

Pennwood Volunteer Clearance Information

A new system is being implemented to track volunteer clearances. Please go to <https://appgarden5.appgarden.com/VolTrackPA98202.nsf/AdmClearanceMgmt.xsp> to register and complete your application. Once your application is complete, you will upload your new or renewed Criminal Background Check, Child Abuse History Clearance, and FBI-Dept of Ed. or check off the 10 Yr. Affidavit statement.

All valid clearances that are currently on hand in the office will be uploaded once you create an account. Links for clearances are posted below.

We ask for your patience as we transition to this new process. Please feel free to email Anna Marie Quici at aquici@pennsburyisd.org should you have questions or concerns. Your questions or concerns will be addressed via email only.

Please be aware that parents/guardians who volunteer in school, and parents/guardians who volunteer to be a field trip chaperone must obtain prior background checks/clearances in advance. This will be strictly enforced to comply with District Policy and to ensure the safety of the children. We sincerely appreciate your understanding and compliance with this policy.

How to Obtain Background Clearances:

1. Act 34 Criminal Background Check: You may obtain this online at <https://epatch.state.pa.us>
The fee for volunteers who work with children is waived.

2. Act 151 Child Abuse History Clearance: You may obtain this online at <https://www.compass.state.pa.us/CWIS>
The fee for volunteers who work with children is waived.

3. Prospective volunteers WHO HAVE NOT resided in Pennsylvania for 10 consecutive years, must also obtain an FBI Clearance/Fingerprinting. The cost of the fingerprint service is \$27.00. You must register prior to going to the fingerprinting location. You can schedule an appointment at <https://uenroll.identogo.com>
Service Code- 1KG6Y3

***All prospective volunteers are required to obtain the Act 34 Criminal Background Check, and Act 151 Child Abuse History Clearance. Prospective volunteers are exempt from the FBI Clearance/Fingerprinting IF, AND ONLY IF, the following 3 conditions are met:

-The prospective volunteer is applying for an unpaid position

-The prospective volunteer has been a resident of the Commonwealth of Pennsylvania continuously for the prior ten (10) year period

-The prospective volunteer swears or affirms in writing that the prospective volunteer has never been convicted of a disqualifying crime in the Commonwealth of Pennsylvania or another state, district or foreign nation, or under a former law of the Commonwealth of Pennsylvania.

Please be aware that background/safety clearances may take four weeks or longer to obtain. If you are interested in being a chaperone, please plan accordingly and obtain your paperwork early.

NOTE: Clearances will need to be renewed every 60 months.

Board Policy #908.2R2 on volunteering in the Pennsbury schools may be viewed [here](#).