



## **PENNSBURY SCHOOL DISTRICT**

School Board Directors

T.R. Kannan, President, Christian Schwartz, Vice President,  
Gary S. Sanderson, Assistant Secretary, Nancy Lawson, John Palmer,  
Chip Taylor, Christine Toy-Dragoni, Debra Wachspress and Joshua Waldorf

William J. Gretzula, Ed.D., Superintendent  
Christopher M. Berdnik, Chief Financial Officer/Board Secretary  
Michael Clarke, Esquire - Rudolph Clarke, LLC, Solicitor

### **Board Action Meeting Minutes of November 21, 2019**

The November Board Action meeting of the Pennsbury Board of School Directors was held in the Fallsington Elementary School Multi-Purpose Room on Thursday, November 21, 2019.

#### **1. OPENING OF MEETING**

##### A. Public Notice

All or a portion of this meeting is being recorded for purpose of public broadcast and/or internet posting.

##### B. Call to Order

Mr. Kannan, Board President, called the meeting to order at 7:42 p.m.

##### C. Pledge of Allegiance

Mr. Kannan led the group in the Pledge of Allegiance.

##### D. Roll Call (Mr. Berdnik)

Board Members Present: Mr. Palmer, Mr. Schwartz, Mr. Taylor,  
Mrs. Toy-Dragoni, Mrs. Wachspress and Mr. Kannan

Board Members Absent: Mrs. Lawson, Mr. Sanderson and Mr. Waldorf

Administrators Present: Dr. Gretzula, Ms. Aldridge, Mr. Berdnik, Mr. Dumin,  
Ms. Lambert, Mrs. Langtry, Mr. McCormick, Mrs. Rarrick, Dr. Ricci,  
Mrs. Spack and Ms. Zedalis

Others Present: Mr. Turner and Ms. Lee, Student Representatives and  
Mr. Clarke, Solicitor

##### E. Executive Session Statement

Mr. Kannan reported that the Board held an Executive Session prior to this evening's meeting to discuss legal and personnel matters.

Mr. Kannan reported on BoardDocs, the new Board agenda management system, that will replace future hardcopy agenda books.

Mr. Kannan recognized PSBA's Certificate of Appreciation for School Director, Mr. John Palmer, for his ongoing school board service.

#### F. Recognition - LYFT Character Awards

Ms. Aldridge shared that in conjunction with Pennsbury's ongoing Character Education Initiative, students at the elementary, middle and high school levels are being spotlighted each month for possessing specific positive character assets. For the month of November 2019, students were recognized for exemplifying the trait of "responsibility." The students recognized this month are Willow Zeman, a fourth grader at Oxford Valley Elementary School; Colin Delahanty, a fourth grader at Fallsington Elementary School; Sara Mayberry, a seventh grader at William Penn Middle School and Mikayla Wiesner, a twelfth grader at Pennsbury High School.

#### G. Presentation - Bonnett Associates

Mr. Peter Medica of Bonnett Associates presented the Building Utilization Study and Facility Assessment Pre-Final Summary to the group. This report is available on BoardDocs as well as, on the Pennsbury School District's website.

Comments and questions were addressed regarding the six projects presented this evening over a ten-year plan. Areas such as the fieldhouse, pool, locker rooms and bathrooms under the stadium were also described. An explanation was given for the two budgets presented for the projects. There will be a public presentation in December outlining the proposed sequence of the six projects presented with finance planning over the next ten years.

## **2. REPORTS**

### A. Student Representatives

Ms. Lee reported that the Long Orange Line has been selected as the Honor Band for the ABC's Annual Thanksgiving Day Parade. They will also be participating in a special production number to celebrate the parade's 100<sup>th</sup> anniversary. In other news, the football team has recently been given a segment on 6 ABC News for their participation in the Bucks County Challenger Football Program. This amazing program allows members of both the Pennsbury and Neshaminy Football Teams to come together on Sunday mornings to provide skills training and a football experience to athletes with special needs. Not only is the football team in the giving spirit, but the unified track team is participating in the Polar Plunge with a schoolwide penny war where one of our principals will be jumping in the frigid water to raise money for the Special Olympics. In addition, Souls for Soles is hosting their annual shoe drive from now until the 27<sup>th</sup>.

## A. Student Representatives (continued)

The French students have recently returned from their exchange trip to France where they had the chance to interact with their host families, attend school and explore both Paris and Nice. *The Boys Next Door* is being performed this Friday and Saturday. Finally, the new armed intruder safety protocol known as ALICE was introduced to the students last week.

Mr. Turner reported that the winter sports teams started their practices this Monday while many of the senior girls prepare for the Powder Puff Football Game which will be taking place Tuesday, the 26<sup>th</sup>. Last week, NHS hosted its annual volleyball tournament and on Tuesday they are holding a blood drive. In preparation for the 2020 Sports Nights, juniors and seniors voted last week for overall captains of the orange and black teams. Middle School students had an opportunity to tour the East and West Campuses to get more exposure to high school. The Student Council has been holding a food drive collecting can goods and other Thanksgiving items for local pantries. Lastly, the Environmental Club launched a competition taking place this week in C Period classes where teachers will tally the number of students with reusable bottles. At the end of the week, the class that uses the most reusable water bottles will have each student rewarded with a reusable metal straw and a class party.

## B. Superintendent

Dr. Gretzula reported on the following:

Across the District  
In the Schools  
Commendable Accomplishments

Dr. Gretzula report has been posted on the Pennsbury Website under "This Month in Pennsbury" and in BoardDocs under Superintendent.

Mr. Kannan reported on ALICE training and a Zonar (tracking) meeting with Transportation including futuristic ideas.

## C. Bucks County Technical High School Joint Board Committee

Mr. Schwartz reported that the Joint Board Committee met on October 28<sup>th</sup>. The Board approved receiving two grants – one from the PA Commission on Crime & Delinquency for \$85,838.98 and another \$25,000 Safe Schools Initiative Targeted Grant. These will be used to purchase network surveillance cameras and electronic classroom lock sets. The Board approved the graduation venue once again at the Cure Insurance Arena in Trenton for the Class of 2020. No graduation date is set at this time. The Board approved the dates for the Summer Exploratory Program of July 6<sup>th</sup> through the 23<sup>rd</sup> of 2020 (Mondays through Thursdays). The three-week program is offered yearly to 5<sup>th</sup> to 8<sup>th</sup> grade students who wish to see if the Tech School might be an option for them.

C. Bucks County Technical High School Joint Board Committee (continued)

Ninth grade enrollment has held steady at 417 students. This is the highest entry class of freshmen and the longest it has held steady since the comprehensive program began. The Tech School held a Crisis Practice Drill on November 13<sup>th</sup> in coordination with their Crisis Committee, Bristol Township Police and Fire Departments – ALICE training in action.

D. Bucks County Schools Intermediate Unit Board Representative Committee

No report was given this evening.

E. Board Education Committee

Mrs. Toy-Dragoni reported that the Education Committee met on November 7<sup>th</sup>. School Start Times were discussed and Dr. Gretzula explained that there is a plan to form a committee and this committee will meet four times this Spring. A tentative plan for the meetings was proposed. A presentation from the Caron Foundation was given at the November's meeting including their current services at Pennsbury and the influence that they have had in the 2019-2020 school year. There was also a presentation of all of the reading interventions that are taking place in Pennsbury. The Pennsbury Balanced Literacy Model was presented and the Continuum of reading interventions was discussed.

F. Board Facilities Committee

Mr. Schwartz reported that the Committee met on November 7<sup>th</sup>. The Committee recommends that the Board approve Item A, under Old Business, a Change Order required to close out the Canopy Project at Quarry Hill. The Committee recommends that the Board approve Item P, under New Business, new furniture for Pennwood's Library. The Committee recommends the approval of Item Q for new vehicle purchases and also approval of Item R for a new projector and screen for the Pennwood Auditorium. Item S is recommended for approval of disposal of salvage vehicles and lastly the Committee strongly recommends approval of Item V. After the proposed ten-year capital improvement plan has been outlined by Bonnett Associates, the Committee agrees that Charles Boehm Middle School as the next project ready to go. Board approval allows the process of designs, bids, and construction to proceed.

G. Board Finance/Partnership Committee

Mr. Kannan reported that the Committee met on November 14<sup>th</sup>. The Committee discussed a grant received for alternative fuel buses. The Committee continues to look at options. Bond financing was discussed saving almost \$900,000 over a period of several years. The Committee recommends the approval of new analog lines, the start of leveraging Bensalem as the third party licensing center to train and test drivers as well as, a copier refresh program. Mr. Berdnik stated that the Committee had a

## G. Board Finance/Partnership Committee (continued)

presentation from a partner for a local audit firm. He shared that Pennsbury's books were turned over to this firm in September. The fieldwork is complete and issuance of statements is eminent. There were no audit findings. There were no significant adjustments necessary. The numbers are what the public has been seeing for the fund level statements.

## H. Board Policy Committee

No report was given this evening. The Committee has been working with PSBA.

## I. Wellness Committee

No report was given this evening.

## J. Other Committees

No other Committee reports were given.

Mr. Berdnik stated addendums/revisions to the Agenda of November 21, 2019:

### Under Personnel Changes Professional

Item I (#9) – Reinstatement from Medical Leave of Absence ~ Gabrielle Vetter has been removed.

### ADDENDUMS

Item Q (#17) – Election of Teachers

Item R (#18) – Medical Leave of Absence

Item S (#19) – Child Rearing Leave of Absence

Item T (#20) – Child Rearing Leave of Absence-Extended

Item U (#21) – Reinstatement From Medical Leave of Absence

Item V (#22) – General and Athletic Supplementals – 2019-2020 School Year

Item W (#23) – Appointment-Administrative Intern

### Under Personnel Changes Classified

### ADDENDUMS

Item I (#9) – Resignations/Terminations

Item J (#10) – Leave of Absence

Item K (#11) – Leave of Absence-Extended

Item L (#12) – Permanent Employment

Item M (#13) – Temporary Position

Item N (#14) – Student Workers

Item O (#15) – Appointment –Chief Accountant

Dr. Gretzula explained that all information will be available on BoardDocs for future meetings.

### **3. PUBLIC COMMENT**

Mr. Kannan opened the floor to public comment at 8:50 p.m. The following people came forward and public comment was closed at 9:20 p.m.

Joanie Laydon, Lower Makefield Township	Facility Fees
Julie McGoldrick, Lower Makefield Township	Facility Fees
Christina Walsh, Falls Township	Transportation
Nicholas Fallacaro & Grace Casselli, PHS Students	PHS Drama
Frank Carr, Falls Township	Agenda Posting on BoardDocs; Facilities Plan
Robert Abrams, Lower Makefield Township	Enrollment; Facilities, Bids; Responsible Contractors and BCTHS Bonds
Lizanne Wilkinson, Lower Makefield Township	Director of Special Education Search; Charles Boehm Middle School Renovations and Public Comment Minutes

Dr. Gretzula addressed the facility fee structure which will be reviewed. He also reported that a full investigation was completed regarding the transportation issue presented at tonight's Public Comment. Mr. Berdnik addressed the Facility Plan. Dr. Gretzula stated that the Director of Special Education position will be posted in the spring. It is the District's intention to extend Ms. Lambert's service with our District throughout the remainder of the school year.

### **4. MINUTES**

#### A. Action Board Meeting - October 17, 2019

A motion was made by Mr. Schwartz, seconded by Mrs. Toy-Dragoni and unanimously approved with no abstentions that the minutes of the Action Board Meeting of October 17, 2019 be approved as presented.

### **5. FINANCIAL**

#### A. Approval of Financial Reports

A motion was made by Mr. Schwartz, seconded by Mr. Taylor and unanimously approved with no abstentions that the Pennsbury School District Financial Statements for the General, Special Programs, Student Activities Funds for the month of October 2019 and the School Lunch Operating Summary for the month of September 2019 and the budget transfers listed be approved subject to audit. (Appendix A)

## B. Bills Pending

A motion was made by Mr. Schwartz, seconded by Mr. Taylor and unanimously approved with no abstentions that the Pennsbury School District bills for "All Funds" in the amount of \$20,047,615.68 be approved for payment. (Appendix B)

## 6. OLD BUSINESS

A motion was made by Mr. Schwartz, seconded by Mrs. Toy-Dragoni and unanimously approved with no abstentions that the Board approve Items A and B under Old Business.

### A. Quarry Hill Bus Canopy Project Change Order (Peter Medica, Bonnett Associates)

MOTION: Move that Change Order #1 for a cost increase of \$1,296 be accepted and that the contract amount with Premier Builders, Inc. be revised to \$101,271.

## B. Tax Refunds

MOTION: Move that the Board approve the listed tax refunds, which total \$42,475.07.

<u>TAXPAYER</u>	<u>PARCEL #</u>	<u>AMOUNT</u>
Boruta, Daniel	#20-040-157-002	\$ 4,077.83
DeZutter, Jennifer		
Bucks County Industrial Dev Corp	#13-013-013-001	51.59
Corco Chemical		
Denmark, James	#20-027-003	\$ 155.01
Daniel, Eileen		
Oxford Valley Road Associates, LP	#13-003-036-005	34,616.62
Palaia, Glenn	#20-055-083	146.68
Stoogenke, Scott	#20-004-113	<u>3,427.34</u>
Blumenthal, Deborah		
TOTAL		<u>\$42,475.07</u>

Refunds are charged as a current year expense, or as a reduction to current year revenue.

## 7. NEW BUSINESS - CONSENT ITEMS

A motion was made by Mr. Schwartz, seconded by Mrs. Toy-Dragoni and unanimously approved with no abstentions that the Board approve Items A through DD under New Business.

Mr. Schwartz read aloud Item BB, a donation to Quarry Hill Elementary School and Item CC, a donation to Pennwood Middle School. Mr. Kannan stated that this motion includes Item V, to move forward for the Charles Boehm Project.

A. Recognition of American Education Week

The week of November 18 through 22, 2019 is nationally recognized as American Education Week.

If the Board is in agreement, the following proclamation is in order:

PROCLAMATION: Whereas, public schools in Pennsbury have provided students with the education they need to ensure that America maintains the values and principles that have attracted citizens to its shores for more than 200 years; and

Whereas, our public schools have been in the forefront of preparing students for success in life, giving them hope for the future by developing their critical skills; and

Whereas, Pennsbury has long been the first choice for area families because of the depth and breadth of the School District's strong curriculum and the vast opportunities afforded to students in academics, the arts, and activities; and

Whereas, Pennsbury recognizes the importance of mental wellness and actively fosters such through social and emotional learning opportunities as well as personalized programs that emphasize college and career readiness; and

Whereas, the diverse population, proud traditions, and strong community connections in Pennsbury help to characterize the District's strength and appeal; and

Whereas, the energy, enthusiasm, and unity of the School District's dedicated employees combine at all levels in support of outstanding teaching and learning in our schools and beyond our walls; and

Whereas, our public schools act as focal points, bringing together various community organizations, volunteers, business partners, elected officials, adults, and children with a single purpose.

Now, therefore, the Pennsbury Board of School Directors does hereby recognize and proclaim the week of November 18 through 22, 2019 as the annual observation of American Education Week with the theme, "Reach. Educate. Inspire."

B. Agreement for Services - Woods Services - 4010 Cost Adjustment

MOTION: Move that the Board approve the proposed Purchase of Services Agreement between the District and Woods Services, Inc. for a student during the 2019-2020 school term. The total program cost for services will be \$32,032.00. The contract will be in effect from October 28, 2019 to June 30, 2020.



### C. Winter Sports Teams Championship Events

MOTION: Move that the Board approve participation of Pennsbury winter sports teams in the state championship competitions as listed.

Indoor Track  
Boys & Girls      State Championships  
February 29, 2020  
State College, PA  
Number of students – TBD after qualifying  
Cost: approximately \$4,000

Wrestling      Regional Tournament  
February 29, 2020  
Souderton, PA  
Number of students – TBD after qualifying  
Cost: approximately \$300

Wrestling  
Team      PIAA State Championships  
February 6 – 8, 2020  
Hershey, PA  
Number of students – TBD after qualifying  
Cost: approximately \$2,000

Wrestling  
Individual      PIAA State Championships  
March 5 – 7, 2020  
Hershey, PA  
Number of students – TBD after qualifying  
Cost: approximately \$2,000

Swimming      PIAA State Championships  
March 11 – 14, 2020  
Lewisburg, PA  
Number of students – TBD after qualifying  
Cost: approximately \$4,000

Basketball  
Girls      PIAA State Championships  
March 19, 20 or 21, 2020  
State College, PA  
Number of students – TBD after qualifying  
Cost: approximately \$2,000

Basketball  
Boys      PIAA State Championships  
March 19, 20 or 21, 2020  
State College, PA  
Number of students – TBD after qualifying  
Cost: approximately \$2,000

C. Winter Sports Teams Championship Events (continued)

Bowling  
Boys & Girls Eastern Regional Championships  
March 2020 (TBD)  
Lancaster, PA  
Number of students – TBD after qualifying  
Cost: approximately \$1,000

Bowling  
Boys & Girls State Championships  
March 2020 (TBD)  
TBD  
Number of students – TBD after qualifying  
Cost: approximately \$1,000

Cheerleading  
State Championships  
January 10 – 11, 2020  
Hershey, PA  
Cost: approximately \$2,500 (transport, room & board)

D. Winter Sports Teams Tournament Events

MOTION: Move that the Board approve participation of Pennsbury sports teams in the tournaments as listed.

Indoor Track  
Boys & Girls Lavino Relays  
January 11, 2020  
Lawrenceville, NJ  
Cost: approximately \$300

Indoor Track  
Boys & Girls New Balance Games  
January 17 & 18, 2020  
New York, NY  
Cost: approximately \$300

Indoor Track  
Boys & Girls Ocean Breeze Invite  
January 25 & 26, 2020  
Staten Island, NY  
Cost: approximately \$300

Indoor Track  
Boys & Girls The Varsity Classic  
February 3, 2020  
New York, NY  
Cost: approximately \$300

#### D. Winter Sports Teams Tournament Events (continued)

Indoor Track Boys & Girls	The Millrose Games February 8, 2020 New York, NY Cost: approximately \$300
Indoor Track Boys & Girls	New Balance Indoor National Championship March 13 - 15, 2020 New York, NY Cost: approximately \$400
Cheerleading Varsity	NCA Nationals January 30 – February 3, 2020 Dallas, TX Cost: approximately \$200 (transportation to/from airport)
Basketball Boys	Coaches vs. Cancer January 11, 2020 Trenton, NJ
Basketball Girls	Title IX Classic December 26-29, 2019 Washington, DC Cost: No cost to District
Wrestling	Mule Classic December 6-7, 2019 Quaryville, PA Cost: approximately \$500
Baseball	Ripken Baseball Academy (Two scheduled games) April 8 – 10, 2020 Aberdeen, MD Cost: no cost to District

#### E. Summer School Abroad Program – Germany

MOTION: Move that the Board approve the participation of students and faculty member chaperones in the Pennsbury Summer School Abroad Program to Oldenburg, Germany from June 24 – July 13, 2020.

Germany 2020 Summer School Abroad Trip  
June 24 – July 13, 2020  
Number of students: approximately 18  
Cost to parents: approximately \$3,500 per student  
Cost to District: no cost to District

F. 2020 OAKE National Conference

MOTION: Move that the Board approve participation of approximately 11 Pennsbury students in the 2020 OAKE National Conference as listed.

2020 OAKE National Conference

March 5 – 8, 2020

Portland, OR

Number of students: approximately 11

Cost: approximately \$3,720 (registration/travel fees \$3,200 & substitute costs 2 teachers/2days \$520)

G. Future Business Leaders of America

MOTION: Move that the Board approve participation of students in the Pennsylvania State Future Business Leaders of America (FBLA) Leadership Conference as listed.

Future Business Leaders of America State Leadership Conference

April 6 – 8, 2020

Hershey, PA

Number of students: approximately 20

Cost to parents: approximately \$531.20 per student (cost includes registration, hotel rooms, transportation to and from Hershey)

Cost to District: approximately \$779.40 for 3 substitutes/2 days

H. 2020-2023 Comprehensive Plan

MOTION: Move that the Board approve the Comprehensive Plan as presented, and direct the Administration to submit the Plan to the Pennsylvania Department of Education as required.

I. Safe Schools Initiative Competitive Targeted Program Grant Agreement 2019-2020

MOTION: Move that the Board approve the assistance from the Pennsylvania Department of Education by accepting the Safe Schools Initiative Competitive Targeted Program Grant for \$19,900. These funds will be used to defray the costs of ALICE Safety Training.

J. BCIU Homestead/Farmstead District Agreement 2019-2020

MOTION: Move that the Board approve the Homestead/Farmstead District Agreement with the Bucks County Intermediate Unit for 2019-2020 at a cost of \$0.671 per applicable parcel.

K. Bucks County Technical School Authority Board Appointment

MOTION: Move that George Sengpiel be reappointed to the Bucks County Technical School Authority, as a representative from Pennsbury School District, for a five year term effective the first Monday in January 2020 until the first Monday in January 2025.

L. Commitment of Fund Balance

MOTION: Move that the Board approve the commitment of fund balance as follows: \$2,500,000 for self-insurance; \$1,541,000 for fund balance appropriation. The unassigned fund balance of \$13,646,000 is 6.21% of the 2019-20 general fund balance, and in compliance with Board policy 620.1.

M. EasyProcure Application

MOTION: Move that the Board directs the Board Secretary and Board Treasurer to complete all such forms as are necessary to prepare Pennsbury's application for participation in the EasyProcure program, as per Board policy 625.2, Procurement Cards.

N. Contract Agreement - Parchment, Inc.

MOTION: Move that the Board approve a one-year contract between the District and Parchment Services in the amount of \$7,482.30 plus related fees, to provide scanning and index services of transcripts for alumni and current students.

O. Contract Award - Granite Telecommunications, LLC Analog Telephone Lines

MOTION: Move that the Board approves the execution of a month to month contract with Granite Telecommunications, LLC under General Services Administration Schedule 70 Contract Number GS-35F-208BA for analog telephone line service at a base cost of \$5,342.70 per month.

P. Contract Award - J.P. Jay Associates Inc.

MOTION: Move that the Board approve the purchase of Library furniture from J.P. Jay Associates, Inc., with Costars #035-049 at a cost of \$38,144.56 from the Pennwood project funds.

Q. Contract Award - 2019-2020 Facilities Department Vehicle Purchase

MOTION: Move that the Board approve the purchase of three (3) 2020 Chevrolet Silverado 2500 4WD with utility bodies and Western Plows and one (1) 2020 Chevrolet Silverador 3500 4WD with high top utility body and Western Plow from Bergey's of Souderton with Co-Stars Contract #120-609 and one (1) 2020 Chevrolet Silverado 2500 4WD with Western Plow from Faulkner Fleet of West Chester with Co-Stars #025-016 not to exceed \$216,923.64.

R. Contract Award - Camcor Inc.

MOTION: Move that the Board authorize the purchase of a projector and screen for the auditorium at Pennwood Middle School from Camcor Inc., costars #0334-042 PA contract in the amount of \$25,549.59 from the Pennwood project funds.

S. Disposal of Salvage Vehicles

MOTION: Move that the Board approve the disposal of five (5) District trucks that are in unusable condition in accordance with Board Policy 706.1, Disposal of Property.

T. Intergovernmental Cooperation Agreement for CDL Third-Party Testing

MOTION: Move that the Board approves the execution of an Intergovernmental Cooperation Agreement with the Bensalem Township School District for third-party CDL skills testing at a cost of \$150.00 per test. This agreement will bridge the gap until such time as Pennsbury School District is again approved as a third-party testing site.

U. 2019-2020 District Goals

MOTION: Move that the Board approve the 2019-2020 Pennsbury School District Goals and that a copy be attached to the minutes of this meeting. (Appendix C)

V. Charles Boehm Project

MOTION: Move that the Board identify Charles Boehm Middle School as the next project to design, bid and construct as part of the 10-year Capital Plan.

W. Microsoft Licensing

MOTION: Move that the Board approve the purchase of Microsoft Licensing through the Bucks County Intermediate Unit at a cost not to exceed \$95,014.98.

X. Mobile Fingerprinting Lab

MOTION: Move that the Board approve the mobile fingerprinting event scheduled on December 20, 2019, January 3, 2020 and April 28, 2020 at a cost of \$200 per event.

Y. Section 179D – Alliantgroup

MOTION: Move that the Board authorize the Board Secretary to execute Section 179D documents as presented.

Z. Nurse Per Diem Sub Rate

MOTION: Move that the Board approve the increase in the pay rate for substitute nurses effective August 28, 2019 to \$110/day.

AA. Partial Copier Refresh

MOTION: Move that the Board accept the Xerox agreement through the Pennsylvania PEPPM state contract to upgrade twenty-three of the current copiers producing a savings to the copier budget over the next forty-four months in excess of \$237,000.

BB. Donation - Quarry Hill PTO - Gaga Pit

MOTION: Move that the donation of a Gaga Pit received from the Quarry Hill PTO by the Pennsbury School District be accepted with appreciation.

CC. Donation - Pennwood Middle School - Exercise Equipment

MOTION: Move that the donation of five treadmills and five ellipticals received from Brad Werner, the owner of Pennsbury Racquet Club, by the Pennsbury School District be accepted with appreciation.

DD. Overnight Educational and Other Leaves

MOTION: Move that the overnight educational and other leaves be authorized for the individuals listed, and if a substitute becomes necessary the Superintendent would be authorized to designate one.

WITHIN STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Cass, Tim Teacher/PHS W	PIAA State Champ. Cross Country	Hershey, PA	11/1-2	\$ - 0 - <sup>1</sup>
Purdy, Tenaz Teacher/PHS W	PIAA Singles & Doubles State Champ.	Hershey, PA	11/1-2	\$ - 0 - <sup>1</sup>
Schiller, Elizabeth Teacher/Edgewood	PSEA House of Delegates	Pittsburgh, PA	12/5-7	\$ - 0 - *
Brodbeck, Colleen Teacher/Pennwood	PSEA House of Delegates	Pittsburgh, PA	12/6-7	\$ - 0 - *
Cressman, Derek Teacher/William Penn	PSEA House of Delegates	Pittsburgh, PA	12/6-7	\$ - 0 - *
Ehly, Arlo Teacher/PHS W	PSEA House of Delegates	Pittsburgh, PA	12/6-7	\$ - 0 - *
Fosnot, Diane Teacher/William Penn	PSEA House of Delegates	Pittsburgh, PA	12/6-7	\$ - 0 - *
Hermann, Michael Teacher/PHS W	PSEA House of Delegates	Pittsburgh, PA	12/6-7	\$ - 0 - *
Kershaw, Marianne Teacher/Manor	PSEA House of Delegates	Pittsburgh, PA	12/6-7	\$ - 0 - *
Martino, Pam Teacher/William Penn	PSEA House of Delegates	Pittsburgh, PA	12/6-7	\$ - 0 - *
Pierce, Nicole Teacher/Eleanor Roosevelt	PSEA House of Delegates	Pittsburgh, PA	12/6-7	\$ - 0 - *

DD. Overnight Educational and Other Leaves (continued)

WITHIN STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Ranniello, Sal Teacher/Manor	PSEA House of Delegates	Pittsburgh, PA	12/6-7	\$ - 0 - *
South, Matt Teacher/Charles Boehm	PA State Thespian Conference Board Meeting	York, PA	12/6-7	\$ - 0 - **
Stolbes, Carey Teacher/Fallsington	PSEA House of Delegates	Pittsburgh, PA	12/6-7	\$ - 0 - *
Masgai, Joseph Principal/Afton	Invitation to SAS Institute/Blue Ribbon Award	Hershey, PA	12/8-9	\$ 227.36
Palladino, Michelle Teacher/William Penn	PA State Thespian Conference	York, PA	1/ 2-4/20	\$ - 0 - ****
Ramus-O'Brien, Amanda Thespian Troupe Director	PA State Thespian Conference	York, PA	1/ 2-4/20	\$ - 0 - ****
Reimschuessel, David Teacher/PHS W	PSEA House of Delegates	Pittsburgh, PA	5/15-17/20	\$ - 0 - *

OUT OF STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Masgai, Joseph Principal/Afton	OESE National School Leadership Summit	Nat'l Harbor, MD	11/13-14	\$ - 0 -
Masgai, Joseph Principal/Afton	National Blue Ribbon Ceremony for Afton	Washington, DC	11/14-15	\$ 697.24 ***
Ehly, Arlo Teacher/PHS W	ACDA Eastern Division Conference	Rochester, NY	3/4-8/20	\$ - 0 - **
Moyer, James Music Coordinator	ACDA Eastern Division Conference	Rochester, NY	3/4-8/20	\$ - 0 - **
Strauss, Lindsey Teacher/PHS W	ACDA Eastern Division Conference	Rochester, NY	3/4-8/20	\$ - 0 - **
Slota-Spark, Kristin Teacher/Afton	NSTA Conference	Boston, MA	4/2-3/20	\$ 155.00
Moyer, James Music Coordinator	Women's Ensemble Falconairs Choir Tour	New York, NY	4/2-5/20	\$ - 0 - **
Strauss, Lindsey Teacher/PHS W	Women's Ensemble Falconairs Choir Tour	New York, NY	4/2-5/20	\$ - 0 - **
Ehly, Arlo Teacher/PHS W	Annual Choir Tour Falconairs Choir Tour	Washington, DC	4/23-26/20	\$ - 0 - **
Moyer, James Music Coordinator	Annual Choir Tour Falconairs Choir Tour	Washington, DC	4/23-26/20	\$ - 0 - **



DD. Overnight Educational and Other Leaves (continued)

- <sup>1</sup> Trip approved at the August 15, 2019 Board meeting
- \* Union business
- \*\* Trip approved at the October 17, 2019 Board meeting
- \*\*\* Revised dollar amount
- \*\*\*\* Trip approved at the May 16, 2019 Board meeting

**8. NEW BUSINESS - INDIVIDUAL ACTION ITEMS**

There were no individual action items at this meeting.

**9. PERSONNEL – PROFESSIONAL**

A motion was made by Mr. Schwartz, seconded by Mrs. Toy-Dragoni and unanimously approved with no abstentions that the Board approve Items A and B under Personnel Professional.

A. Approval of Personnel – Professional Items

MOTION: Move that the Board approve the Personnel – Professional items as presented.

1. Resignations/Terminations

<u>NAME</u>	<u>TYPE</u>	<u>DATE OF HIRE</u>	<u>EFFECTIVE DATE</u>
Morris, Robert	Retirement	08/29/1993	01/28/2020

2. Election of Teachers

<u>NAME</u>	<u>TYPE</u>	<u>SALARY</u>	<u>EFFECTIVE DATE(S)</u>
Brown, Lauren	Long Term Per Diem	\$110/day	12/16/2019
Day, Colleen	Tenure *	\$50,502 **	12/04/2019
Demusz, Cheryl	Replacement	\$53,137 **	01/16/20-04/14/20
Duncan, Jennifer	Replacement	\$53,137 ***	11/04/19-06/03/20
Fischer, Marc	Long Term Per Diem	\$110/Day	11/13/2019
Hinds, Laura	Non-Tenure	\$55,014 ***	11/22/2019
Hornung, Katelyn	Non-Tenure	\$48,628 ***	11/18/2019
Kelly, Kathleen	Replacement	\$53,137 **	10/21/19-06/16/20
McCaughey, Amanda	Long Term Per Diem	\$110/day	10/15/2019
Molino-Wolff, Paula	Replacement	\$53,137 ***	11/04/19-06/03/20
Nichols, Carley	Long Term Per Diem	\$110/Day	11/04/2019
Van Blunk, Donna	Long Term Per Diem	\$110/Day ***	11/18/2019
Weaver, Erin	Long Term Per Diem	\$110/Day	11/07/2019

- \* Revised
- \*\* Salary will be pro-rated - less than full year
- \*\*\* Salary will be pro-rated – less than a full day

### 3. Extension of Substitute Appointments

<u>NAME</u>	<u>SALARY</u>	<u>EXTENDED DATE</u>
Del Donno, Devin	\$48,628 **	04/03/2020
Diethorne, Sara	\$48,628	06/16/2020
Michael, Carrie	\$49,829	06/16/2020
Pathak, Rupali	\$57,007 **	04/03/2020
Tkach, Vera	\$52,345	06/16/2020

\*\* Salary will be pro-rated - less than full year

### 4. Medical Leave of Absence

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Vetter, Gabrielle	PHS E	08/26/19	09/05/19-11/15/19 *
Ward, Jacklyn	PHS W	12/18/17	11/13/19-12/19/19

\* Revised

### 5. Special Leave of Absence

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Collazo, Cristina	CO	08/28/17	05/22/20-05/22/20

### 6. Child Rearing Leave of Absence

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Toledano, Arlene	ER	08/29/16	01/23/20-02/20/20

### 7. Sabbatical Leave of Absence

<u>NAME</u>	<u>SCHOOL</u>	<u>REASON</u>	<u>EFFECTIVE DATES</u>
Downie, Marisa	WD	Health	11/27/19-04/03/20

### 8. Child Rearing Leave of Absence – Extended

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Albin, Carly	MN	08/29/16	01/28/20-06/16/20
Callahan, Diana	MK	08/29/11	01/29/20-06/16/20
Costanzo, Natalie	WD	08/29/12	10/18/19-04/03/20
Killeen, Nicole	PHS W	08/31/15	01/28/20-06/16/20

### 9. Reinstatement from Medical Leave of Absence

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Taylor, Michelle	PW	02/03/09	12/16/2019

10. Reinstatement from Child Rearing Leave of Absence

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Kawoczka, Kiera	AF	09/08/14	11/25/2019

11. Appointment – Administrative Intern - Extended

MOTION: Move that the individual listed be appointed as Administrative Intern for the William Penn Middle School effective September 10, 2019 be extended through June 16, 2020. Salary shall be at her current rate.

<u>NAME</u>	<u>SALARY</u>
Gregory, Marie	\$103,204.00

12. Appointment – Acting Co-Secondary Principal

MOTION: Move that Cherrissa Gibson be appointed Acting Co- Principal at the Pennsbury High School West Campus effective January 28, 2020 through June 16, 2020, at a prorated annual salary of \$151,091 for the 2019-2020 school year.

13. Home Bound Tutor – 2018-2019

MOTION: Move that the Home Bound Tutor listed be elected for the 2018-2019 school year at the rate of \$30.00 per hour.

Rebl, Valorie

14. After-School Tutor Program – 2019-2020

MOTION: Move that the After-School Tutors listed be elected for the 2019-2020 school year at the rate of \$30.00 per hour.

Joshua DiCamillo  
Eric Dimitri  
Nancy Kazanjian  
Kelly Lamendola  
Ellen Payne  
David Reimschuessel  
Lisa Rugarber  
Jacqueline Taggart

15. National Board Certification – Stipend

<u>NAME</u>	<u>ANNUAL STIPEND</u>	<u>EFFECTIVE DATE</u>
Tedesco, Alison	\$1505.26 *	11/05/2019 *

\* Revised

## 16. General and Athletic Supplementals – 2019-2020 School Year

### Charles Boehm

#### Athletics

FR: D'Angelo Jennifer	Asst. Co-Ed Middle School Track	\$1,773.00
TO: Haidinger, Eric	Asst. Co-Ed Middle School Track	1,773.00
FR: Vitucci, Melissa	Co-Ed Middle School Track	2,121.00
TO: Glaunert, Christopher	Co-Ed Middle School Track	2,121.00

### Pennwood

#### Athletics

FR: Adams, Alexander	Girls' Middle School Basketball	\$2,121.00
TO: Milewski, Krista	Girls' Middle School Basketball (50%)	1,060.50
Golder, Audra	Girls' Middle School Basketball (50%)	1,060.50
Hoffman, Mark	Asst. Weight Football 110 lbs.	1,961.00
FR: Kervick, Sean	Middle School Wrestling	2,121.00
TO: Kealy, Phillip	Middle School Wrestling	2,121.00
Kelly, David	Middle School Asst. Wrestling	1,773.00
Rube, Natalie	Girls Middle School Hockey	2,121.00
FR: Rhoads, Jeremy	Asst. Co-Ed Middle School Track	1,773.00
TO: D'Angelo, Jennifer	Asst. Co-Ed Middle School Track	1,773.00

### Curriculum Chairperson

FR: Kennedy, Ryan	Computer Center	\$1,040.00
TO: Wehrs, Robert	Computer Center	1,040.00

### William Penn

#### General

FR: Hebenstreit, Felicia	Intramural #4	\$1,039.00
TO: Chippendale, Lisa	Intramural #4	1,039.00

### Pennwood

#### General

FR: Dekorte, Alison	Dramatics	\$1,840.00
TO: Den Outer, Susan	Dramatics	1,840.00

### William Penn

#### Athletics

Conover, Byron	Boys' Middle School Basketball	\$2,121.00
FR: Costanzo, David	Girls' Middle School Basketball (50%)	1,060.50
Hohman, Ryan	Girls' Middle School Basketball (50%)	1,060.50
TO: Hohman, Ryan	Girls' Middle School Basketball (100%)	2,121.00

16. General and Athletic Supplementals – 2019-2020 School Year (continued)

PHS E

Athletics

FR: Price, Nicholas	Freshman Baseball	\$2,413.00
TO: Bilinsky, Christopher	Freshman Baseball	2,413.00
FR: Errico, Rickey	Boys JV Volleyball	2,961.00
TO: Rhoads, Jeremy	Boys JV Volleyball	2,961.00
FR: Schiotis, Joseph	MS Wrestling	2,121.00
TO: Kervick, Sean	MS Wrestling	2,121.00
FR: Lucca, Nicolas	Boys' & Girls' Varsity Swim (100%)	6,854.00
TO: Lucca, Nicolas	Boys' & Girls' Varsity Swim (50%)	3,427.00
Hemmerle, Tracey	Boys' & Girls' Varsity Swim (50%)	3,427.00
FR: Hemmerle, Tracey	Asst. Varsity Swim (100%)	3,040.00
TO: Hemmerle, Tracey	Asst. Varsity Swim (50%)	1,520.00
Lucca, Nicolas	Asst. Varsity Swim (50%)	1,520.00

B. Addendum - Personnel – Professional

MOTION: Move that the Board approve the Personnel – Professional items as presented.

17. Election of Teachers

<u>NAME</u>	<u>TYPE</u>	<u>SALARY</u>	<u>EFFECTOVE DATE(S)</u>
Bryan, Kimberly	Replacement	\$53,137 **	09/20/19-11/20/19 *

\* Revised

\*\* Salary will be pro-rated – less than a full day

18. Medical Leave of Absence

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Lehrman, Dana	ER	08/31/15	12/02/19-01/31/20

19. Child Rearing Leave of Absence

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Lenczycki, Angela	WD	08/28/2006	08/26/19-01/27/20 *

\* Revised

20. Child Rearing Leave of Absence – Extended

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Taylor, Michelle	PW	02/03/09	11/27/19-12/20/19

21. Reinstatement from Medical Leave of Absence

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Taylor, Michelle	PW	02/03/09	01/02/2020 *

\* Revised

22. General and Athletic Supplementals – 2019-2020 School Year

Pennwood

General

Snyder, Matthew Stage Manager \$2,294.00 \*

\* Revised

23. Appointment – Administrative Intern

MOTION: Move that Michael Hermann be appointed as an Administrative Intern in the Technology Department effective January 29, 2020 through June 16, 2020, at his current salary of \$103,204 for the 2019-2020 school year.

Dr. Gretzula announced and welcomed Mrs. Cherrissa Gibson in the role of Acting Co-Secondary Principal for the second semester. Mrs. Gibson thanked the Board and Administration for the opportunity.

Dr. Gretzula recognized Mr. Michael Hermann’s appointment as an Administrative Intern in the Technology Department.

**10. PERSONNEL – CLASSIFIED**

A motion was made by Mr. Schwartz, seconded by Mrs. Toy-Dragoni and unanimously approved with no abstentions that the Board approve Items A and B under Personnel Classified.

A. Approval of Personnel – Classified Items

MOTION: Move that the Board approve the Personnel – Classified items as presented.

1. Resignations/Terminations

<u>NAME</u>	<u>DATE HIRED</u>	<u>TERM. DATE</u>	<u>REASON</u>
Donohue, John, Bus Driver	09/01/10	01/10/20	Retirement
Gallagher, Kevin, Head Custodian	11/15/99	12/06/19	Retirement
Noga, Faith, Paraprofessional I	02/02/17	11/08/19	Resignation
Pallotta, Diane, Secretary to Director of Student Services	07/24/89	11/26/19	Resignation

1. Resignations/Terminations (continued)

<u>NAME</u>	<u>DATE HIRED</u>	<u>TERM. DATE</u>	<u>REASON</u>
Staples, William, Paraprofessional I	08/26/19	10/07/19 *	Resignation
Stoner, Catherine, P/T Cleaner	03/03/08	10/18/19	Retirement

\* Revised

2. Leave of Absence

<u>NAME</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Mangone, Michael, Cleaner	AF	11/19/18	12/03/19-12/06/19
Martin, Robin, Para. I	PV	02/26/01	10/22/19-12/20/19
Noga, Faith, Para. I	PHS E	02/02/17	10/17/19-11/08/19
Wheeler, Ruth, School Aide	PHS W	03/19/01	10/30/19-11/20/19

3. Leave of Absence – Extended

<u>NAME</u>	<u>LOCATION</u>	<u>PREVIOUS LEAVE</u>	<u>EFFECTIVE DATES</u>
Stead, Beth, School Aide	ER	10/03/19-10/14/19	10/15/19-11/15/19

4. Reinstatement from Leave of Absence

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Lowden, Steven, Security Policeperson	10/21/19	\$21.08/hr.
Molino, Samantha, P/T Cleaner	11/12/19	16.71/hr.

5. Change of Contract

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>SALARY</u>
Becker, Kimberly	P/T Bus Driver	F/T Bus Driver	10/14/19	\$18.72/hr.
Clarke, Jeremy	P/T Cleaner	P/T Cust.	11/05/19	19.47/hr.
Ferris, John	Cleaner	Custodian	10/21/19	19.47/hr.
Gordon, Beverly	Para. I	Para. II	10/21/19	23.22/hr.
Kunkel, Scott	P/T Custodian	F/T Custodian	10/21/19	18.72/hr.
Perez, Teresa	Temp. F/T Cleaner	P/T Cleaner	10/14/19	16.71/hr.
Wildey, Avery	Para. I	Para. II	08/28/19	20.22/hr.

6. Substitute Staff

<u>CUSTODIAL</u>	
Evanick, Kimberly	\$ 11.00/hr.
Stercula, Mary	11.00/hr.

6. Substitute Staff (continued)

PUBLIC SAFETY

Diaz-Bocourt, Peggy \$ 13.39/hr.  
Krier, Donald 13.39/hr.

REGISTERED NURSE

Norris, Courtney \$110/day

VAN DRIVER

Moriarity, David \$ 15.07/hr.

7. Temporary Position

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Hensor, Jennifer, Temp. Para I	11/12/19-01/28/20	\$18.72/hr.
Love, Shauna, Temp. Records Spec.	11/06/19-12/23/19	\$22.07/hr.
Scheinert, Richard, Temp. Para II	11/12/19-01/28/20	\$19.47/hr.
Sonnon, Kristine, Temp. Para. I	11/01/19-11/27/19	\$19.47/hr.

8. Temporary Appointments – FOR INFORMATION ONLY

B. Addendum Personnel – Classified

MOTION: Move that the Board approve the Addendum Personnel – Classified items as presented.

9. Resignations/Terminations

<u>NAME</u>	<u>DATE HIRED</u>	<u>TERM DATE</u>	<u>REASON</u>
Abriola, Kelly, School Aide	09/09/2013	12/18/2019	Resignation
Lagomarsino, Catherine, Bus Driver	01/30/2006	11/18/2019	D.
Nicol, Susan, Chief Accountant	03/30/1981	02/28/2020 *	Retirement

\* Revised

10. Leave of Absence

<u>NAME</u>	<u>LOCATION</u>	<u>HIRED</u>	<u>EFFECTIVE DATES</u>
Volpe, Alicia, Para II	ER	10/01/2014	11/14/19-02/07/20
Minnes, Jeanette, School Aide	VPA	09/03/2003	11/18/19-11/22/19



## 11. Leave of Absence – Extended

<u>NAME</u>	<u>LOCATION</u>	<u>PREVIOUS LEAVE</u>	<u>EFFECTIVE DATES</u>
Bidlingmaier, Ellen	WP	09/27/19-10/31/19	11/01/19-12/16/19
Stead, Beth	ER	10/15/19-11/15/19	11/18/19-11/27/19
Wheeler, Ruth	PHS W	10/30/19-11/20/19	11/21/19-02/13/20

## 12. Permanent Employment

<u>NAME</u>	<u>BEG. PROB.</u>	<u>END PROB.</u>	<u>SALARY</u>
Beideman, Jessica, P/T Cleaner	08/27/19	11/27/19	\$15.76/hr.
Engle, Virginia, School Aide	08/28/19	11/27/19	17.13/hr.

## 13. Temporary Position

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Abdo, Marian, Temp. Para II	11/18/19-01/28/20	\$19.47/hr.
Blohm, Jennifer, Temp. Para I	12/03/19-01/28/20	18.72/hr.
Kazi, Rabail, Temp. Para I	11/25/19-12/20/19	18.72/hr.

## 14. Student Worker

Goldberg, Jonathan \$7.25/hr.

## 15. Appointment – Chief Accountant

MOTION: Move that Christopher Longo be appointed Chief Accountant effective December 20, 2019, or earlier if released from his current employer at a prorated annual salary of \$79,949 for the 2019-2020 school year pending completion of appropriate documentation and clearances.

## **11. OTHER BUSINESS**

### A. Upcoming Meetings

- Board Facilities Committee  
5:00 p.m., December 3, 2019 – Superintendent’s Conference Room
- Board Education Committee  
7:30 p.m., December 3, 2019 – Superintendent’s Conference Room
- Special Meeting for Reorganization/Special General Meeting  
7:30 p.m., December 5, 2019–Fallsington Elementary School Multi-Purpose Room
- Board Finance/Partnerships Committee  
6:00 p.m., December 12, 2019 – Superintendent’s Conference Room
- Action Board Meeting  
7:30 p.m., December 19, 2019–Fallsington Elementary School Multi-Purpose Room

## **12. SECOND PUBLIC COMMENT**

Mr. Kannan opened the floor to second public comment at 9:42 p.m. No one came forward to speak and second public comment was closed at 9:43 p.m.

## **13. BOARD DISCUSSION AND COMMENT**

There was no further Board Discussion and Comment.

## **14. ADJOURNMENT**

A motion was made by Mr. Schwartz, seconded by Mrs. Toy-Dragoni and unanimously approved with no abstentions to adjourn the meeting at 9:43 p.m.

Respectfully submitted,

Christopher M. Berdnik  
Board Secretary