



PENNSBURY SCHOOL DISTRICT

School Board Directors

T.R. Kannan, President, Christine Toy-Dragoni, Vice President,
Gary S. Sanderson, Assistant Secretary, Howard Goldberg, Michael Pallotta,
Christian Schwartz, Chip Taylor, Debra Wachspress and Joshua Waldorf

William J. Gretzula, Ed.D., Superintendent

Christopher M. Berdnik, Chief Financial Officer/Board Secretary

Michael Clarke, Esquire - Rudolph Clarke, LLC, Solicitor

APPROVED AT THE JUNE 18, 2020 BOARD ACTION MEETING

Board Action Meeting Minutes of May 21, 2020

The May Board Action meeting of the Pennsbury Board of School Directors was conducted virtually on Thursday, May 21, 2020 due to the Coronavirus (COVID-19) pandemic.

1. OPENING OF MEETING

A. Public Notice

All or a portion of this meeting is being recorded for the purpose of public broadcast and/or internet posting. THIS MEETING WAS CONDUCTED VIRTUALLY.

Call in: Dial: (669) 900-6833 Meeting ID: 825 2956 8727 Password: 068744

B. Call to Order

Mr. Kannan, Board President, called the meeting to order at 8:06 p.m.

C. Pledge of Allegiance

Mr. Kannan led the group in the Pledge of Allegiance.

D. Roll Call (Mr. Berdnik)

Board Members Present: Mr. Goldberg, Mr. Pallotta, Mr. Schwartz, Mr. Taylor, Mrs. Toy-Dragoni, Mrs. Wachspress, Mr. Waldorf and Mr. Kannan

Board Member Absent: Mr. Sanderson

Administrators Present: Dr. Gretzula, Dr. Aldridge, Mr. Berdnik, Mr. Dumin, Mrs. Langtry, Mr. McCormick, Mrs. Rarrick, Dr. Ricci, Mrs. Spack and Ms. Zedalis

Others Present: Ms. Lee and Mr. Turner, Student Representatives and Mr. Clarke, Solicitor

E. Executive Session Statement

Mr. Kannan announced that the School Board of Directors met in the Executive Session prior to this meeting to discuss personnel and legal matters. Mr. Kannan thanked everyone for what is being accomplished regarding virtual learning.

F. Presentation – LYFT Character Awards and “Character Builder of the Year” Award

Dr. Aldridge stated that four students are honored this evening for displaying the character trait of “Leadership.” The awardees are Zachary Remus, a fifth grader at Edgewood Elementary School, Anna Nysee, a kindergartener at Fallsington Elementary School, Zaki Ali, a seventh grader at Pennwood Middle School and Aashka Patel, a senior at Pennsbury High School.

At this time in May, a faculty member or administrator is spotlighted as the “Character Builder of the Year.” Dr. Aldridge announced that the 2019-2020 awardee is PHS West Acting Co-Principal, Cherrissa Gibson. Mrs. Gibson thanked everyone for the recognition.

G. Board Policies - Second Read for Policies Category 600 (Finance)

Dr. Ricci stated that this is the Second Read of the Committee’s recommended policies in the 600 category regarding finance this evening with the exception of Policy #626.2. These policies are presented this evening for Board approval. These policies will be available on BoardDocs upon Board approval.

H. Board Policies - First Read for Policy 827 and Student Code of Conduct

Dr. Ricci provided the First Read for Policy 827 - *Conflict of Interest Policy* provided by PSBA as well as the Student Code of Conduct. These draft policies are available on Pennsbury’s website.

Dr. Ricci shared that the Board Policy Committee also reviewed the District’s *E-Signature Policy*. The Committee determined that this Policy is serving the District well during the current school closure.

I. Presentation - 2020-2021 Budget Update

Mr. Berdnik presented the 2020-2021 Budget Update and shared that the focus is to sustain adjustments to cost centers without impacting the quality of program, instruction and support. Mr. Berdnik provided details for the motions presented this evening for Board approval. Mr. Berdnik described Pennsbury’s expenditures, proposed capital projects, the fund balance, the unemployment status affecting tax collections and the ACT 1 Index. Three scenarios for the 2020-2021 budget were shared. The budget proposed this evening reflects a 0.00% millage increase for 2020-2021. The Board vote this evening allows the budget to be made public with adoption at the June 18th Board Action Meeting.

2. REPORTS

A. Student Representatives

Ms. Lee reported on the status of Pennsbury's Virtual Learning and how proud she is to be a Falcon. She stated that the many Pennsbury accomplishments exhibit the strong strength of school character and community. Ms. Lee shared that the high school is participating in a Tik Tok Challenge related to the high school's PEACE Challenge.

Mr. Turner reported that the Pennsbury Community and the World have drastically changed with many of us facing tasks never before imagined. Mr. Turner commended Dr. Gretzula, the Board, teachers, students and parents addressing difficult challenges and doing everything to provide the best education possible. He shared that students currently enrolled in AP classes have been taking their college tests virtually at home. There has been a student survey sent out to students regarding the prom. The Virtual Nest is being built at home through morning announcements and Tik Toks. Mr. Turner concluded his report by stating that it has been a privilege and blessing for him to have sat on the Board as a Student Representative for the past two years. He thanked the Board for the opportunity to have his voice heard as well as the voices of fellow students. He is confident that Ms. Lee will continue advocating for Pennsbury students and he hopes that people remember that with the task of rebuilding, credibility and power lies in student voices.

B. Superintendent

Dr. Gretzula reported on the following:

Across the District
In the Schools
Commendable Accomplishments

Dr. Gretzula's report has been posted on the Pennsbury Website under "This Month in Pennsbury" and in BoardDocs under Superintendent.

Dr. Gretzula shared plans for graduation on July 22, 2020 honoring our students on Falcon Field. Plans are also being discussed to honor students earlier for those entering the military or early college enrollment. He also commented on this summer's building usage plans. Dr. Gretzula congratulated Dr. Joseph Masgai, Afton Elementary School Principal, selected as one of two resident ambassadors who will spend the year working with the U.S. Department of Education.

Dr. McManus provided updates for the Pennsbury Math Department on both the elementary and secondary levels and shared graduation plans for seniors.

C. Bucks County Technical High School Joint Board Committee

Mr. Schwartz reported that the Committee met twice since the last Pennsbury Board Action Meeting. The 2020-2021 BCTHS Budget was approved by the Joint Committee to move forward to the six sending Districts for voting approval. Pennsbury will see a reduction in costs from the current school year of \$47,341. There is a motion for the BCTHS Budget this evening for Board approval by roll call. The Joint Board Committee also approved the "Continuity of Education Plan" submission to the State. The Board approved the 2020-2021 Academic Calendar. BCTHS has submitted an application to the State for flexible instructional days. The Tech School announced that there will be no live summer programs this year. A virtual graduation is planned for June 11th with a tentative live ceremony on August 3rd at the Neshaminy Football Stadium. Dr. Sam Lee was appointed Superintendent of Record as well as Pat Cumberland for Tech Board Treasurer. Mr. Schwartz reported that he has been selected as the PA School Board Association Voting Delegate on November 7th. BCTHS has been named a National School of Character.

D. Bucks County Schools Intermediate Unit Board Representative Committee

Mr. Waldorf reported that the Committee met on May 19th when a presentation was given regarding the IU proposed budget for approval. At this meeting a number of bills were passed as well as the reading of policies. The Legislative Report was the highlight of the meeting with discussion regarding the possibility of two State budgets being passed. Mr. Waldorf described the motions presented this evening for Board approval. The deadline for required employee clearances has been extended to the end of the year. Mr. Waldorf announced that in May we honor our nurses, mental health, hearing and speech workers. The IU is working on developing cloth face masks with a clear area in the middle of the mask to enable students with hearing loss to see the lips of their instructors.

E. Board Education Committee

Mrs. Toy-Dragoni reported that at the last Education Committee meeting a presentation was given of the social studies textbook and digital program adoption for 7th Grade United States History. Tech Coaches from each school presented their greatest hits of Pennsbury's virtual learning environment displaying each school's creativity in this new environment. Discussion took place regarding the update on end of year events. Although Sports Night is canceled, plans to display student artwork is underway. Surveys went out to seniors regarding senior prom alternatives.

F. Board Facilities Committee

Mr. Schwartz reported that the Committee met two weeks ago. The status of the Charles Boehm Middle School renovation project will be delayed due to the economic impact of the pandemic. The Village Park Academy water pit replacement and water service project bid was rejected with plans to rebid at a later date. The ADA compliance renovations for Fallsington's Central Office is moving forward and the land development process is near completion. Mr. Schwartz described motions presented this evening for Board approval recommended by the Board Facilities Committee.

G. Finance/Partnership Committee

Mr. Waldorf reported on the action items presented this evening for Board approval recommended by the Board Finance/Partnership Committee. Mr. Waldorf announced the three Pennsbury School Board Directors to include himself, Debra Wachspress and Chip (Sherwood) Taylor to be appointed as Voting Delegates to the Pennsylvania School Boards Association (PSBA) Delegate Assembly.

H. Board Policy Committee

Dr. Ricci reported earlier on draft policies in the 600 category regarding finance for the Second Read this evening. These recommended policies will be presented for approval at the Board Action Meeting of June 18, 2020.

I. Wellness Committee

No report was given this evening.

J. Other Committees

No other Committee reports were given.

ADDENDUMS/CHANGES TO THE AGENDA

Mr. Berdnik reported on the following addendums/changes to the Agenda:

Under New Business - Consent Items

Item 7B - Settlement and Release Agreement (Pulled from the Agenda)

Under New Business - Individual Action Items

Item 8A - Possible Executive Session Item (Act 13 Waiver of 2020 for Graduation)

Under Personnel - Professional

Item 9B - Resignations/Terminations

Item 10B - Election of Teachers

Item 11B - General Supplementals - 2019-2020 School Year

3. PUBLIC COMMENT

The public was invited to email Dr. Gretzula prior to this meeting to be included virtually in Public Comment. Mr. Kannan opened the floor to Public Comment at 9:15 p.m. The following people came forward to speak virtually at Public Comment.

| | |
|--|---|
| Frank Carr, Falls Township | Postpone Construction; Virtual Learning |
| Robert Abrams, Lower Makefield Township | Budget |
| Kristina Bubb (Comment read by Dr. Gretzula) | In-Person Learning in September |
| Tim Daley, Lower Makefield Township | PHS Prom Plans |
| MaryEllen P., Lower Makefield Township | Virtual Environment in September |

Mr. Kannan closed First Public Comment at 9:37 p.m.

Dr. Gretzula and Mr. Kannan addressed public comments and questions ending at 9:43 p.m.

A motion was made by Mr. Schwartz, seconded by Mr. Pallotta and unanimously approved with no abstentions that the Board combine and approve Item 4 (A and B) under Minutes, Item 5 (A and B) under Financial and Item 6 (A and B) under Old Business.

4. MINUTES

A. Action Board Meeting - April 2, 2020

MOTION: Move that the minutes of the Action Meeting of the Board of School Directors held April 2, 2020 be approved as presented.

B. Action Board Meeting - April 23, 2020

MOTION: Move that the minutes of the Action Meeting of the Board of School Directors held April 23, 2020 be approved as presented.

5. FINANCIAL

A. Approval of Financial Reports

MOTION: Move that the Pennsbury School District Financial Statements for the General, Special Programs, Student Activities Funds for the month of April 2020 and the School Lunch Operating Summary for the month of March 2020 and the budget transfers listed be approved subject to audit. (Appendix A)

B. Bills Pending

MOTION: Move that the Pennsbury School District bills for "All Funds" in the amount of \$11,760,316.02 be approved for payment. (Appendix B)

6. OLD BUSINESS

A. Contract Renewal - KidsCare

MOTION: Move that the Board approves the four-year contract renewal with KidsCare for after-school, before-school, and kindergarten extended-day day care services as prepared by the solicitor.

B. Tax Refunds

MOTION: Move that the Board approves the listed tax refunds, which total \$1,057.55.

| <u>TAXPAYER</u> | <u>PARCEL #</u> | <u>AMOUNT</u> |
|---------------------|-----------------|--------------------------|
| Rigo & Sherry Nunez | #20-037-001-011 | \$ 320.91 |
| Aurliz LLC | #20-032-001 | \$ <u>736.64</u> |
| TOTAL | | <u>\$1,057.55</u> |

Refunds are charged as a current year expense, or as a reduction to current year revenue.

Vote polled:

- | | | | |
|--------------|-------|------------------|-------|
| Mr. Goldberg | - Aye | Mrs. Toy-Dragoni | - Aye |
| Mr. Pallotta | - Aye | Mrs. Wachspress | - Aye |
| Mr. Schwartz | - Aye | Mr. Waldorf | - Aye |
| Mr. Taylor | - Aye | Mr. Kannan | - Aye |

The motion was approved 8 – 0 – 0.

A motion was made by Mr. Schwartz, seconded by Mr. Pallotta and unanimously approved with no abstentions that the Board approve Item 7 (A) under New Business - Consent Items.

7. NEW BUSINESS - CONSENT ITEMS

Mrs. Wachspress read the following resolution for Student Representative, Jason Turner.

A. Resolution - Student Representative

The Board of School Directors takes this opportunity to recognize Jason Turner for his two years of service as Student Representative to the Board.

If the Board is in agreement, the following resolution is in order:

WHEREAS, Jason Turner, a senior at Pennsbury High School, has completed a two-year term as Student Representative to the Pennsbury School Board; and

A. Resolution - Student Representative (continued)

WHEREAS, he diligently served the Pennsbury School District from September 2018 to May 2020; and

WHEREAS, he represented the interests of the students of Pennsbury High School, placing them above his own personal convenience; and

WHEREAS, he challenged himself throughout his career at Pennsbury High School by taking AP and Honors courses and earned an award for academic excellence in social studies; and

WHEREAS, he was a member of the Pennsbury chapter of the National Honor Society; and

WHEREAS, he developed his leadership skills through continuous involvement in such PHS student groups as Student Government, the Multicultural Youth Leaders Club, and the Principals' Advisory Committee; and

WHEREAS, he was elected to serve as the President of the Senior Class; and

WHEREAS, he made outstanding contributions as a varsity athlete on the Pennsbury Track & Field team, earning such recognitions as All-State, State Medalist, and Nationals Qualifier; and

WHEREAS, he was a two-year recipient of the MLK "Keeping the Peace" Award at Pennsbury High School; and

WHEREAS, he earned the title of Homecoming King in the fall of 2019; and

WHEREAS, he was honored with an Outstanding Leadership Award from Jack & Jill of America, Inc., a community service organization; and

WHEREAS, he was selected for and made outstanding contributions to the Reality Newspaper Panel of the *Bucks County Courier Times*; and

WHEREAS, he was named a First Runner Up in the Bucks County High School Poet of the Year contest; and

WHEREAS, his original art work was chosen for exhibition and special recognition by judges at a community gallery; and

WHEREAS, he volunteered as a Big Brother and mentored a student at Manor Elementary School; and

WHEREAS, he was employed locally as a lifeguard and also handled pool maintenance responsibilities; and

A. Resolution - Student Representative (continued)

WHEREAS, he has accepted an offer of admission to the undergraduate program at New York University in the fall; and

WHEREAS, his youthful energy and confident manner continue to inspire others; and

WHEREAS, members of the Pennsbury Board of School Directors and all the Pennsbury community they serve wish to acknowledge his contributions and commend his devoted service; now therefore be it

RESOLVED, that the Pennsbury Board of School Directors hereby commends and thanks Jason Turner.

Vote polled:

| | | | |
|--------------|-------|------------------|-------|
| Mr. Goldberg | - Aye | Mrs. Toy-Dragoni | - Aye |
| Mr. Pallotta | - Aye | Mrs. Wachspress | - Aye |
| Mr. Schwartz | - Aye | Mr. Waldorf | - Aye |
| Mr. Taylor | - Aye | Mr. Kannan | - Aye |

The motion was approved 8 – 0 – 0.

A motion was made by Mr. Schwartz, seconded by Mr. Pallotta and unanimously approved with no abstentions that the Board combine and approve Item 7 (C through F and H through GG) under New Business - Consent Items and Item 8 (A) under New Business - Individual Action Items.

C. Textbook Adoption

MOTION: Move that the Board approves United States History: Beginning to 1877 c. 2018 by Houghton Mifflin Harcourt, for a 7th grade textbook and digital program at a budgeted cost of \$73,576.59.

D. U.S. Department of Education Fellowship

MOTION: Move that the Board approves the School Ambassador Fellowship placement in Washington, D.C. for Dr. Joseph Masgai for the 2020-2021 academic year.

E. 2020-2021 Proposed Budget

MOTION: Move that the Board adopts the 2020-2021 Proposed Budget in the amount of \$217,926,433 and that the budget be made available to the public in accordance with Act 1 of 2006 and the School Code.

F. Board Treasurer Appointment

MOTION: Move that Kimberly Zedalis be appointed as Treasurer of the Pennsbury School District for the 2020-2021 fiscal year (per Section 436 of the School Code) and receive \$1,000 in compensation.

H. 5Sight License Agreement

MOTION: Move that the Board authorizes Administration to enter into a License Agreement with Forecast5 Analytics for the 5Sight for the 2020-2021 school year, at a cost not to exceed \$10,609.

I. Appointment of Voting Delegates for the PSBA Delegate Assembly

MOTION: Move that the Board appoints the following three School Directors to the Pennsylvania School Boards Association Delegate Assembly: Joshua Waldorf, Debra Wachspres and Chip (Sherwood) Taylor, as per the attached. (Appendix C)

J. Bucks County IU Services Agreement - Ed Tech Pool Legal Council

MOTION: Move that the Board approves the Agreement between Bucks County Intermediate Unit #22 and the District for 2020-2021 and the District agrees to pay Bucks County Intermediate Unit #22 a fee of \$807.53, which is the proportionate share of the fees incurred.

K. Bucks County IU Agreement and Estimated Program Costs 2020-2021

MOTION: Move that the Board approves the Agreement with the Bucks County Intermediate Unit No. 22 for the provision of special education services to the District during the 2020-2021 school year, and that a copy of the Agreement be attached to the minutes. (Appendix D)

L. Change Order Procedure

MOTION: Move that the Superintendent and the Business Administrator be authorized to approve summer change orders of less than \$10,000 for the 2020-2021 facilities repair and renovation projects in accordance with the procedure listed below.

- Identification of need and request for proposal are provided to a specific contractor.
- The contractor submits a proposal to the project engineer or architect.
- The project engineer or architect reviews quantity and prices and sends the proposal with a recommendation to the Director of Facilities.
- The Director of Facilities reviews the change order with the project engineer or architect.
- The Director of Facilities presents the change order to the Business Administrator or Superintendent.

L. Change Order Procedure (continued)

- The Superintendent or Business Administrator may approve the change order.
- Any change order approved in this manner shall be brought to the Board for ratification.

M. Comstar Mitel Maintenance Renewal

MOTION: Move that the Board approves a three-year renewal of the contract with Comstar Technologies for maintenance of the District's Mitel voice over IP phone system, at an annual cost not to exceed \$37,583.34.

N. Electricity Pricing

MOTION: Move that the Board authorizes Provident Energy to solicit commodity pricing for the 18-month forward period beginning January 2022 and direct the Board's proper officers to accept the results thereof.

O. Emergency Electric Repairs

MOTION: Move that the Board approves the attached resolution authorizing payment for emergency electrical repairs at Pennsbury High School in the amount of \$26,666.01. (Appendix E)

P. Job Order Contract for High Voltage Line Replacement at Pennsbury High School

MOTION: Move that the Board approves job order number 079421.00 through Keystone Purchasing Network cooperative contract number KPN-201801JOCC-27 to remove and replace certain high voltage cables servicing the Pennsbury High School campus at a fixed price of \$58,242.

Q. Contract Award - Bus Parts and Supplies

MOTION: Move that the vendors listed be awarded contracts for School Bus Parts and Bus Garage Supplies in the total amount of \$100,338.32.

| <u>VENDOR</u> | <u>AMOUNT</u> |
|-----------------------------|---------------------|
| Batteries & Bulbs | \$ 7,321.30 |
| Bucks County International | \$ 34,871.58 |
| Del Val International | \$ 13,008.21 |
| Hough Petroleum | \$ 22,544.80 |
| Fleet Pride | \$ 13,802.98 |
| Metco Supply | \$ 155.00 |
| Speed Equipment / Napa | \$ 1,415.73 |
| Vehicle Maintenance Program | \$ 5,629.20 |
| Y-Pers | \$ 1,589.52 |
| TOTAL BID AWARD | \$100,338.32 |

R. Health Benefits Consultant

MOTION: Move that the Board accepts the proposal of Stalker and Associates, Inc., to review, evaluate, and provide consultation for the purpose of making recommendations on the School District's health benefit plans, for a fee of \$1,500 per month for the 2020-2021 school year.

S. Property and Casualty Insurance Renewal

MOTION: Move that the Board approves the annual property and casualty insurance program in the amount of \$681,363, as per the attached. (Appendix F)

T. IDEA Part B Use of Funds Agreement

MOTION: Move that the Board authorizes the proper officers to execute the IDEA Part B use of funds agreement.

U. MCIU Service Agreement for Medical Practitioner

MOTION: Move that the Board approves the proposed Service Agreement between the District and the Montgomery County Intermediate Unit #23 to have their Medical Practitioner review and authorize student's paperwork for the School Based ACCESS Program. The District will pay the MCIU a fee of \$3,275 for the service during the 2020-2021 school year.

V. Nutrition Inc. Notification Regarding 2019-2020

Move that the Board authorizes the proper officers to execute the Memorandum of Understanding with the Nutrition Group around performance guarantees due to COVID-19. The Food Service program is still anticipating a \$100,000 profit for 2019-2020.

W. Nutrition Inc. Contract Renewal

MOTION: Move that the Board approves the Food Service Management Company renewal year cost reimbursable contract with the Nutrition Group for the 2020-2021 fiscal year, and that a copy be attached to the minutes. (Appendix G)

X. Recognition of Business Partners

MOTION: Move that the Board recognizes with appreciation the donations listed.

PPP Sponsorships/Donations

Waste Management \$2,000.00
KidsCare \$2,000.00
ShopRite of Yardley \$2,000.00
Pennsbury Education Association \$750.00
Rudolph Clarke LLC \$750.00
Wells Fargo \$500.00
McCaffrey's Food Markets \$500.00
Fraytak Veisz Hopkins & Duthie PC \$250.00
Veterans of Foreign Wars, Post 6393 \$250.00
Penn Community Bank \$250.00
Levittown-Fairless Hills Rotary Club \$250.00

Career Fair Sponsorships/Donations

Fraytak Veisz Hopkins & Duthie PC \$300.00
Fox Pool Management \$100.00
C. Chia Calabria – Mccor Taylor \$100.00
Sesame Place \$75.00
Bearded Soldier \$50.00
Michael Frezza – Chiro/Injury \$25.00
KidsCare of Pennsbury SD \$1,000.00
Kalinowski Performance Academy \$100.00
Happy Teeth \$250.00

Career Fair Sponsorships/Donations

ShopRite \$250.00
Piece of Our Puzzle \$100.00
Crossfit Yards \$20.00
PA American Water \$100.00
Stu's EZ Auto Remotes \$50.00
Snipes Farm \$100.00
Alesis Cain – Lincoln Investment \$100.00
Jack Larson – Lincoln Investment \$100.00
Republic Bank \$200.00
Penn Community Bank \$100.00

Career Fair In-Kind Donations

The Nutrition Group \$1,200.00

Y. Related Services RFP #2021-002

MOTION: Move that the Board awards Special Education Related Services RFP #2021-002 to Austill's Educational Therapy Services and Therapy Source, for a three-year period beginning July 1, 2020.

Z. Stipulation to Settle Tax Assessment Appeal

MOTION: Move that the Board approves the Stipulation to Settle between Pennsbury School District and Ramy and Cynthia Mahmoud, concerning the property located at 2 Wayfaring Lane be approved as presented and that the appropriate officer of the Board be authorized to execute the Stipulation. The current assessed value shall be decreased from \$78,760 to \$75,810.

AA. Stop Loss Insurance

MOTION: Move that the Board approves the purchase of stop loss insurance through U.S. Fire Insurance Company with a specific deductible of \$300,000 and an aggregate corridor of \$100,000 at a projected premium of \$860,763.36 for the 2020-2021 school year.

BB. Third Party Commercial Driver's License Skill Testing

MOTION: Move that the Board directs the Administration to execute the Third Party Commercial Driver's License Skill Testing Agreement with the Pennsylvania Department of Transportation.

CC. Transportation Van Refresh

MOTION: Move that the Board approves the purchase of three (3) new 2020 Ford passenger vans under COSTARS contract 026-039 from New Holland Auto Group at a cost not to exceed \$95,943.

DD. Capital Projects and Scheduled General Fund Contracted Projects

MOTION: Move that the Board approves the following Capital Projects at a combined cost not to exceed \$1,023,500, funded through the Capital Fund, and purchased through COSTARS or a Board approved PA joint purchasing group.

- Phase 3 Carpet Replacement with Tile at William Penn Middle School
- Replace Hot Water Heaters at PHS W
- Gym Roof Replacement at PHS W
- Hire School Dude to Inventory District Wide Mechanical Systems for a Preventative Maintenance Program
- Upgrade the Building Automation System at Penn Valley Elementary School

EE. General Fund 19-20 Equipment Purchase

MOTION: Move that the Board approves an equipment purchase of new and replacement equipment for the Facilities Department at a cost not to exceed \$282,500, funded through the 2019-2020 General Fund, and purchased through COSTARS or a Board approved PA joint purchasing group.

FF. Board Policies - Category 600 (Finance)

MOTION: Move that the Board approves the Board Policies listed in the 600 Category regarding Finance, effective May 21, 2020.

- Board Policy 601 – Fiscal Objectives
- Board Policy 602 – Budget Planning
- Board Policy 603 – Budget Preparation
- Board Policy 604 – Budget Adoption
- Board Policy 605 – Tax Levy
- Board Policy 605.1 – District-Initiated Real Estate Tax Assessment Appeals
- Board Policy 606 – Tax Collection
- Board Policy 607 – Tuition Income
- Board Policy 608 – Bank Accounts
- Board Policy 609 – Investment of District Funds
- Board Policy 610 – Purchases Subject to Bid/Quotations
- Board Policy 611 – Purchases Budgeted
- Board Policy 612 – Purchases Not Budgeted
- Board Policy 613 – Cooperative Purchasing
- Board Policy 614 – Payroll Authorization
- Board Policy 615 – Payroll Deductions
- Board Policy 616 – Payment of Bills
- Board Policy 617 – Petty Cash
- Board Policy 618 – Student Activity Funds
- Board Policy 619 – District Audit
- Board Policy 620 – Fund Balance
- Board Policy 621 – Local Taxpayer Bill of Rights
- Board Policy 622 – GASB Statement 34
- Board Policy 624 – Taxable Fringe Benefits
- Board Policy 625 – Procurement Cards
- Board Policy 626 – Federal Fiscal Compliance
- Board Policy 626.1 – Travel Reimbursement – Federal Programs

GG. Resolution Urging General Assembly to Maintain its Investment in Public Schools

MOTION: Move that the Board adopts the attached resolution urging the General Assembly to maintain its investment in public schools and students by the Board of Directors of the Pennsbury School District, as per the attached. (Appendix H)

8. NEW BUSINESS - INDIVIDUAL ACTION ITEMS

A. Possible Executive Session Item

MOTION: Move that the Board adopts the attached resolution requesting a waiver from the Secretary of Education in accordance with Act 13 of 2020 for the Pennsbury High School Class of 2020 to be recognized as graduates effective June 10, 2020 even though the commencement ceremony won't be held until July 22, 2020, as per the attached. (Appendix I)

Mr. Waldorf voiced his opinion regarding advocating for raising taxes above the proposed 0.00% millage increase for 2020-2021 as well as his concerns regarding the fiscal health for the Pennsbury School District in both the short and long terms. Board discussion ensued regarding the difficult decision maintaining a 0.00% millage tax increase and its consequences.

Mr. Waldorf acknowledged recognition of the Pennsbury Business Partners with appreciation for their donations.

Vote polled:

| | | | |
|--------------|-------|------------------|-------|
| Mr. Goldberg | - Aye | Mrs. Toy-Dragoni | - Aye |
| Mr. Pallotta | - Aye | Mrs. Wachspress | - Aye |
| Mr. Schwartz | - Aye | Mr. Waldorf | - Aye |
| Mr. Taylor | - Aye | Mr. Kannan | - Aye |

The motion was approved 8 – 0 – 0.

A motion was made by Mr. Schwartz, seconded by Mr. Pallotta and unanimously approved with no abstentions that the Board approve Item G under New Business - Consent Items.

G. Bucks County Technical High School Budget

MOTION: Move that the Board approves the Bucks County Technical High School budget for the 2020-2021 school year in the amount of \$30,714,244.

Vote polled:

| | | | |
|--------------|-------|------------------|-------|
| Mr. Goldberg | - Aye | Mrs. Toy-Dragoni | - Aye |
| Mr. Pallotta | - Aye | Mrs. Wachspress | - Aye |
| Mr. Schwartz | - Aye | Mr. Waldorf | - Aye |
| Mr. Taylor | - Aye | Mr. Kannan | - Aye |

The motion was approved 8 – 0 – 0.

A motion was made by Mr. Schwartz, seconded by Mr. Pallotta and unanimously approved with no abstentions that the Board combine and approve Item 9A (1 through 8) under Personnel - Professional, Item 9B (9 through 11) under Addendum – Personnel Professional and Item 10 (1 through 4) under Personnel - Classified.

9. PERSONNEL – PROFESSIONAL

A. Approval of Personnel - Professional Items

1. Resignations/Terminations

| <u>NAME</u> | <u>TYPE</u> | <u>DATE OF HIRE</u> | <u>EFFECTIVE DATE</u> |
|----------------------|-------------|---------------------|-----------------------|
| Fruehauf, Edward | Retirement | 02/22/88 | 06/16/20 |
| Gunerman, Patricia | Retirement | 09/02/03 | 06/16/20 |
| Pyzik-Colduvell, Ann | Retirement | 08/29/01 | 06/16/20 |
| Seiler, Vicki | Retirement | 08/29/93 | 06/16/20 |

2. Election of Teachers

| <u>NAME</u> | <u>TYPE</u> | <u>SALARY</u> | <u>EFFECTIVE DATE(S)</u> |
|--------------------|--------------------|---------------|--------------------------|
| Bradish, Megan | Non-Tenure | \$54,003 | 8/26/20 |
| Griffith, Jessica | Non-Tenure | \$63,064 | 8/26/20 |
| Larcher, Elizabeth | Tenure | \$63,064 | 8/26/20 |
| Sherpinsky, Peter | Long Term Per Diem | \$110/Day | 5/12/20 * |
| Spinelli, Brenda | Non-Tenure | \$50,829 | 8/26/20 |

* Revised

3. Leave of Absence - Extended

| <u>NAME</u> | <u>TYPE</u> | <u>SCHOOL</u> | <u>DATE HIRED</u> | <u>EFFECTIVE DATES</u> |
|-------------------|---------------|---------------|-------------------|------------------------|
| Costanzo, Natalie | Child Rearing | WD | 08/29/12 | 08/26/20-01/27/21 |

4. Reinstatement from Leave of Absence

| <u>NAME</u> | <u>TYPE</u> | <u>SCHOOL</u> | <u>DATE HIRED</u> | <u>EFFECTIVE DATE</u> |
|-------------------|---------------|---------------|-------------------|-----------------------|
| Chuong, Linda | Medical | PHS E | 08/26/19 | 06/01/20 |
| Mallon, Alyson | Medical | PHS E | 08/25/14 | 05/22/20 |
| Rappin, Stephanie | Child Rearing | WP | 02/21/19 | 06/01/20 |
| Sunday, Alyssa | Child Rearing | CB | 01/22/13 | 06/01/20 |

5. Leave of Absence

| <u>NAME</u> | <u>TYPE</u> | <u>SCHOOL</u> | <u>DATE HIRED</u> | <u>EFFECTIVE DATES</u> |
|-------------------|-----------------------|---------------|-------------------|------------------------|
| Canazzi Katherine | Medical | PHS W | 08/27/19 | 05/26/20-06/16/20 |
| Mallon, Alyson | Medical | PHS E | 08/25/14 | 05/11/20-05/21/20 |
| Mohan, Julie | Medical/Child Rearing | PHS W | 08/26/13 | 06/08/20-10/13/20 |
| Rappin, Stephanie | Medical/Child Rearing | WP | 02/21/19 | 03/02/20-05/29/20 * |

* Revised

6. Rescinded Sabbatical Leave – 2020-2021 School Year

| <u>NAME</u> | <u>SCHOOL</u> | <u>EFFECTIVE DATES</u> |
|-----------------|---------------|------------------------|
| Bevington, Abby | PW | 08/26/20-06/15/21 |

7. Academic Tutor - 2019-2020 School Year

| <u>NAME</u> | <u>HOURLY RATE</u> |
|----------------|--------------------|
| Caputo, Jeanne | \$30/hr |

8. Change of Contract - 2020-2021 School Year

| <u>NAME</u> | <u>FROM</u> | <u>SALARY</u> | <u>TO</u> | <u>SALARY</u> | <u>EFFECTIVE DATE</u> |
|-----------------|------------------------|---------------|--------------------------------------|---------------|-----------------------|
| McCormick, Brad | Director of Technology | \$135,065 | Supervisor of Educational Technology | \$128,297 | 07/01/20 |

B. Addendum – Personnel Professional

9. Resignations/Terminations

| <u>NAME</u> | <u>TYPE</u> | <u>DATE OF HIRE</u> | <u>EFFECTIVE DATE</u> |
|-------------------|-------------|---------------------|-----------------------|
| Williams, Charles | Retirement | 09/02/03 | 09/09/20 |

10. Election of Teachers

| <u>NAME</u> | <u>TYPE</u> | <u>SALARY</u> | <u>EFFECTIVE DATE(S)</u> |
|--------------------|-------------|---------------|--------------------------|
| Caronia, Gabrielle | Tenure | \$58,007 | 8/26/20 |
| Harrington, Anne | Replacement | \$54,961 | 8/26/20-06/15/21 |
| Pathak, Rupali | Replacement | \$59,605 * | 8/26/20-1/28/21 |
| Wieler, Amanda | Non-Tenure | \$54,137 | 8/26/20 |

* Pro-rated – less than full school year

11. General Supplementals – 2019-2020 School Year

Curriculum Chairpersons

Smith, Alison Lead Psychologist \$812.40

10. PERSONNEL – CLASSIFIED

A. Approval of Personnel - Classified Items

1. Resignations/Terminations

| <u>NAME</u> | <u>POSITION</u> | <u>DATE HIRED</u> | <u>TERM DATE</u> | <u>REASON</u> |
|----------------------|-------------------------------|-------------------|------------------|---------------|
| Derricotte, Rosalind | Para. I | 10/30/17 | 06/15/20 | Resignation |
| Dubell, Thomas | Head Custodian | 12/01/98 | 07/10/20 | Retirement |
| Gorski, Andrea | Bus Driver | 03/05/90 | 06/16/20 | Retirement |
| Jackson, Heidi | Secretary, Elem. Principal | 08/26/96 | 07/01/20 | Retirement |
| Keller, Patricia | Cleaner F/T | 01/18/88 | 06/30/20 | Retirement |
| Lombardi, Ruth | School Aide | 09/01/16 | 06/10/20 | Resignation |
| Tomlinson, Debra | Secretary, Elem. Principal | 11/12/96 | 07/01/20 | Retirement |

2. Leave - Extended

| <u>NAME</u> | <u>POSITION</u> | <u>LOC.</u> | <u>PREV. LEAVE</u> | <u>EFFECTIVE DATES</u> |
|----------------|-----------------|-------------|--------------------|------------------------|
| McCord, Sylvia | Cleaner, P/T | PW | 04/14/20-05/04/20 | 05/05/20-06/03/20 |

3. Reinstatement from Leave of Absence

| <u>NAME</u> | <u>POSITION</u> | <u>EFFECTIVE DATE</u> | <u>SALARY</u> |
|---------------|-----------------|-----------------------|---------------|
| Martin, Robin | Para. I | 05/01/2020 | \$22.72/hr. |

4. Permanent Employment

| <u>NAME</u> | <u>POSITION</u> | <u>BEG. PROB.</u> | <u>END PROB.</u> | <u>SALARY</u> |
|------------------|-----------------|-------------------|------------------|---------------|
| Richards, Dillon | HVAC/Plumbing | 01/14/20 | 04/14/20 | \$22.07/hr. |

Vote polled:

| | | | |
|--------------|-------|------------------|-------|
| Mr. Goldberg | - Aye | Mrs. Toy-Dragoni | - Aye |
| Mr. Pallotta | - Aye | Mrs. Wachspress | - Aye |
| Mr. Schwartz | - Aye | Mr. Waldorf | - Aye |
| Mr. Taylor | - Aye | Mr. Kannan | - Aye |

The motion was approved 8 – 0 – 0.

Dr. Gretzula reiterated Mr. Berdnik's announcement of the retirement of Mr. Williams, Director of Transportation, after 17 years of service to the Pennsbury School District.

B. Addendum - Personnel - Classified

There are no Addendums under Personnel Classified.

11. OTHER BUSINESS

A. Upcoming Meetings

- Board Facilities Committee
5:00 p.m., June 4, 2020 – THIS MEETING WILL BE CONDUCTED VIRTUALLY.
- Board Education Committee
7:30 p.m., June 4, 2020 – THIS MEETING WILL BE CONDUCTED VIRTUALLY.
- Board Finance/Partnerships Committee
6:00 p.m., June 11, 2020 – THIS MEETING WILL BE CONDUCTED VIRTUALLY.
- Action Board Meeting
7:30 p.m., June 18, 2020– THIS MEETING WILL BE CONDUCTED VIRTUALLY.

Mr. Kannan recommended planning a July Special Board Meeting.

B. Enrollment Report

The Enrollment Report is posted on BoardDocs.

C. Board Committees and Representation

The Board Committees and Representation list is posted on BoardDocs.

12. SECOND PUBLIC COMMENT

Mr. Kannan opened the floor to Second Public Comment at 10:12 p.m. No one came forward to speak virtually. Mr. Kannan closed Second Public Comment at 10:12 p.m.

13. BOARD DISCUSSION AND COMMENT

There was no further Board Discussion and Comment.

14. ADJOURNMENT

A motion was made by Mr. Schwartz, seconded by Mr. Taylor and unanimously approved with no abstentions to adjourn the meeting at 10:12 p.m.

Respectfully submitted,

Christopher M. Berdnik

Board Secretary