

Pennsbury School District

School Board Policy

Effective Date	Supercedes Index No.	Index No.
9/23/10	New	216.2

Title: Supplemental Discipline Records

Purpose: This policy sets forth requirements for maintenance of required records concerning adjudicated students and transfer students disciplined for offenses involving weapons, alcohol, drugs, willful infliction of injury to another person or any act of, and violence on school property.

Reference: Act 26

Policy: Adjudicated Students

Through the juvenile probation department, the court is required to report to school principals information concerning the adjudication of an enrolled student. Such reports should include a description of delinquent acts committed by the student, disposition of the case, probation or treatment reports, prior delinquent history, the supervision plan, and any other information deemed necessary.

The building principal may share this information with the student's teacher and the principal of another school to which the student may transfer, upon that principal's request.

Required reports concerning an adjudicated student shall be maintained separately from the student's official school record.

Transfer Students

Upon registration and prior to admission to the School District, the parent or guardian or person having charge of the student shall provide a sworn statement or affirmation stating whether the student previously was or presently is suspended or expelled from any public or private school for an offense involving weapons, alcohol or drugs; willful infliction of injury to

another person; or any act of violence committed on school property. The statement shall include the dates of suspension or expulsion and the name of the school from which the student was suspended or expelled for these reasons.

Parents or guardians shall be informed that any willful false statements concerning this registration shall be a misdemeanor of the third degree.

This registration statement shall be maintained as part of the student's disciplinary record.

When a student transfers to Pennsbury, the Pupil Services Office shall ensure that a certified copy of the student's disciplinary record, signed by a school official of the sending school district, is obtained from the school from which the student is transferring. This record shall be maintained as part of the student's disciplinary record and shall be available for inspection as required by law.

**Responsible
Administrator:** Director of Administrative Services