

November 3, 2020


Career Readiness Artifact Day

Agenda

1. [Sign in for attendance here](#)
2. Watch this [video about being Career Ready](#)
3. Complete your Career Readiness Artifacts in Naviance
 - Review **slide two** for information on how to access Naviance
 - Review **slide three** for what artifacts you should have completed by the end of the day today



How to Access your Career Artifacts

1. Go to your student CLEVER page
2. Choose the Naviance tile (which looks like this) 
3. Find the section labeled “Important To-Do’s and Tasks”
(this will be located on the left hand side of your screen, second box down).
4. Click on the tasks assigned to you and follow the directions given.

What should I be working on today:

<i>Grade Level</i>	<i>Artifacts</i> *All artifacts can be found in Naviance*
9th Grade	<ol style="list-style-type: none">1. Complete Do What You Are 2.0 Assessment2. Complete Do What You Are Reflection (click take this survey to complete)3. Complete Freshman Orientation Goal Setting4. <u>Complete any additional tasks that may have been leftover from MS</u>
10th Grade	<ol style="list-style-type: none">1. Complete Career Interest Profiler2. Complete Career Interest Profiler Reflection (click take this survey to complete)3. Set a 10th Grade Career/College Goal4. <u>Complete any 9th grade tasks you may not have completed last year</u> (see list above)
11th Grade	<ol style="list-style-type: none">1. Complete MI Advantage 2.02. Complete MI Advantage 2.0 Reflection (click take this survey to complete)3. Set a 11th Grade Career/College Goal4. <u>Complete any 9th or 10th grade tasks you may not have completed the last two years</u> (see list above)
12th Grade	<ol style="list-style-type: none">1. Set an 12th Grade Career/College Goal2. College Applications (not an artifact)<ol style="list-style-type: none">a. Work on your college essays or applications, deadlines are approaching3. Scholarship search (not an artifact)<ol style="list-style-type: none">a. Use Naviance to complete a Scholarship searchb. Explore these other websites for scholarship searches (fastweb.com and bigfuture.collegeboard.org)4. Review the Financial Aid Presentation that is posted on CLEVER, if you have questions about the FAFSA5. <u>Complete any 9th, 10th or 11th grade tasks you may not have completed the last three years</u> (see list above)