dugan, Phyllis	English	\$2,708.00
Boodey, Carolyn	Mathematics	2,708.00
Slota, Kristin	Science	2,708.00
Brody, Abigail	Social Studies (Split)	1,354.00
Esposito, Kim	Social Studies (Split)	1,354.00
Incollingo, Anthony	Physical Education (Split)	1,354.00
Melnick, Denise	Physical Education (Split)	1,354.00
Latch, Isabel	Computer Center Instructor	1,040.00

Other

O'Brien, Amanda	Dramatics	\$1,840.00
Hohman, Ryan	Student Council	1,840.00
D'Andrea, Lori	Newspaper/Yearbook	1,773.00
Gormley, Brett	Stage Manager	2,294.00
Arndt, Jeffrey	Equipment Manager	1,040.00

* Revised

MINUTES OF THE FEBRUARY 15, 2018 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

A motion was made by Mr. Schwartz, seconded by Mr. Sanderson and unanimously approved with no abstentions that the Board approve Items A through G on pages 7-1 through 7-3 and Items I through L on pages 7-5 through 7-6 of the Official Board Agenda.

A. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of employment for the following classified employees be accepted at the effective dates indicated.

<u>NAME</u>	<u>DATE HIRED</u>	<u>TERM. DATE</u>	<u>REASON</u>
Moculak, Linda Registered Nurse	09/03/2003	06/15/2018	Retirement
Stoffregen, Adrian ETA	08/27/2014	01/26/2018	Resignation
Tepel, Jeanette Paraprofessional	09/27/2005	02/23/2018	Retirement
Terlecki, John Custodian	09/03/2003	02/23/2018	Retirement

B. LEAVE OF ABSENCE

MOTION: Move that the following classified employees be granted a Leave of Absence at the effective dates indicated.

<u>NAME</u>	<u>LOC</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Hurlock, Roland	CO	08/31/2016	01/19/18-02/28/18
Roberts, Lonia	CO	08/30/2017	01/26/18-06/15/18

MINUTES OF THE FEBRUARY 15, 2018 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

C. LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the classified employee listed be granted an extension of his previously approved Leave of Absence at the effective dates indicated.

<u>NAME</u>	<u>LOC</u>	<u>PREVIOUS LEAVE</u>	<u>EFFECTIVE DATES</u>
Kiernan, Randy	CO	12/21/17-01/18/18	01/19/18-03/16/18

D. REINSTATEMENT FROM LEAVE OF ABSENCE

MOTION: Move that the following employee be reinstated from her Leave of Absence.

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Schmidt, Kathleen	01/29/2018	\$22.28/hr.

E. CHANGE OF CONTRACT

MOTION: Move that the Board approve the change of contract for the following individual on the date and salary indicated.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>SALARY</u>
Hartley, Elizabeth	School Aide Part Time	Paraprofessional Part Time	01/22/2018	\$18.35/hr.

F. PERMANENT EMPLOYMENT

MOTION: Move that the following individuals be appointed at the salary indicated.

<u>NAME</u>	<u>BEG. PROB.</u>	<u>END PROB.</u>	<u>SALARY</u>
Bartron, Donna School Aide	10/30/2017	01/30/2018	\$16.80/hr.
Creighton, Alexes Paraprofessional	10/30/2017	01/30/2018	18.35/hr.
Cleary, Jacob PT Cleaner	03/06/2017	01/17/2018	15.45/hr.

MINUTES OF THE FEBRUARY 15, 2018 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

F. PERMANENT EMPLOYMENT (continued)

<u>NAME</u>	<u>BEG. PROB.</u>	<u>END PROB.</u>	<u>SALARY</u>
Driscoll, Jane Paraprofessional	10/23/2017	01/23/2018	18.35/hr.
Hetherington, Danielle Paraprofessional	11/08/2017	02/08/2018	18.35/hr.
Mudrick, Christine School Aide	11/13/2017	02/13/2018	16.80/hr.
Toto, Sharon Paraprofessional	11/13/2017	02/13/2018	18.35/hr.

G. SUBSTITUTE STAFF

MOTION: Move that the following individuals be added to the Classified Substitute Staff.

SECURITY

Minnich, Richard
Schuster, Lawrence

I. PERMANENT EMPLOYMENT

MOTION: Move that the following individuals be appointed at the salary indicated.

<u>NAME</u>	<u>BEG. PROB.</u>	<u>END PROB.</u>	<u>SALARY</u>
Derricotte, Rosalind Paraprofessional	10/30/2017	01/30/2018	\$18.35/hr.
Estrada, Stacie Registered Nurse	11/13/2017	02/13/2018	21.63/hr.
Kolowajtis, Matthew PT Cleaner	11/13/2017	02/13/2018	15.45/hr.
Molino, Samantha PT Cleaner	11/13/2017	02/13/2018	15.45/hr.
Stubbs, Shane PT Cleaner	11/28/2017	02/28/2018	15.45/hr.

MINUTES OF THE FEBRUARY 15, 2018 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

J. CHANGE OF CONTRACT

MOTION: Move that the Board approve the change of contract for the following individuals on the date and salary indicated.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>SALARY</u>
Kolowajtis, Matthew	Cleaner Part Time	Custodian Full Time	02/20/2018	\$18.35/hr.
Simmers, Donna	Bus Driver 5 hours	Bus Driver 5.5 hours	01/30/2018	19.45/hr.
Stubbs, Shane	Cleaner Part Time	Custodian Full Time	03/01/2018	18.35/hr.

K. SUBSTITUTE STAFF

MOTION: Move that the following individual be added to the Classified Substitute Staff.

VAN DRIVER
Cooper, Edward

L. APPOINTMENT – SUPERVISOR OF HUMAN RESOURCES

MOTION: Move that Susan Newman be appointed Supervisor of Human Resources effective March 1, 2018 at a prorated annual salary of \$77,224 for the 2017-2018 school year.

MINUTES OF THE FEBRUARY 15, 2018 ACTION MEETING

OTHER BUSINESS

A. UPCOMING MEETINGS

- Board Facilities Committee
5:00 p.m., March 1, 2018 – Superintendent’s Conference Room
- Board Finance Committee
TBD – Superintendent’s Conference Room
- Board Education Committee
5:00 p.m., March 8, 2018 – Superintendent’s Conference Room
- Board Partnerships and Marketing Committee
TBD – Superintendent’s Conference Room
- Action Board Meeting
7:30 p.m., March 15, 2018 – Fallsington Elementary School Multi-Purpose Room

PUBLIC COMMENT

Mrs. Redner opened the floor to public comment at 8:52 p.m. No one came forward to speak and public comment was closed at 8:52 p.m.

BOARD DISCUSSION AND COMMENT

Mrs. Wachspress spoke about the Start Schools Later topic which was discussed recently in the Education Committee, as well as, in numerous Board discussions in the District over the years. She shared her recent conversation with Dr. Hoffman from BCIU regarding steps that the IU has taken regarding this topic. Mrs. Wachspress also questioned the IU if there is current legislature regarding Start Schools Later. She shared that there has been a great deal of research done locally and that Dr. Gretzula sent the Board one of three reports from the Hanover Research Group. Mrs. Wachspress recommended that the District obtain these three reports and post them on the website for the public to view, as well as, engage the community in these conversations and form a well-established stakeholder committee.

Mrs. Redner commented that at the last Education Committee a dedicated website, as well as, forming a committee of stakeholders was discussed regarding the Start Schools Later topic.

Dr. Gretzula shared that the Bucks County IU helped Superintendents on the topic of Start Schools Later because various Districts started to think about this two years ago. He communicated that there could be the possibility to build some solutions for this topic into the budget for the 2019-2020 school year. Both Dr. Gretzula and Mrs. Redner stated that the District will not flip start times between elementary and high school students.

MINUTES OF THE FEBRUARY 15, 2018 ACTION MEETING

OTHER BUSINESS

BOARD DISCUSSION AND COMMENT (continued)

Mr. Sanderson discussed the District purchasing buses.

Mr. Rodgers talked about alternative fuels and grants available to support the District's efforts in moving forward with some alternative fuel and added that there is so much more to come on that. Mr. Rodgers shared that this topic will be reporting out at the next Finance meeting.

Mr. Waldorf reminded everyone about the upcoming Pennsbury Job Fair and the Career Fair.

ADJOURNMENT

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions to adjourn the meeting at 9:14 p.m.

Respectfully submitted,

Daniel C. Rodgers
Board Secretary