

# Pennsbury School District

## School Board Policy

Effective Date	Supercedes Index No.	Index No.
<b>12/10/15</b>	<b>325.1</b> of 1/15/09	<b>325.1R1</b>

**Title:** Dress and Grooming

**Purpose:** Administrative, professional and support staff members set an example in dress and grooming for staff and students to follow. An employee should present an image of dignity and encourage respect for authority.

**Authority:** The Board has the authority to specify reasonable dress and grooming guidelines for administrative, professional and support staff, within law, that will prevent an adverse impact on the educational program.

**Policy:** Administrative, professional and support staff employees are expected to be physically clean, neat, well-groomed, and dressed in a manner reflecting professional assignment.

If an employee feels that an exception to this policy would enable him/her to carry out assigned duties more effectively, a request should be made in writing to the immediate supervisor.

Although no specific mode of dress or personal grooming is to be designated, it should be understood that administrative, professional and support staff employees will dress appropriately for various occasions at which his/her presence is required.

**Responsible  
Administrator:** Director, Human Resources