



**PENNSBURY SCHOOL DISTRICT**

School Board Directors

T.R. Kannan, President, Christine Toy-Dragoni, Vice President,  
Gary S. Sanderson, Assistant Secretary, Howard Goldberg, Michael Pallotta,  
Christian Schwartz, Chip Taylor, Debra Wachspress and Joshua Waldorf

William J. Gretzula, Ed.D., Superintendent

Christopher M. Berdnik, Chief Financial Officer/Board Secretary

Michael Clarke, Esquire - Rudolph Clarke, LLC, Solicitor

**APPROVED AT THE APRIL 2, 2020 BOARD ACTION MEETING**

**Board Action Meeting Minutes of February 20, 2020**

The February Board Action meeting of the Pennsbury Board of School Directors was held in the Fallsington Elementary School Multi-Purpose Room on Thursday, February 20, 2020.

**1. OPENING OF MEETING**

A. Public Notice

All or a portion of this meeting is being recorded for the purpose of public broadcast and/or internet posting.

B. Call to Order

Mr. Kannan, Board President, called the meeting to order at 7:32 p.m.

C. Pledge of Allegiance

Mr. Turner led the group in the Pledge of Allegiance.

D. Executive Session Statement

Mr. Kannan announced that the School Board of Directors met in Executive Session prior to this meeting to discuss personnel and legal matters.

E. Roll Call (Mr. Berdnik)

Board Members Present: Mr. Goldberg, Mr. Pallotta, Mr. Sanderson, Mr. Schwartz, Mr. Taylor, Mrs. Toy-Dragoni, Mrs. Wachspress, Mr. Waldorf and Mr. Kannan

Administrators Present: Dr. Gretzula, Dr. Aldridge, Mr. Berdnik, Mr. Dumin, Mrs. Langtry, Mrs. Rarrick, Dr. Ricci, Mrs. Spack and Ms. Zedalis

Administrators Absent: Mr. McCormick

#### E. Roll Call (Mr. Berdnik) (continued)

Others Present: Mr. Turner and Ms. Lee, Student Representatives and Mr. Clarke, Solicitor

#### F. Presentation – LYFT Character Awards

Pastor Vicky Allen, Executive Chair of LYFT, announced that this month's character award is for "cooperation." This award recognizes the recipient as one who places a high value on working together with others. When asked, he or she gladly engages in team projects and always follows directions. He or she will seek out assistance to overcome a problem or accomplish a task but always does his or her part. He or she openly shares both effort and credit for accomplishments.

Dr. Aldridge announced that this month Sriya Amineni, an 8<sup>th</sup> grader, at William Penn Middle School is recognized as an honoree for last month's recognition of the trait "caring and service to others." Dr. Aldridge recognized awardee, Delaney Jones, a 4<sup>th</sup> grader, at Fallsington Elementary School for this month's character trait of "cooperation." Mr. Sanderson also recognized Katelyn Stevens, a 4<sup>th</sup> grader, at Eleanor Roosevelt Elementary, Caelan Henderson, a 6<sup>th</sup> grader, at Charles Boehm Middle and J.D. McEwing, a junior at Pennsbury High School for the character trait of "cooperation." All awardees were congratulated.

#### Recognition – Salvation Army

Mr. Sanderson shared that the Pennsbury School District has been involved with "Kettles" to raise money for the Salvation Army for the last four years. This year, Pennsbury and the Bucks County Technical High Schools raised \$8,361. Captain David Kelly from the Salvation Army expressed gratitude for everyone's help with this year's Christmas effort and talked about how the funds are used throughout the community.

#### G. Recognition – Odyssey of the Mind

Mrs. McCormick-Miller, Makefield Elementary School Principal, introduced Mr. Jim Howarth, the current President of Odyssey of the Mind. Mr. Howarth reported that this year there are 21 teams participating in the program and recognized the Odyssey of the Mind Board members. Mr. Howarth shared that he will be stepping down after ten years of service and introduced Mr. Rich Fox, next year's Odyssey of the Mind President. Coaches and students shared their experiences with the program as they plan their journey to Regionals. Mrs. McCormick-Miller thanked Mr. Howarth for his dedication, commitment and countless hours of coaching, mentoring and growing the program under his leadership.

## H. Presentation – 2020-2021 Budget

Mr. Berdnik presented the 2020-2021 Budget Development Update including the budget timeline. The presentation is available on BoardDocs and the Pennsbury District Website.

All questions regarding the budget were addressed by Mr. Berdnik.

Dr. Gretzula presented and congratulated Mr. Berdnik with a Certificate from the Pennsylvania Association for School Business Officials for his renewal as a Pennsylvania Certified School Business Administrator for a period of four years.

## ADDENDUMS

Mr. Berdnik reported on the following addendums to the agenda:

Under 9B – Addendum - Personnel Professional

14. Stipend – Additional Duties – 2019-2020 School Year

15. Administrative Appointments

Statements were made by Mr. Kannan, Mrs. Toy-Dragoni, Mr. Waldorf and Dr. Gretzula in response to recent published news involving the District.

## **2. REPORTS**

A. Student Representatives

Ms. Lee reported that February has been a busy month at the high school as students settle into their classes and sophomores and juniors prepare for the next round of SAT Tests. In Musical Theater news, *Hello Dolly* has been a huge success. A school-wide Spirit Week was held to raise awareness of this Friday's mini-THON as the students dance the day away in support of millions of children affected by cancer. Ticket sales begin next week for the Junior Prom being held at Falls Manor. Pennsbury's 24<sup>th</sup> Annual Career Fair will be held on February 24<sup>th</sup>. Each year exhibitors speak one on one with students about their personal career paths and their own professional insights and understanding. The event offers students a great opportunity to explore and learn about the industries that they may soon be entering themselves. The Key Club is holding a school supplies drive for those students in our District lacking essentials such as book bags, notebooks, binders and pencils. Ms. Lee commented that all of the teachers that she has talked to personally throughout the school have all been in great support of the School District in regards to recent published news. Ms. Lee also shared that it was recently brought to her attention that one of the middle schools was no longer stocking personal hygiene products for female students.

## A. Student Representatives (continued)

Dr. Aldridge who oversees the District's Health Department commented that there could be miscommunication about the availability of these products and would check with all three middle schools the next day to assure that these products are available.

Mr. Turner reported that as we are quickly progressing through the 3<sup>rd</sup> marking period there is much to keep up with around the Pennsbury High School community. In sports, the girls' basketball team is having a remarkable season. Last week, they won the SLO championship against Neshaminy. The indoor track team competed at the Armory Track and Field in NYC and qualified athletes will be competing this weekend at Lehigh University and next weekend, a number of runners will be headed with Coach Demore to compete in the State Track Meet at Penn State. Earlier this week a Principals' Advisory Club meeting took place to brainstorm ideas on how to incorporate the Peace Challenge through a schoolwide Tik Tok Challenge. The hope is that this challenge will bring students and teachers together as they collaborate on a fun project that everybody can get excited about. The Principals' Advisory Club comprised of students from all backgrounds and grade levels facilitated by Assistant Principal Mrs. Steckroat and Acting Co-Principal Mrs. Gibson led a discussion about where students felt Pennsbury ranked in regard to cultural proficiency based on our first hand experiences. The activity and the discussion that followed was eye opening for all participants that there is much progress yet to be made and much more that can and should be done to help Pennsbury become a more welcoming and culturally proficient environment. The group came to a consensus that the first step is to have these uncomfortable conversations. Mr. Turner reiterated Dr. Gretzula's words that if we don't first talk to each other, how are we to understand and respect each other? Mr. Turner presented a challenge to everyone to reach out and start the conversations that are not being had but need to be. He ended his report saying, "we can point fingers or we can point forward, I choose the latter."

## B. Superintendent

Dr. Gretzula reported on the following:

Across the District  
In the Schools  
Commendable Accomplishments

Dr. Gretzula's report has been posted on the Pennsbury Website under "This Month in Pennsbury" and in BoardDocs under Superintendent.

### C. Bucks County Technical High School Joint Board Committee

Mr. Schwartz reported that the Tech School Joint Committee met on January 27<sup>th</sup>. The Board approved the Senior Prom and the Senior Class Trip for the Class of 2021. On May 7, 2021 the prom will be held at Merion Caterers in Cinnaminson, NJ and the class trip will take place in the spring of 2021 to Walt Disney World and Clearwater, FL. The Board approved participation of the construction academy classes of carpentry, plumbing, electric and HVAC. A community-based project from February through June of this year for the animal rescue, Rescue Purrfect, in Bensalem is planned. The Board accepted a \$50,000 competitive equipment grant from the PA Dept. of Education. The matching grant will be used to purchase items for the machine shop. New textbooks currently under review are for the Entrepreneurship Program and for AP Psychology. The School Board Recognition Dinner is set for March 23<sup>rd</sup>. Mr. Schwartz reminded all voters that on Monday, February 24<sup>th</sup>, 5:00 p.m. to 8:00 p.m., the Bucks County Board of Elections will hold a demonstration and training of the new voting machines at the Tech School. It is the first of twelve scheduled sessions across the County and the closest one to the Pennsbury neighborhood.

### D. Bucks County Schools Intermediate Unit Board Representative Committee

Mr. Waldorf reported that the IU Board met this past Tuesday, February 18<sup>th</sup>. Topics included Governor Wolf's budget and the caveats related to some of the new requirements. The Governor has asked for three items in the budget to provide a 4.22% increase in the general education budget. One is that all school districts provide full-day Kindergarten. Another requirement is a minimum starting salary increase for teachers to \$45,000 and the third, charter school reform. Mr. Waldorf distributed a resolution to the Board for their review from the Pennsylvania Association of School Board Directors regarding charter school reform. The audit was approved for the past fiscal year at the meeting. A recent fire in Quakertown of the Upper County Early Learning Center was discussed where staff in many districts in Bucks County worked together and were able to have all of the children back in a different facility soon after the fire. Mr. Waldorf reminded everyone about the Joint Advocacy Day on the Hill, March 23<sup>rd</sup> and that the IU is holding graduation at Delaware Valley University on June 2<sup>nd</sup>. He also announced that JoAnn Perotti, Director of Strategic Services, returned back to work at the IU.

### E. Board Education Committee

Mrs. Toy-Dragoni reported that the Committee met on February 6<sup>th</sup> and was given a presentation by Panorama Education regarding student, parent and community climate surveys. The Committee was also updated regarding the middle school schedule and alternate schedules being considered with plans to meet with stakeholders on the middle level to respond to questions and concerns. An update regarding School Start Times was also given by Dr. Gretzula who met with the first stakeholder group in January with the next meeting scheduled on February 27<sup>th</sup> at 6:00 p.m. in the Staff Development Room,

#### E. Board Education Committee (continued)

PHS West. Mrs. Toy-Dragoni shared that on the Agenda tonight under New Business are two textbook adoptions for consideration.

#### F. Board Facilities Committee

Mr. Sanderson reported that the Facilities Committee meeting was held on February 13<sup>th</sup>. Bonnett Associates presented an update on the ADA renovations for Central Office. A meeting with Falls Township regarding land development issues will take place next month. It is anticipated that the beginning of construction will occur in September 2020. D'Huy Engineering presented an overview and schedule of the six projects for the District's 10-year plan. Mr. Lynch stressed the need to be proactive in each of the projects in looking at environmental surveys and other physical surveys before the beginning of construction. Mr. Lynch also presented a summary of the RFPs that the District received for architectural services for the Charles Boehm Project. The Committee plans to interview selected architectural firms based on their submittal and make recommendations to the Board at the March meeting. The Committee also discussed RFPs for construction management for the Charles Boehm Project. The Committee plans to make recommendations to the Board at the March meeting on construction management firms. Under capital and maintenance projects, the Committee discussed the High School East partial gym renovation with the purpose to improve the safety and playability of the gym as well as improve it's appearance. The Committee reviewed the custodial equipment plan, HVAC repairs, maintenance as well as the parts and supplies District-wide bid. Facility use policy waivers were discussed and recommended for Board approval on tonight's agenda. The next meeting is scheduled for March 5<sup>th</sup> at 5:00 p.m.

#### G. Finance/Partnership Committee

Mr. Waldorf reported that the Committee met on February 13<sup>th</sup>. The main focus was a presentation on the 2020-2021 budget update. Mr. Waldorf explained in detail six items under New Business that the Committee recommends for Board consideration on the Agenda this evening.

#### H. Board Policy Committee

Mr. Sanderson reported that the Policy Committee met on February 18<sup>th</sup> to refine policies #000 through #005. Policies #006 through #012 were introduced and reviewed. Mr. Sanderson provided the first read for the following draft policies explaining revisions and/or deletions:

- #006 - Meetings
- #006.1 - Attendance at Meetings via Electronic Communications
- #007 - Policy Manual Access
- #008.1R2 - Recommended for Deletion – Organizational Chart
- #011 - Principals for Governance and Leadership
- #012 - School Directors' or Administrators' Requests for Information

#### H. Board Policy Committee (continued)

The Committee also reviewed two additional policies:

#220 - Student Expression/Distribution and Posting of Materials

#913.1 - Recommended for Deletion – Advertising

It is the hope of the Committee that the policies will be finalized and placed on the Agenda for the March 19th Board Action Meeting. The next Policy Committee meeting is scheduled for April 16, 2020 at 4:30 p.m.

#### I. Wellness Committee

No report was given this evening.

Mrs. Spack explained the current Snack Policy.

#### J. Other Committees

No other Committee reports were given.

### **3. PUBLIC COMMENT**

Mr. Kannan opened the floor to public comment at 9:16 p.m. The following people came forward and public comment was closed at 9:59 p.m.

Kris Bria, Lower Makefield Township  
Rosemarie Shire

Joanie Layden, Lower Makefield Township  
Traci Curtis

Robert Minton, Lower Makefield Township  
Nic Fallacaro, Pennsbury High School Senior  
Mark Costanzo, Lower Makefield Township  
Gregg Roberts

Cathy Pullen, Falls Township

Frank Carr, Falls Township

Robert Abrams, Lower Makefield Township

Eleanor Roosevelt Elementary School

Mini-THON

School Redevelopment  
Pennsbury High School Drama  
Walt Disney Elementary School

Extended School Year (ESY)

Budget

BCTHS; Budget; Open Records;

Right To Know and

New Board Member Selection

### **4. MINUTES**

#### A. Action Board Meeting – January 16, 2020

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the minutes of the Action Board Meeting of January 16, 2020 be approved as presented.

## **5. FINANCIAL**

### **A. Approval of Financial Reports**

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Pennsbury School District Financial Statements for the General, Special Programs, Student Activities Funds for the month of January 2020 and the School Lunch Operating Summary for the month of December 2019 and the budget transfers listed be approved subject to audit. (Appendix A)

### **B. Bills Pending**

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Pennsbury School District bills for "All Funds" in the amount of \$21,672,753.60 be approved for payment. (Appendix B)

## **6. OLD BUSINESS**

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Item A under Old Business.

### **A. Facility Usage Policy Waiver Request – Rotary Club of Levittown-Fairless Hills**

MOTION: Move that General Rule #12 of Policy #707.1R5 be waived and a Facility Usage Permit be issued to the Rotary Club of Levittown-Fairless Hills for Sunday, May 17, 2020.

## **7. NEW BUSINESS - CONSENT ITEMS**

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through W under New Business – Consent Items.

### **A. Military of the World Wars Youth Leadership Seminar**

MOTION: Move that the Board approves participation of four to eight students at the Military of the World Wars (MOWW) Youth Leadership Seminar as listed.

Military of the World Wars (MOWW) Youth Leadership Seminar

March 19-22, 2020

Valley Forge, PA

Number of students: approximately 4-8 (MOWW provides a \$475 scholarship per cadet)

Cost to District: approximately \$581 for bus transportation to and from Valley Forge, PA



**B. Winter Track Event**

**MOTION:** Move that the Board approves participation of the Pennsbury Indoor Track Team in the tournament as listed.

Philadelphia Public League Invitational  
February 16, 2020  
The Armory  
New York, NY  
Cost to District: approximately \$200

**C. France Tour 2020**

**MOTION:** Move that the Board approves the Pennsbury High School Marching Band and Pennsbury Jazz Band's performance and touring trip to Paris and Normandy, France as listed.

France Tour 2020  
April 2 – 12, 2020  
Paris and Normandy, France  
Number of students: approximately 140  
Number of chaperones: approximately 20, including staff and band boosters  
Cost: no cost to District

**D. Spanish Exchange Program**

**MOTION:** Move that the Board (1) waives the policy provision requiring three bids for international travel because of the unique arrangements of our participation in the exchange program with EP Sitges in Sitges, Spain; (2) approves the participation of approximately 18 students and faculty member chaperones in the Pennsbury High School World Language Department's Spanish student exchange program as listed.

November 5-15, 2020  
Number of Students: approximately 18  
Cost to Parents: approximately \$2,140  
Cost to District: approximately \$1,300 to cover cost of substitutes for two teachers for five days

E. Mathcounts 2020 State Competition

MOTION: Move that the Board approves participation of four students to attend the Mathcounts 2020 State Competition as listed.

Mathcounts 2020 State Competition

March 13-14, 2020

Harrisburg, PA

Number of students – approximately 4

Cost to District: approximately \$260 (registration fees @ \$65.00 each for 4 students)

F. 2019-2020 Promethean Interactive TV Purchase

MOTION: Move that the Board approves the purchase of 20 Promethean Interactive TVs, carts, and chrome boxes under COSTARS 3 IT Hardware Contract 003-32 and Software Contract 006-064 at a cost not to exceed \$80,919.40.

G. Textbook Adoption – AP Physics Online Subscription

MOTION: Move that the Board approves Pearson's AP Physics Online Subscription Giancoli, Physics: Principles with Applications AP Edition 7th Edition copyright 2014 with Mastering Physics. The proposed 6-year online subscription will be used for AP Physics 1, AP Physics 2, and Honors Physics classes at a cost of \$12,097.

H. Textbook Adoption – Multivariate Calculus

MOTION: Move that the Board approves Thomas' Calculus by Pearson, copyright 2018. The proposed textbook will be used for the Multivariate Calculus classes at Pennsbury High School East Campus at a budgeted cost of \$6,237.

I. 2020-2021 Board Meeting Dates

MOTION: Move that the dates listed be approved and advertised for the Action Board meetings for the 2020-2021 school year.

2020-2021 ACTION BOARD MEETINGS

August 20, 2020	January 21, 2021
September 17, 2020	February 18, 2021
October 15, 2020	March 18, 2021
November 19, 2020	April 15, 2021
December 3, 2020 *	May 20, 2021
December 17, 2020	June 17, 2021

\* Special meeting for reorganization followed by a special meeting/general business meeting

J. Bucks County Intermediate Unit Program and Services Budget

MOTION: Move that the Bucks County Schools Intermediate Unit No. 22 Programs & Services and Instructional Materials & Research Services Budget for 2020-2021, in the amount of \$2,107,422 be approved, and that the Board President be authorized to execute documents to reflect this approval.

K. Contract Award – Laptop Purchase

MOTION: Move that the Board approves the purchase of 25 laptops under Costars 3 IT Hardware Contract #003-051 and at a cost not to exceed \$33,450.

L. Contract Award – Desktop Purchase

MOTION: Move that the Board approves the purchase of 90 desktops under Costars 3 IT Hardware Contract #003-32 and at a cost not to exceed \$69,061.50.

M. Contract Award – HVAC Repairs, Maintenance, Parts & Supplies – District Wide Bid #1920-017

MOTION: Move that the Board approves a contract with Power Cool for the HVAC repairs, maintenance, parts & supplies District Wide for the school years 2019/2020, 2020/2021 and 2021/2022.

N. IDEA-B 619 Allocation – 2019-2020

MOTION: Move that the Board approves execution of the IDEA Section 619 use of funds agreement with the Bucks County Intermediate Unit. Pennsbury’s allocation is \$7,348.

O. Proposal Acceptance – Cosmetic Gym Renovations

MOTION: Move that the Board approves the proposal received from Miller Sports Construction to perform cosmetic renovations at PHS East gymnasium under COSTARS #005-122 at a cost of \$89,440.

P. PlanCon Part K – General Obligation Bonds, Series A of 2019

MOTION: Move that PlanCon Part K: Project Refinancing for the General Obligation Bonds, Series A of 2019 be approved for submission to the Pennsylvania Department of Education, and that a copy of PlanCon Part K be made part of the minutes. (Appendix C)

Q. PlanCon Part K – General Obligation Bonds, Series of 2019

MOTION: Move that PlanCon Part K: Project Refinancing for the General Obligation Bonds, Series of 2019 be approved for submission to the Pennsylvania Department of Education, and that a copy of PlanCon Part K be made part of the minutes. (Appendix D)

R. Bucks County Intermediate Unit Election

MOTION: Move that the Board approves the Bucks County Intermediate Unit Board representatives and directors. The Board Secretary will then submit the District's completed ballots for the 2019-2020 election to BCIU.

S. Food Service Equipment Grant

MOTION: Move that the Board accepts the Food Service Equipment Grant from the PA Department of Education in the amount of \$5,709.87 for the purchase of a convection steamer for Penn Valley Elementary School.

T. Facility Usage Policy Waiver Request – Main Street Theater Co. & Quarry Hill Drama Club

MOTION: Move that General Rule #12 of Policy #707.1R5 be waived and a Facility Usage Permit be issued to the Main Street Theater Co. & Quarry Hill Drama Club for Sunday, March 29, 2020.

U. Facility Usage Policy Waiver Request – Makefield Elementary School PTO

MOTION: Move that General Rule #12 of Policy #707.1R5 be waived and a Facility Usage Permit be issued to the Makefield Elementary School PTO for Sunday, May 31, 2020.

V. Facility Usage Policy Waiver Request –Sandy Run Girl Scout Service Unit – Girl Scouts of Eastern PA

MOTION: Move that General Rule #12 of Policy #707.1R5 be waived and a Facility Usage Permit be issued to the Sandy Run Girl Scout Service Unit for Sunday, May 3, 2020.

W. Overnight Educational and Other Leaves

MOTION: Move that the overnight educational and other leaves be authorized for the individuals listed, and if a substitute becomes necessary, the Superintendent would be authorized to designate one.

WITHIN STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Little, Donald Teacher/PHS W	PA State Chess Championship	Gettysburg, PA	3/6-8	\$ - 0 - *
Bell, Colleen, Supervisor Special Education	PA Dept. of Ed. Annual Conference	Hershey, PA	3/9-11	\$552.70

W. Overnight Educational and Other Leaves (continued)

WITHIN STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Culnan, Michael Teacher/PHS E	PA State Champ. Speech & Debate	Bloomsburg, PA	3/12-14	\$ - 0 -**
Pannick, Mary-Margaret Supervisor Assessment/ Federal Programs	PDE Data Summit	Hershey, PA	3/15-17	\$812.30 ***
Spack, Michele Dir. Elementary Education	PDE Data Summit	Hershey, PA	3/16-17	\$740.35 ***

OUT OF STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Moyer, James Teacher/PHS W	Post Concert/Future Project Planning Mtg.	New York, NY	1/21	\$ - 0 -
Garberina, Andrea Teacher/PHS W	NEAC Teachers of Foreign Language	New York, NY	2/14	\$360.00
Lane, Mary Ellen Coordinator/Reading	Literacy Summit	Boston, MA	3/17-19	\$ - 0 -
Little, Donald Teacher/PHS W	US Chess Federation National HS Champ.	Columbus, OH	4/2-5	\$ - 0 - *

\* Trip approved at the October 17, 2019 Board meeting.

\*\* Trip approved at the January 16, 2020 Board meeting.

\*\*\* Trip funded through Title I funds.

**8. NEW BUSINESS - INDIVIDUAL ACTION ITEMS**

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through C under New Business – Individual Action Items. Mr. Schwartz read the donations aloud.

A. Donation – Pennwood Middle School

MOTION: Move that the donation of \$721 from Scott and Elizabeth Weaner be accepted by the Pennsbury School District with appreciation.

B. Donation – Pennsbury School District

MOTION: Move that the donation of several frames, for use in an upcoming art lesson, received from Susan Gittlen at Whispering Woods Gallery be accepted by the Pennsbury School District with appreciation.

C. Possible Executive Session Item

There are no Executive Session Items.

**9. PERSONNEL – PROFESSIONAL**

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Item A (1 through 13) under Personnel Professional.

MOTION: Move that the Board approves the Personnel – Professional items as presented.

A. Approval of Personnel – Professional Items

1. Resignations/Terminations

<u>NAME</u>	<u>TYPE</u>	<u>DATE OF HIRE</u>	<u>EFFECTIVE DATE</u>
Jeffreys, William	Resignation	10/20/15	04/24/20
McGarry, Michael	Retirement	09/06/88	06/16/20
Schwenk, Erin	Resignation	11/19/15	04/24/20

2. Election of Teachers

<u>NAME</u>	<u>TYPE</u>	<u>SALARY</u>	<u>EFFECTIVE DATE(S)</u>
Basalik, Benjamin	Long-Term Per Diem	\$110/Day	02/04/20
Gerber, Kelly	Long-Term Per Diem	\$110/Day	01/29/20
Gerber, Kelly	Replacement	\$53,137 **	03/31/20
Heiseler, Melissa	Long-Term Per Diem	\$110/Day	01/29/20
Nolan, Margaret	Replacement	\$53,137 **	01/29/20-06/16/20
Prendergast, Jennifer	Replacement	\$53,137 **	02/20/20-06/16/20
Riccio, Paulette	Tenure	\$52,345 ***	02/18/20
Sheenan, Brittany	Replacement	\$48,628 **	04/15/20-06/16/20
Suslak, Joshua	Replacement	\$48,628 **	02/18/20-06/16/20
Stoffregen, Adrian	Long-Term Per Diem	\$110/Day	02/05/20
Wible, Cortney	Replacement	\$49,829 **	01/29/20-06/16/20

\*\* Salary will be pro-rated - less than full year

\*\*\* Salary will be pro-rated – less than full day (increase in hours)

### 3. Extension of Substitute Appointments

<u>NAME</u>	<u>SALARY</u>	<u>EXTENDED DATE</u>
Coppola, Karlie	\$48,628 **	06/16/20
Pathak, Rupali	\$57,007 **	06/16/20
Taggart, Jacqueline	\$53,137 **	06/16/20

\*\* Salary will be pro-rated - less than full year

### 4. Leave of Absence – Extended

<u>NAME</u>	<u>TYPE</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Costanzo, Natalie	Child Rearing	WD	08/29/12	04/06/20-06/16/20
McAndrew, Jennifer	Child Rearing	WD	08/29/16	04/06/20-06/16/20
Romero, Alyssa	Child Rearing	PHS E	01/31/14	04/06/20-06/16/20

### 5. Reinstatement from Leave of Absence

<u>NAME</u>	<u>TYPE</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Toledano, Arlene	Child Rearing	ER	08/29/16	02/21/20

### 6. Leave of Absence

<u>NAME</u>	<u>TYPE</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Bullock, Meaghan	Medical/Child Rearing	CB	08/31/15	05/29/20-06/16/20
Diniglio, Rachel	Medical/Child Rearing	PHS W	08/28/17	05/26/20-11/06/20
Goldman, Lindsey	Sabbatical	PHS W	08/28/08	01/29/20-06/16/20
Mallon, Alyson	Medical/Child Rearing	PHS E	08/25/14	05/11/20-06/16/20
Woodson, Lauren	Medical	PHS E	08/25/14	01/15/20-04/07/20 *

\* Revised

### 7. Administrative Appointments

<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>SALARY</u>	<u>EFFECTIVE DATE(S)</u>
Bigos, Brittany	Long-Term Per Diem Acting Administrative Intern	WP	\$58,605 *	02/19/20-02/28/20
Rivera, Jamie	Acting Administrator -Special Education Supervisor	CO	\$61,304 *	02/21/20-06/16/20

\* at current salary

8. Home Bound Tutor – 2019-2020 School Year

<u>NAME</u>	<u>HOURLY RATE</u>
Alexander, Melissa	\$30.00
Milewski, Krista	\$30.00

9. Academic Tutor – 2019-2020 School Year

<u>NAME</u>	<u>HOURLY RATE</u>
Gaffney, Danielle	\$30.00
Kelly, Kathleen	\$30.00
McCloskey, Mackenzie	\$30.00

10. Title I After - School Academic Support – 2019-2020 School Year

<u>NAME</u>	<u>HOURLY RATE</u>
Bauerle, Kerry	\$33.49
Dender, Kimberly	\$33.49
Johnston, Mary	\$33.49
Kwortnik, Sarah	\$33.49
Petruccio, Amanda	\$33.49
Ropars, Jamie	\$33.49
Zubrzycki, Elizabeth	\$33.49

11. General and Athletic Supplementals – 2019-2020 School Year

General

From: Santangelo, Kaylyn	First Responder (100%)	\$2,919.00
To: Santangelo, Kaylyn	First Responder (50%)	\$1,459.50

Intramurals

Charles Boehm MS

From: Bertolette, John	Intramural #6 (50%)	\$519.50
To: Thomas, Hannah	Intramural #6 (50%)	\$519.50

Intramurals

Pennwood MS

Gogoj, Amy	Intramural #16	\$519.50
D'Albenzio, Jordan	Intramural #17	\$1039.00



12. General and Athletic Supplementals – 2020-2021 School Year

Athletic  
PHS E

From: Michael Falter	Volleyball Girls Varsity Head Coach	\$4,441.00
To: Timothy Paulson	Volleyball Girls Varsity Head Coach	\$4,441.00

13. Professional Contract Tenure – FOR INFORMATION ONLY

Items listed are for information only.

B. Addendum – Personnel Professional

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Item B (14-15) under Addendum Personnel Professional.

MOTION: Move that the Board approve the Addendum Personnel – Professional items as presented.

14. Stipend – Additional Duties – 2019-2020 School Year

<u>NAME</u>	<u>ACTIVITY</u>	<u>AMOUNT</u>	<u>EFFECTIVE DATE</u>
Aldridge, Elizabeth	Special Education Department	\$1,500/month	02/01/20

15. Administrative Appointments

<u>NAME</u>	<u>TYPE</u>	<u>LOC.</u>	<u>SALARY</u>	<u>EFFECTIVE DATE(S)</u>
McGee-Heim, Megan	Supervisor of Special Education	CO	\$127,026 *	04/27/20 **

\* pro-rated – less than Full Year

\*\* or at such earlier time when released from current employment

Dr. Gretzula introduced and welcomed Ms. Megan McGee-Heim in her newly appointed position as Supervisor of Special Education and Ms. Jamie Rivera in her role as Acting Administrator Special Education Supervisor.

Dr. Gretzula announced that Dr. Aldridge will be supporting the work of the Special Education Department for the remainder of the school year in conjunction with her role as Director of Student Services.

## 10. PERSONNEL – CLASSIFIED

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Item A (1 through 10) under Personnel Classified.

MOTION: Move that the Board approves the Personnel – Classified items as presented.

### 1. Resignations/Terminations

<u>NAME</u>	<u>POSITION</u>	<u>DATE HIRED</u>	<u>TERM DATE</u>	<u>REASON</u>
Haupt, Karen	Cleaner, P/T	10/28/02	02/05/20	Resignation
Krzywonos, Jennifer	Para II	08/26/13	02/13/20	Resignation
Lubanski, Susan	Secretary/Clerk	10/05/15	02/14/20	Resignation
Philbrook, Joseph	Cleaner, P/T	06/03/19	02/07/20	Resignation
Wallace, Diane	Bus Driver	09/01/10	02/12/20	Retirement

### 2. Leave of Absence

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Engle, Virginia	School Aide	PV	08/28/19	02/03/20-03/09/20
Gordon, Beverly	Paraprofessional	PHS E	02/05/07	02/05/20-02/27/20
Harris, Jenna	Bus Driver	CO	04/06/17	01/31/20-02/03/20
McCord, Sylvia	Cleaner, P/T	PW	12/03/96	02/03/20-02/26/20
Opielski, Joshua	Bus Driver	CO	02/06/19	02/07/20-04/24/20

### 3. LEAVE OF ABSENCE - EXTENDED

<u>NAME</u>	<u>POSITION</u>	<u>LOC.</u>	<u>PREVIOUS LEAVE</u>	<u>EFFECTIVE DATES</u>
Bidlingmaier, Ellen	Mgt. Asst.	WP	01/14/20-02/14/20	02/17/20-03/16/20
Haupt, Karen	Cleaner, P/T	MK	01/13/20-01/24/20	01/27/20-02/04/20

### 4. REINSTATEMENT FROM LEAVE OF ABSENCE

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Harris, Jenna	Bus Driver	02/04/20	\$19.84/hr.
Stead, Beth	School Aide	01/27/20	\$20.56/hr.

5. CHANGE OF CONTRACT

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Blohm, Jennifer	Temp. Para I	Temp. Para II Secretary,	01/10/20	\$19.47/hr.
Cutler-Adelman, Alyssa	Para II	Special Education	02/03/20	\$21.72/hr.
Rafferty, Joseph	Bus Driver 5 hr.	Bus Driver 5.5 hr.	01/13/20	\$20.98/hr.
Thompson, John	Cleaner, P/T	Custodian	02/18/20	\$19.47/hr.
Toto, Sharon	Para I	Para II	08/26/19	\$20.59/hr.

6. TEMPORARY POSTIONS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Anirina, Margaret	Temp. Para I	02/07/20-06/15/20	\$18.72/hr.
Bajwa, Kanika	Temp. Para I	02/18/20-06/15/20	\$18.72/hr.
Sason, Harjeet	Temp. Para II	02/11/20-06/15/20	\$19.47/hr.
Vinnakota, Sudharani	Temp. Para II	02/04/20-06/15/20	\$19.47/hr.

7. Title I After School Reading Program

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Bolton, Danielle	Para. II	\$20.22/hr.

8. Substitute Staff

<u>Custodial</u>	<u>RATE</u>
Capone, Peter	\$11.00/hr.
Chambers, Walter	\$11.00/hr.

Sub Bus Driver

Gomez, Kimberly	\$17.13/hr.
Moriarity, David	\$17.13/hr.
Riemenschneider, Jodi	\$17.13/hr.

## 9. Permanent Employment

<u>NAME</u>	<u>POSITION</u>	<u>BEG. PROB.</u>	<u>END PROB.</u>	<u>SALARY</u>
Bresnen, Harrison	Painter	10/21/19	01/21/20	\$20.71/hr.
Chuba, Karen	Cleaner, P/T	10/21/19	01/21/20	\$15.76/hr.
Dickinson, William	Cleaner, P/T	11/08/20	02/07/20	\$15.76/hr.
Long, Shelene	Cleaner, P/T	11/07/19	02/07/20	\$15.76/hr.
Mingroni, Karen	School Aide	11/04/19	02/04/20	\$17.13/hr.
Schaffer-Doster, Dawn	Para. I	11/12/19	02/12/20	\$18.72/hr.

## 10. Temporary Appointments – FOR INFORMATION ONLY

Items listed are for information only.

### B. Addendum – Personnel Classified

There are no Addendums under Personnel Classified.

## **11. OTHER BUSINESS**

### A. Upcoming Meetings

- Board Facilities Committee  
5:00 p.m., March 5, 2020 – Superintendent’s Conference Room
- Board Education Committee  
7:30 p.m., March 5, 2020 – Superintendent’s Conference Room
- Board Finance/Partnerships Committee  
6:00 p.m., March 11, 2020 – Superintendent’s Conference Room
- Action Board Meeting  
7:30 p.m., March 19, 2020–Fallsington Elementary School Multi-Purpose Room

### B. Enrollment Report

The Enrollment Report is posted on BoardDocs.

### C. Board Committees and Representation

The Board Committees and Representation list is posted on BoardDocs.

## **12. SECOND PUBLIC COMMENT**

Mr. Kannan opened the floor to second public comment at 10:08 p.m. No one came forward to speak and second public comment was closed at 10:08 p.m.

### **13. BOARD DISCUSSION AND COMMENT**

Mr. Schwartz reported that there has been no actual location that the BCTHS advertised for the demonstration of the new voting machines. He recommended that people drive to the main entrance and head towards the cafeteria. There will be signage in the building.

Mr. Waldorf reported that the Pennsbury Partners Program will be celebrating outstanding Pennsbury Partners in April. The 2019-2020 Business Partner of the Year is Waste Management of PA and the nonprofit Partner of the Year is the Salvation Army who we honored here tonight.

Mrs. Wachspress welcomed Mr. Goldberg back to the Board.

### **14. ADJOURNMENT**

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions to adjourn the meeting at 10:09 p.m.

Respectfully submitted,

Christopher M. Berdnik  
Board Secretary