



PENNSBURY SCHOOL DISTRICT

School Board Directors

T.R. Kannan, President, Christine Toy-Dragoni, Vice President,
Gary S. Sanderson, Assistant Secretary, Howard Goldberg, Michael Pallotta,
Christian Schwartz, Chip Taylor, Debra Wachspress and Joshua Waldorf

William J. Gretzula, Ed.D., Superintendent

Christopher M. Berdnik, Chief Financial Officer/Board Secretary

Michael Clarke, Esquire - Rudolph Clarke, LLC, Solicitor

APPROVED AT THE JULY 30, 2020 BOARD ACTION MEETING

Special Board Meeting Minutes of July 16, 2020

The July Special Board Meeting of the Pennsbury Board of School Directors was conducted virtually on Thursday, July 16, 2020 due to the Coronavirus (COVID-19) pandemic.

1. OPENING OF MEETING

A. Public Notice

All or a portion of this meeting is being recorded for the purpose of public broadcast and/or Internet posting. THIS MEETING WAS CONDUCTED VIRTUALLY.

B. Call to Order

Mr. Kannan, Board President, called the meeting to order at 7:42 p.m.

C. Pledge of Allegiance

Mr. Kannan led the group in the Pledge of Allegiance.

D. Roll Call (Mr. Berdnik)

Board Members Present: Mr. Goldberg, Mr. Pallotta, Mr. Sanderson, Mr. Schwartz, Mr. Taylor, Mrs. Toy-Dragoni, Mrs. Wachspress, Mr. Waldorf and Mr. Kannan

Administrators Present: Dr. Gretzula, Dr. Aldridge, Mr. Berdnik, Mr. Dumin, Mrs. Langtry, Mr. McCormick, Mrs. Rarrick, Mrs. Rausch, Dr. Ricci, Mrs. Spack and Ms. Zedalis

Others Present: Mr. Amuso, Solicitor

E. Executive Session Statement

Mr. Kannan announced that the School Board of Directors met virtually in Executive Session prior to this meeting to discuss legal and personnel matters as well as meeting virtually on June 25, 2020. Mr. Kannan announced that this is the 5th virtual Board Meeting as well as the first time available to the public on YouTube. He explained the new procedure to submit public comments available on the Pennsbury website.

Mr. Kannan reported that the Board completed Dr. Gretzula's performance evaluation and rated Dr. Gretzula as Distinguished. Mr. Kannan congratulated Dr. Gretzula and Dr. Gretzula stated that it is an honor to serve the Pennsbury School District.

Mr. Kannan reiterated that Dr. Gretzula has the full support of the Board regarding EEOC complaints.

F. Presentations - Health and Safety Plan and Athletic Health and Safety Plan

Dr. Gretzula and Dr. Aldridge, Pandemic Coordinator, reviewed the initial draft of the Health and Safety Plan. The Health and Safety Plan is separate from, but closely related to, the Continuity of Education Plan, which will be presented at a Special Meeting on July 28, 2020. Board discussion ensued. Dr. Aldridge shared that the Committee will continue to meet to revise this plan as feedback and guidance from various levels of government and the Health and Safety Q&A are ongoing.

The draft of the Athletic Health and Safety Plan was also presented. Board discussion ensued. Dr. Gretzula, Dr. Aldridge and Mr. Sudholz addressed Board questions and comments regarding the Draft Athletic Health and Safety Plan.

Drafts of the Health and Safety Plan as well as the Athletic Health and Safety Plan are available on BoardDocs and on the Pennsbury Website.

ADDENDUMS/CHANGES

Mr. Berdnik reported on the following changes and addendums to the Special Meeting Agenda of 07.16.20:

5. NEW BUSINESS - CONSENT ITEMS

Item X - High School Chromebook Leases

Item Y - Chromebook Repair Service

7B. ADDENDUM - PERSONNEL - PROFESSIONAL

Item 10 - Resignations/Terminations

Item 11 - Election of Teachers

Item 12 - General and Athletic Supplementals - 2020-2021 School Year (TABLED)

2. FIRST PUBLIC COMMENT

Mr. Kannan opened the floor to First Public Comment at 9:28 p.m. and read the questions and comments from the public on the attached Google Document available on the Pennsbury website. Questions and concerns were addressed. Mr. Kannan closed First Public Comment at 10:28 p.m. (Appendix A)

A motion was made by Mr. Schwartz, seconded by Mr. Sanderson that the Board combine and approve Item 3 (A) under Financial, Item 4 (A) under Old Business and Item 5 (A through J and L through Y) under New Business - Consent Items.

3. FINANCIAL

A. Financial Reports

Line Item Spending Comparison - Utilities and Fuel Report is available on BoardDocs.

4. OLD BUSINESS

A. 2020-2021 School Calendar Revised

MOTION: Move that the Board approves the revised 2020-2021 School Calendar as presented.

5. NEW BUSINESS - CONSENT ITEMS

A. Settlement and Release Agreement

MOTION: Move that the Board approves the proposed Settlement and Release Agreement for one student to attend an Out of District placement through the 2022-2023 school term. The District will fund the student's tuition in an amount not to exceed \$51,177.60 for the 2020-2021 term, \$53,224.70 for the 2021-2022 term, and \$55,353.70 for the 2022-2023 term. The District will also provide transportation for the student during the length of the Agreement.

B. Settlement and Release Agreement

MOTION: Move that the Board approves the proposed Settlement and Release Agreement for one student to attend an Out of District placement through the 2020-2021 school term. The District shall fund the student's tuition in an amount not to exceed \$41,000 for both the 2019-2020 and 2020-2021 school terms. The District will pay up to \$2,500 for Dr. Brittany Lyman to do a private evaluation on the student and up to \$3,000 to Ilene Young Law Offices for documented attorney fees. The District will also reimburse the parents for transportation provided for the student to and from the school during the 2019-2020 and 2020-2021 school terms.

C. Settlement and Release Agreement

MOTION: Move that the Board approves the proposed Settlement and Release Agreement for one student to attend an Out of District placement for the 2020-21 school term. The District will fund the student's tuition in an amount not to exceed \$44,000 and will provide transportation for the student during this school term.

D. Lakeside Educational Network - Renewal

MOTION: Move that the Board approves the proposed Agreement between the District and Lakeside Educational Network to provide special education services at a fee of \$31,735 for each regular education slot and \$37,265 for each special education slot plus other applicable charges as outlined in the Agreement for a term commencing July 1, 2020 and ending June 30, 2021.

E. ESY Tuition Agreement - Renewal

MOTION: Move that the Board approves the proposed Extended School Year Tuition Agreement for one student to attend virtually for the 2020 Extended School Year Program from July 6, 2020 through July 31, 2020. The District will pay an amount not to exceed \$2,000.

F. Edmentum Study Island and Exact Path Instructional Software Systems

MOTION: Move that the Board approves the purchase of Study Island and Exact Path at a cost not to exceed \$115,617.96.

G. CARES Resolution

MOTION: Move that the Board approves the resolution granting the Superintendent permission to electronically sign the CARES grant documents.

H. 520.1 Resolution

MOTION: Move that the Board approves the Temporary Emergency Provisions Resolution as presented.

I. PA Commission on Crime and Delinquency - Emergency Response Preparedness Grant

MOTION: Move that the grant of \$45,000 from the Pennsylvania Commission on Crime and Delinquency be accepted with appreciation.

J. Health and Safety Plan

MOTION: Move that the Board approves the Health and Safety Plan as presented.

L. Spy Glass Expense Auditing Service

MOTION: Move that the Board allows Spy Glass to perform an audit of wireless, voice, data/Internet, and cloud services at no charge or obligation to the District to evaluate potential cost savings.

M. Resolution Ratifying Additional Contract for Emergency Electrical Repairs at Pennsbury High School

MOTION: Move that the Board approves a resolution ratifying additional contract for emergency repairs and authorizes payment of invoice for emergency electrical repairs at the Pennsbury High School campus in the amount of \$14,229.

N. EduLink Software Program

MOTION: Move that the Board approves the purchase of the EduLink Software Program PA-Etep at a cost of \$29,418 for the 2020-2021 school year.

O. PlanCon Part J Pennwood

MOTION: Move that the Board approves submission of PlanCon Part J Project Accounting Based on Final Costs for the Pennwood Middle School Project #3814, as per the attached. (Appendix B)

P. RFP for Municipal Advisory Services

MOTION: Move that the Board Awards the Request for Proposals for Municipal Advisory Services to Public Financial Management at a range of \$17,500 to \$38,000 per transaction (depending on complexity) for a three-year period beginning July 2020.

Q. RFP for Bond Counsel Services

MOTION: Move that the Board Awards the Request for Proposals for Bond Counsel Services to Obermayer for a three-year period beginning July 2020, at a cost of \$22,000 per transaction, plus out of pocket expenses.

R. RFP for Underwriting Services

MOTION: Move that the Board Awards the Request for Proposals for Underwriting Services to PNC Capital Markets at a rate of \$2.15/\$1,000 bonds, for a three-year period beginning July 2020.

S. Tax Appeals

MOTION: Move that the Board approves the filing of District-initiated real estate tax assessment appeals on the attached subject parcels identified by the District's Real Estate Consultant, as reviewed by the Solicitor and Business Administrator, consistent with Board Policy 605.1. (Appendix C)

T. Pro-Vision Bus Cameras

MOTION: Move that the Board approves the purchase and installation of 10 bus camera systems by Pro-Vision under COSTARS contract 4400021721 at a cost not to exceed \$16,946.91.

U. Oxford Valley Roof Repair Project

MOTION: Move that the District Administration hire Garland/DBS, Inc. to repair the roof at the Oxford Valley Elementary School under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) #PW1925, not to exceed a cost of \$102,057.

V. Village Park Water Quality Improvement Project

MOTION: Move that the District Administration reject all bids received on the Village Park Water Quality Improvement Project.

W. CM3 Building Solutions Maintenance Contract

MOTION: Move that the District Administration issue a purchase order to CM3 Building Solutions, COSTARS #208977, for \$119,100 for Districtwide hardware and software maintenance service for the school year 2020-2021.

X. High School Chromebook Leases

MOTION: Move that the Board approves the three-year lease of 3,300 HP G8 11 EE Chromebooks at a cost not to exceed \$276,930.57 per year for three years (2020-2021, 2021-2022, and 2022-2023) for a total of \$830,791.71 with a \$1.00 per device buyout in year four (2023-2024) for a total of \$3,300.00.

Y. Chromebook Repair Service

MOTION: Move that the Board approves the purchase of the Chromebook Repair Service through AGI at a cost not to exceed \$93,600.00.

Vote polled:

Mr. Goldberg	- Aye	Mrs. Toy-Dragoni	- Aye
Mr. Pallotta	- Aye	Mrs. Wachspress	- Aye
Mr. Sanderson	- Aye	Mr. Waldorf	- Aye
Mr. Schwartz	- Aye	Mr. Kannan	- Aye
Mr. Taylor	- Aye		

The motion was approved 9 – 0 – 0.

A motion was made by Mr. Goldberg, seconded by Mr. Waldorf that the Board table Item 5 (K) under New Business - Consent Items.

K. Athletic Health and Safety Plan

MOTION: Move that the Board approves the Athletic Health and Safety Plan as presented.

Vote polled:

Mr. Goldberg	- Aye	Mrs. Toy-Dragoni	- Nay
Mr. Pallotta	- Aye	Mrs. Wachspress	- Aye
Mr. Sanderson	- Aye	Mr. Waldorf	- Aye
Mr. Schwartz	- Aye	Mr. Kannan	- Nay
Mr. Taylor	- Aye		

The motion was tabled 7 – 2 – 0.

A motion was made by Mr. Schwartz, seconded by Mr. Sanderson that the Board combine and approve Item 7A (1 through 9) under Personnel - Professional and 7B (10 through 11) under Addendum - Personnel - Professional and Item 8A (1 through 7) under Personnel - Classified.

7. PERSONNEL - PROFESSIONAL

A. Approval of Personnel - Professional

1. Resignations/Terminations

<u>NAME</u>	<u>TYPE</u>	<u>DATE OF HIRE</u>	<u>EFFECTIVE DATE</u>
Dringus, Aaron	Resignation	08/30/07	06/16/20
Gormley, Jacqueline	Resignation	08/31/15	08/23/20

2. Election of Teachers

<u>NAME</u>	<u>TYPE</u>	<u>SALARY</u>	<u>EFFECTIVE DATE(S)</u>
Cislak, Breanne	Replacement	\$57,392	08/26/20-06/15/21
Duncan, Jennifer	Non-Tenure	\$54,137 **	09/08/20
Falbo, Andrea	Non-Tenure	\$53,345	08/26/20
Harrington, Anne	Replacement	\$56,898 *	08/26/20-06/15/21
Kelly, Kathleen	Replacement	\$56,777	08/26/20-06/15/21
Michel, Jennifer	Non-Tenure	\$50,829	08/26/20
Morrow, Kelli	Replacement	\$59,605 **	08/26/20-06/15/21
Roming, Kaitlynn	Replacement	\$52,030	08/26/20-06/15/21
Rosso, Karen	Replacement	\$53,345 **	08/26/20-06/15/21

* Revised

** Pro-rated – less than full day

3. Leave of Absence

<u>NAME</u>	<u>TYPE</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Bosack, Tarisa	Medical/Child Rearing	WD	08/26/13	10/23/20-11/20/20

4. Leave of Absence - Extended

<u>NAME</u>	<u>TYPE</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Blechman, Allison	Child Rearing	AF	08/22/18	08/26/20-06/15/21

5. Change of Contract - 2020-2021 School Year

<u>NAME</u>	<u>FROM</u>	<u>SALARY</u>	<u>TO</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
McCormick, Brad	Dir. of Technology	\$135,065	Supervisor of Educational Technology	\$128,297	07/27/20 *

* Revised

6. Administrative Appointment

<u>NAME</u>	<u>TYPE</u>	<u>SCHOOL</u>	<u>SALARY</u>	<u>EFFECTIVE DATES</u>
Smith, Alison	Administrative Intern-Special Education	CO	\$73,404	09/08/20-12/18/20

* at 2020-2021 salary

7. Title I Summer Library - 2020-2021 School Year

<u>NAME</u>	<u>RATE</u>
Dillon, Jennifer	\$33.49/hr
Pesature, Barbara	\$33.49/hr
Shire, RoseMarie	\$33.49/hr
Schlosberg, Jennifer	\$33.49/hr

8. General and Athletic Supplementals - 2020-2021 School Year

General

Pennsbury High School

Curriculum

Chairpersons

Andolina, Michael	Physical Education	\$2,708.00
Arbakov, Dana	Lead Guidance - Secondary	\$2,708.00
Drenner, Nathaniel	English	\$2,708.00
Garretson, Stacy	Math	\$2,708.00
Hynoski, Michelle	Athletic Chairperson	\$2,708.00
Johnson, Arlene	Lead Guidance - Elementary	\$2,708.00
Lippincott, Michael	Math	\$2,708.00
MacAdams, Jason	Special Education	\$2,708.00
Macauley, Douglas	Science	\$2,708.00
Pettit, Thomas	Physical Education	\$2,708.00
Roberts, Michael	Science	\$2,708.00
Schlosberg, Jennifer	Lead Librarian	\$2,708.00
Short, Raymond	Social Studies	\$2,708.00
Skogen, Robin	Special Education	\$2,708.00
Smith, Alison	Lead Psychologist	\$2,708.00
Swope, Megan	Social Studies	\$2,708.00
Titano, Elizabeth	Foreign Language	\$2,708.00
Veitz, Laura	English	\$2,708.00
Zisa, Michael	Computer Science	\$2,708.00

General

Pennsbury High School

Other

Abdo, Samantha	Student Government (1/3 Split)	\$1,342.00
Abdo, Samantha	Student Council (1/3 Split)	\$1,226.66
Callahan, Catherine	Student Government (1/3 Split)	\$1,342.00
Callahan, Catherine	Student Council (1/3 Split)	\$1,226.66
Drenner, Nathaniel	Literary Magazine	\$2,013.00
Durham, Amanda	Newspaper	\$2,374.00
Harrington, Anne	Forensics (1/2 Split)	\$1,740.00
Harrington, Anne	Assistant Forensics (1/4 Split)	\$ 547.00
Hermann, Michael	Computer Center	\$3,547.00

8. General and Athletic Supplementals - 2020-2021 School Year (continued)

General

Pennsbury High School

Other

Knox, Ethan	Forensics (1/2 Split)	\$1,740.00
Knox, Ethan	Assistant Forensics (1/4 Split)	\$ 547.00
Michael, Carrie	Yearbook -Editorial	\$2,707.00
Rowe, Morgan	Assistant Forensics (1/2 Split)	\$1,094.00
Titano, Elizabeth	Student Government (1/3 Split)	\$1,342.00
Titano, Elizabeth	Student Council (1/3 Split)	\$1,226.66
VanBuskirk, Jana	Mathletics	\$2,013.00
Weeden, Breanne	Newspaper	\$1,707.00
Zurybida, Shawn	National Honor Society	\$2,080.00

9. Administrative Appointment

<u>NAME</u>	<u>TYPE</u>	<u>SCHOOL</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Gibson, Cherrissa	Director of Equity, Diversity and Education	CO	\$142,173	08/21/20 *

* on or before effective date listed above

B. Addendum - Personnel - Professional

10. Resignations/Terminations

<u>NAME</u>	<u>TYPE</u>	<u>DATE OF HIRE</u>	<u>EFFECTIVE DATE</u>
Carpenter, Mackenzie	Resignation	08/28/17	08/25/20

11. Election of Teachers

<u>NAME</u>	<u>TYPE</u>	<u>SALARY</u>	<u>EFFECTIVE DATE(S)</u>
Bellman, Tara	Replacement	\$56,777	08/26/20-06/15/21

8. PERSONNEL - CLASSIFIED

A. Approval of Personnel - Classified

1. Resignations/Terminations

<u>NAME</u>	<u>POSITION</u>	<u>DATE HIRED</u>	<u>TERM. DATE</u>	<u>REASON</u>
Browning, Karen	Cleaner F/T	08/28/1997	07/17/2020	Retirement
Kiernan, Daniel	Auto Mech. P/T	12/03/2019	06/24/2020	Resignation

2. Leave of Absence

<u>NAME</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Lomas, Kristin	Walt Disney	04/04/05	08/28/20-10/02/20

3. Change of Contract

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>EFF. DATE</u>	<u>SALARY</u>
Seals, Amber	Accounting Clerk Financial Services	Benefits Specialist HR	08/04/20	\$26.73 hr.

4. Summer Hours - Custodial Department

<u>NAME</u>	<u>SALARY</u>
Cleary, Jacob	\$20.43/hr.
Hoffman, Virginia	\$19.11/hr.

5. Summer Hours - Grounds

<u>NAME</u>	<u>SALARY</u>
Evans, Alexander	\$9.00/hr.

6. Summer Hours - Maintenance

<u>NAME</u>	<u>SALARY</u>
Giannetti, Dominic	\$9.00/hr.
Gogoj, Amy	\$9.00/hr.
Mcewing, Joseph	\$9.00/hr.
Rigney, Egan	\$9.00/hr.

7. Termination of Employment

<u>EMPLOYEE</u>	<u>EFFECTIVE DATE</u>
#3469	06/02/20

8. TEMPORARY APPOINTMENTS – FOR INFORMATION ONLY

A motion was made by Mr. Schwartz, seconded by Mr. Sanderson that the Board table Item 7B (12) under Addendum - Personnel - Professional.

12. General and Athletic Supplementals – 2020-2021 School Year

Athletics

Pennsbury High School

Fall

D'Agostino, Sarah	Cheerleading Varsity Head Coach (50%)	\$1,387.00 *
Cass, Timothy	Cross Country Boys' Varsity Head Coach	\$3,707.00 *
Sims, Leroy	Cross County Girls' Varsity Head Coach	\$3,707.00 *
O'Neill, Robert	Cross Country Girls' Varsity Asst. Coach	\$2,134.00 *
Mallon, Alyson	Field Hockey Varsity Asst. Coach	\$3,040.00 *
Curtis, Traci	Field Hockey Varsity Head Coach	\$4,947.00 *
Gober, James	Football Varsity Asst. Coach (90%)	\$4,092.30 *
Sannelli, Vincent	Football Varsity Asst. Coach (10%)	\$ 454.70 *
Cox, Dennis	Football Varsity Asst. Coach (75%)	\$3,410.25 *
Sannelli, Vincent	Football Varsity Asst. Coach (25%)	\$1,136.75 *
Garland, Kevin	Football Varsity Asst. Coach (75%)	\$3,410.25 *
Sannelli, Vincent	Football Varsity Asst. Coach (25%)	\$1,136.75 *
Baker, Blake	Football Varsity Asst. Coach (75%)	\$3,410.25 *
Sannelli, Vincent	Football Varsity Asst. Coach (25%)	\$1,136.75 *
Bell, Ian	Football Varsity Asst. Coach	\$4,547.00 *
Yedman, Rocco	Football Varsity Asst. Coach	\$4,547.00 *
McShane, Daniel	Football Varsity Head Coach	\$6,841.00 *

12. General and Athletic Supplementals – 2020-2021 School Year (continued)

Athletics

Pennsbury High School

Fall

May, Curtis	Golf Varsity Head Coach	\$3,055.00 *
Lindemann, Michael	Soccer Boys' Varsity Asst. Coach	\$3,240.00 *
Stoddart, Thomas	Soccer Boys' Varsity Asst. Coach	\$4,947.00 *
Battiste, Kaitlyn	Soccer Girls' Varsity Head Coach (50%)	\$2,473.50 *
Lindemann, Kimberly	Soccer Girls' Varsity Head Coach (50%)	\$2,473.50 *
Battiste, Kaitlyn	Soccer Girls' Varsity Asst. Coach (50%)	\$1,620.00 *
Lindemann, Kimberly	Soccer Girls' Varsity Asst. Coach (50%)	\$1,620.00 *
Purdy, Tenaz	Tennis Girls' Varsity Head Coach	\$4,441.00 *
Paulson, Timothy	Volleyball Girls' Varsity Head Coach	\$4,441.00 *
Nicholson, Donna	Equipment Manager	\$1,422.67 *

* The amounts may be prorated due to potential pandemic response.

Vote polled:

Mr. Goldberg	- Aye	Mrs. Toy-Dragoni	- Aye
Mr. Pallotta	- Aye	Mrs. Wachspress	- Aye
Mr. Sanderson	- Aye	Mr. Waldorf	- Aye
Mr. Schwartz	- Aye	Mr. Kannan	- Aye
Mr. Taylor	- Aye		

The motion was tabled 9 – 0 – 0.

Dr. Gretzula introduced and welcomed Dr. Cherrissa Gibson in her new role as Director of Equity, Diversity and Education. Dr. Gibson thanked everyone for this opportunity.

9. OTHER BUSINESS

A. Upcoming Meetings

- Special Meeting of the Board Education Committee
7:00 p.m., July 28, 2020 - THIS MEETING WILL BE CONDUCTED VIRTUALLY.
- Special Board Meeting
7:00 p.m., July 30, 2020 - THIS MEETING WILL BE CONDUCTED VIRTUALLY.
- Board Action Meeting
7:30 p.m., August 20, 2020– THIS MEETING WILL BE CONDUCTED VIRTUALLY.

B. Enrollment Report

The Enrollment Report is posted on BoardDocs.

C. Board Committees and Representation

The Board Committees and Representation list is posted on BoardDocs.

10. SECOND PUBLIC COMMENT

Mr. Kannan opened the floor to Second Public Comment at 10:58 p.m. and continued to read the questions and comments from the public on the attached Google Form available on the Pennsbury website. (Appendix A)

Mr. Kannan closed Second Public Comment at 11:37 p.m.

11. BOARD DISCUSSION AND COMMENT

The Draft Athletic Health and Safety Plan was tabled and will be revisited. The Health and Safety Plan was approved and the Health and Safety Q&A will be posted on the Pennsbury website.

Mr. Schwartz shared comments regarding the opening of school.

Mr. Waldorf reminded everyone that the 2020 Graduation will be held on July 21st and July 22nd at Falcon Field and will be streaming live on You-Tube.

Mr. Taylor thanked the Administration for all of their hard work.

12. ADJOURNMENT

A motion was made by Mr. Schwartz, seconded by Mrs. Wachspres and unanimously approved with no abstentions to adjourn the meeting at 11:41 p.m.

Respectfully submitted,

Christopher M. Berdnik
Board Secretary

