



**PENNSBURY SCHOOL DISTRICT**

School Board Directors

T.R. Kannan, President, Christine Toy-Dragoni, Vice President,  
Gary S. Sanderson, Assistant Secretary, Howard Goldberg, Michael Pallotta,  
Christian Schwartz, Chip Taylor, Debra Wachspress and Joshua Waldorf

William J. Gretzula, Ed.D., Superintendent

Christopher M. Berdnik, Chief Financial Officer/Board Secretary

Michael Clarke, Esquire - Rudolph Clarke, LLC, Solicitor

**APPROVED AT THE AUGUST 20, 2020 BOARD ACTION MEETING**

**Special Board Action Meeting Minutes of July 30, 2020**

The July Special Board Action meeting of the Pennsbury Board of School Directors was conducted virtually on Thursday, July 30, 2020 due to the Coronavirus (COVID-19) pandemic.

**1. OPENING OF MEETING**

A. Public Notice

All or a portion of this meeting is being recorded for the purpose of public broadcast and/or Internet posting. THIS MEETING WAS CONDUCTED VIRTUALLY.

B. Call to Order

Mr. Kannan, Board President, called the meeting to order at 7:05 p.m.

C. Pledge of Allegiance

Mr. Kannan led the group in the Pledge of Allegiance.

D. Roll Call (Mr. Sanderson)

Board Members Present: Mr. Goldberg, Mr. Pallotta, Mr. Sanderson, Mr. Schwartz, Mr. Taylor, Mrs. Toy-Dragoni, Mrs. Wachspress, Mr. Waldorf and Mr. Kannan

Administrators Present: Dr. Gretzula, Dr. Aldridge, Mr. Holman, Mr. McCleary, Mr. Brad McCormick, Mrs. Rarrick, Mrs. Rausch, Dr. Ricci, Mrs. Spack and Ms. Zedalis

Administrators Absent: Mr. Berdnik and Mrs. Langtry

Others Present: Mr. Clarke, Solicitor

## E. Opening Remarks - Board President

Mr. Kannan announced that the School Board of Directors did not meet virtually in Executive Session prior to this meeting. He reported that online submission for public comments is available on the Pennsbury District's website as this meeting is streaming live on YouTube. Mr. Kannan thanked everyone for their hard work to host Commencement at the Falcon Field and congratulated the 2020 Pennsbury Graduates. Mr. Kannan shared that the reopening plan will be presented by Dr. Gretzula.

## F. Presentation - Review of Continuity of Education Plan

Dr. Gretzula stated that the Administrative team has worked intensely on all matters pertaining to reopening school, including the development of the District's:

- 1) Health and Safety Plan (Board approved at 07.16.20 Board Action Meeting)
- 2) Athletic Health and Safety Plan (Presented 07.16.20 - Motion to Approve w/revisions 07.30.20)
- 3) Continuity of Education Plan (Presented 07.28.20 at Board Education Committee Meeting and presented w/revisions at 07.30.20 Special Board Meeting with Motion to Approve 07.30.20)

Dr. Gretzula shared the Fall 2020 Reopening Plan Considerations requested by the Pennsbury School Board as well as reviewing the Athletic Health and Safety Plan revisions. All Board Members' questions raised at the Board Education Committee meeting when the Continuity of Education Plan was first presented were addressed in tonight's presentation of the Plan. The Continuity of Education Plan is available on the District's website. The Plan includes:

- 1) Traditional In-School Learning Plan
- 2) Hybrid Learning Plan
- 3) Full Remote Learning Plan

Dr. Ricci, Mrs. Spack, Dr. Aldridge, Dr. Gibson and Mrs. Rausch reported pertinent information regarding the Plan. Mr. McCormick provided 8th Grade Social Studies scenarios in all three plan options describing how all three plans provide the opportunity to fully teach the curriculum.

Special Education considerations, food insecurities, the Cyber Academy at Pennsbury (CAP), responses to Staff Survey Data, numbers of staff who may exercise medical leaves and College Models were all topics included in the presentation.

Dr. Gretzula shared in the presentation that it is the Administrators' recommendations to:

- 1) maintain the Continuity of Education proposal as presented
- 2) survey families from July 31st through August 7th
- 3) begin the school year in full remote model for 100% of the students
- 4) begin A/B hybrid option for students on Monday, October 5, 2020, if conditions are appropriate

Board questions were addressed.

## **ADDENDUMS/CHANGES**

Mr. Sanderson reported the following changes/addendums to the Board Agenda.

### 5. New Business - Consent Items

Item G - Ruvna: Emergency Management and Health Screening - the cost is amended to \$34,849.25

### 6. New Business - Individual Action Items

Item D - Possible Executive Session Item - remove from Agenda.

### 8B. Addendum - Personnel - Professional

7. Resignations/Terminations
8. Election of Teachers
9. Acting Administrator Per Diem Days
10. General and Athletic Supplementals - 2019-2020 School Year (Student Store Supervisor)
11. General and Athletic Supplementals - 2020-2021 School Year (Cheerleading)
12. General and Athletic Supplementals - 2020-2021 School Year (Cross Country)
13. General and Athletic Supplementals - 2020-2021 School Year (Field Hockey)
14. General and Athletic Supplementals - 2020-2021 School Year (Football)
15. General and Athletic Supplementals - 2020-2021 School Year (Golf)
16. General and Athletic Supplementals - 2020-2021 School Year (Tennis)
17. General and Athletic Supplementals - 2020-2021 School Year (Volleyball)
18. General and Athletic Supplementals - 2020-2021 School Year (Equipment Manager)
19. General and Athletic Supplementals - 2020-2021 School Year (Soccer)
20. General and Athletic Supplementals - 2020-2021 School Year (Marching Band)

## **2. FIRST PUBLIC COMMENT**

Mr. Kannan opened the floor to First Public Comment at 9:11 p.m. and read the questions and comments from the public on the attached Google Document available on the District's website. Questions and concerns were addressed. Mr. Kannan closed First Public Comment at 10:11 p.m. The Public Comment submission document is available on BoardDocs. (Appendix A)

A motion was made by Mr. Schwartz, seconded by Mr. Pallotta that the Board combine and approve Item 3 (A and B) under Minutes, Item 4 (A) under Financial, Item 5 (A through J) under New Business - Consent Items, Item 8 (A) under Personnel - Professional and Item 9 (A and B) under Personnel - Classified.

## **3. MINUTES**

### A. Action Board Meeting - June 18, 2020

MOTION: Move that the minutes of the Action Meeting of the Board of School Directors held June 18, 2020 be approved as presented.

B. Special Board Action Meeting - July 16, 2020

MOTION: Move that the minutes of the Special Meeting of the Board of School Directors held July 16, 2020 be approved as presented.

**4. FINANCIAL**

A. Bills Pending

MOTION: Move that the Pennsbury School District bills for "All Funds" in the amount of \$21,361,501.09 be approved for payment. (Appendix B)

**5. NEW BUSINESS - CONSENT ITEMS**

A. Q Interactive Proposal

MOTION: Move that the Board approves the purchase of Q-interactive software, through Pearson Assessments, to be used under direct supervision of the District psychologists to administer, score, and report assessments. The cost to purchase Q-interactive is not to exceed \$39,960.

B. Network Security Protection Service

MOTION: Move that the Board approves the purchase of the Network Security EndPoint Protection Service at a cost not to exceed \$128,664 for the 2020-2021 school year.

C. Agreement to Participate for School-Based ACCESS Program

MOTION: Move that the Board authorizes the Board's proper officers to execute the Agreement to Participate for School-Based Access Program for fiscal year 2020-21.

D. Disposal of Salvage Vehicle

MOTION: Move that the Board approves the disposal of one District vehicle that is in unusable condition in accordance with Board Policy 706.1, Disposal of Property.

E. CPR Certification

MOTION: Move that the Board approves the Levittown-Fairless Hills Rescue Squad to certify paraprofessional staff in the Heartsaver CPR Adult/Child/AED course. The cost will be \$50 per staff member.

F. Reading Eggs, Raz Kids Plus and StoryWorks

MOTION: Move that the Board approves the purchase of the following programs: Learning A-Z (K-3), Edmentum Reading Eggs (K-2) and Scholastic StoryWorks (Grades 4-5) for a total cost to the District of approximately \$49,918.96.

G. Ruvna: Emergency Management and Health Screening

MOTION: Move that the Board approves the District to pay for the Ruvna Emergency Application and the Ruvna Health Application. The District will pay \$34,849.25 for these services.

H. Windsor Learning Curriculum

MOTION: Move that the Board approves the purchase of Sondag System 1 and 2 materials and training through Winsor Learning for grades K through 12 at a cost of \$45,984 for the 2020-2021 school year.

I. Achieve3000

MOTION: Move that the Board approves the purchase of Achieve3000 Literacy Program at a cost of \$25,527.25 for the 2020-2021 school year. The cost will be split between the Director of Special Education and the Director of Secondary Education budgets.

J. Houghton Mifflin Harcourt Curriculum Renewal

MOTION: Move that the Board approves the purchase of Read180 and System 44 Next Generation materials through Houghton Mifflin Harcourt at a cost of \$30,138.57 for the 2020-2021 school year.

**8. PERSONNEL - PROFESSIONAL**

A. Approval of Personnel - Professional

1. Resignations/Terminations

<u>NAME</u>	<u>TYPE</u>	<u>DATE OF HIRE</u>	<u>EFFECTIVE DATE</u>
Dillione, Mary Beth	Retirement	01/31/14	09/22/20
Mazzeo, Frank	Retirement	09/02/86	09/21/20

2. Election of Teachers

<u>NAME</u>	<u>TYPE</u>	<u>SALARY</u>	<u>EFFECTIVE DATE(S)</u>
Koehler, Deborah	Replacement	\$54,137	08/26/20-06/15/21
Nolan, Margaret	Non-Tenure	\$60,725	08/26/20

3. Administrative Appointment

<u>NAME</u>	<u>TYPE</u>	<u>SCHOOL</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Aleman, Milagro	Director of Transportation	CO	\$90,567 *	08/10/20

\* Pro-rated - less than full year

4. Rescinded Sabbatical Leave – 2020-2021 School Year

<u>NAME</u>	<u>SCHOOL</u>	<u>EFFECTIVE DATES</u>
Sanko, Susan	CO	01/29/21-06/15/21

5. General and Athletic Supplementals – 2019-2020 School Year

General

Charles Boehm

Strouse, Nicholl	Intramural #7 (50%)	\$519.50
Mengert, Heather	Intramural #8 (50%)	\$519.50
South, Matthew	Intramural #8 (50%)	\$519.50
Kirk, Charles	Intramural #9 (50%)	\$519.50
Stanley, Curtis	Intramural #9 (50%)	\$519.50
Capriotti, Mark	Intramural #10 (50%)	\$519.50
Metzger, Kevin	Intramural #10 (50%)	\$519.50

6. Special Services – 2020-2021 School Year

<u>NAME</u>	<u>DAYS</u>	<u>PER DIEM RATE</u>
Gray, Lauren	1	\$524.55
Jones, Charles	2	\$338.18
Nolan, Margaret	3.5	\$319.61
Smith, Nicole	2	\$309.22

**9. PERSONNEL - CLASSIFIED**

A. Approval of Personnel - Classified Items

1. Resignations/Terminations

<u>NAME</u>	<u>POSITION</u>	<u>DATE HIRED</u>	<u>TERM DATE</u>	<u>REASON</u>
Chamberlain, Michelle	Registered Nurse	11/12/19	06/15/20	Resignation
Hetherington, Danielle	Para II Special Ed Aide	11/08/17	08/21/20	Resignation
Zabielski, Kyle	HVAC/Plumbing	05/02/19	07/28/20	Resignation

2. Change of Contract

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>EFF. DATE</u>	<u>SALARY</u>
Culligan Lerie, Shannon	School Aide	Cleaner, P/T	08/27/20	\$16.88/hr.
Donohue, Derek	Cleaner, P/T	Custodian	07/27/20	\$20.04/hr.
Jones, Keith	Custodian	Head Custodian	07/20/20	\$26.98/hr.

3. Summer Hours – Custodial Department

<u>NAME</u>	<u>SALARY</u>
Culligan Lerie, Shannon	\$11.00/hr.
Hoffman, Virginia	\$19.11/hr.

4. Temporary Appointments – FOR INFORMATION ONLY

B. Addendum - Personnel - Classified

There are no Addendums under Personnel - Classified.

Vote polled:

Mr. Goldberg	- Aye	Mrs. Toy-Dragoni	- Aye
Mr. Pallotta	- Aye	Mrs. Wachspress	- Aye
Mr. Sanderson	- Aye	Mr. Waldorf	- Aye
Mr. Schwartz	- Aye	Mr. Kannan	- Aye
Mr. Taylor	- Aye		

The motion was approved 9 – 0 – 0.

Dr. Gretzula announced and welcomed Ms. Milagro Aleman in her newly appointed role, Director of Transportation. Board Members congratulated Ms. Aleman.

A motion was made by Mr. Schwartz, seconded by Mr. Pallotta that the Board combine and approve Item 6 (B and C) under New Business - Individual Action Items.

Mr. Schwartz read the donations aloud with great appreciation.

**6. NEW BUSINESS - INDIVIDUAL ACTION ITEMS**

B. Donation - Jennifer Capozzola

MOTION: Move that the donation of \$30 to the Pennwood Middle School Drama program from Jennifer Capozzola be accepted with appreciation.

C. Donation - Jennifer Leventhal

MOTION: Move that the donation of \$370 to the Pennwood Middle School Drama program from Jennifer Leventhal be accepted with appreciation.

Vote polled:

Mr. Goldberg	- Aye	Mrs. Toy-Dragoni	- Aye
Mr. Pallotta	- Aye	Mrs. Wachspress	- Aye
Mr. Sanderson	- Aye	Mr. Waldorf	- Aye
Mr. Schwartz	- Aye	Mr. Kannan	- Aye
Mr. Taylor	- Aye		

The motion was approved 9 – 0 – 0.

A motion was made by Mr. Waldorf, seconded by Mr. Pallotta that the Board approve Item 6 (A) under New Business - Individual Action Items.

## **6. NEW BUSINESS - INDIVIDUAL ACTION ITEMS**

### A. Continuity of Education Plan

MOTION: Move that the Board approves the Continuity of Education Plan as presented.

Board discussion ensued.

Vote polled:

Mr. Goldberg	- Nay	Mrs. Toy-Dragoni	- Nay
Mr. Pallotta	- Nay	Mrs. Wachspress	- Aye
Mr. Sanderson	- Nay	Mr. Waldorf	- Aye
Mr. Schwartz	- Aye	Mr. Kannan	- Nay
Mr. Taylor	- Nay		

The motion failed 3 – 6 – 0.

A motion was made by Mrs. Wachspress, seconded by Mr. Pallotta that the Board approves a motion to approve the opening of K-12 full remote/virtual school on September 8, 2020.

### K-12 Full Remote/Virtual School on September 8, 2020

MOTION Move that the Board approves the opening of K-12 full remote/virtual school on September 8, 2020.

Vote polled:

Mr. Goldberg	- Aye	Mrs. Toy-Dragoni	- Nay
Mr. Pallotta	- Aye	Mrs. Wachspress	- Aye
Mr. Sanderson	- Aye	Mr. Waldorf	- Aye
Mr. Schwartz	- Aye	Mr. Kannan	- Aye
Mr. Taylor	- Aye		

The motion was approved 8 – 1 – 0.



A motion was made by Mr. Goldberg, seconded by Mr. Pallotta that the Board approves a motion to start in-person instruction as an option for students with individualized education plans (IEPs) and Section 504 Plans from the American Disabilities Act beginning September 8, 2020.

In-Person Instruction for Students with IEPs and Section 504 Plans

MOTION: Move that the Board approves the start of in-person instruction as an option for students with individualized education plans (IEPs) and Section 504 Plans from the American Disabilities Act beginning September 8, 2020.

Vote polled:

Mr. Goldberg	- Nay	Mrs. Toy-Dragoni	- Aye
Mr. Pallotta	- Aye	Mrs. Wachspress	- Nay
Mr. Sanderson	- Aye	Mr. Waldorf	- Nay
Mr. Schwartz	- Aye	Mr. Kannan	- Aye
Mr. Taylor	- Aye		

The motion was approved 6 – 3 – 0.

Kindergarten Students for In-Person Instruction

A motion was made by Mr. Waldorf that the Board approve all Kindergarten students to attend school for in-person instruction on September 8, 2020. The motion failed for lack of a second.

Hybrid Learning Plan

A motion was made by Mr. Goldberg, seconded by Mr. Pallotta that the Board approves the option for students to return in-person to school on October 5, 2020 to a Hybrid Plan to be finalized by Administration and School Board dependent upon changing conditions related to COVID-19.

MOTION: Move that the Board approves the option for students to return to school in-person on October 5, 2020 to a Hybrid Plan to be finalized by the Administration and School Board dependent upon changing conditions related to COVID-19.

Vote polled:

Mr. Goldberg	- Aye	Mrs. Toy-Dragoni	- Nay
Mr. Pallotta	- Aye	Mrs. Wachspress	- Aye
Mr. Sanderson	- Aye	Mr. Waldorf	- Aye
Mr. Schwartz	- Aye	Mr. Kannan	- Aye
Mr. Taylor	- Aye		

The motion was approved 8 – 1 – 0.

A motion was made by Mr. Schwartz, seconded by Mr. Pallotta that the Board combine and approve Item 7A under Old Business with revisions and Item 9B (7 through 20) under Addendum - Personnel - Professional.

**7. OLD BUSINESS**

A. Athletic Health and Safety Plan

MOTION: Move that the Board approves the Athletic Health and Safety Plan with revisions as presented.

**9. PERSONNEL - PROFESSIONAL**

B. Addendum - Personnel - Professional

7. Resignations/Terminations

<u>NAME</u>	<u>TYPE</u>	<u>DATE OF HIRE</u>	<u>EFFECTIVE DATE</u>
Daneker, Andrea	Resignation	01/31/14	06/09/20

8. Election of Teachers

<u>NAME</u>	<u>TYPE</u>	<u>SALARY</u>	<u>EFFECTIVE DATE(S)</u>
Molino-Wolff, Paula	Replacement	\$56,777 *	08/26/20-04/09/21
Russo, Luzbette	Tenure	\$58,007 *	09/25/20 **
Sherpinsky, Peter	Replacement	\$54,137	08/26/20-06/15/21

9. Acting Administrator Per Diem Days

<u>NAME</u>	<u>DAYS</u>	<u>PER DIEM RATE</u>
Gregory, Marie	5	\$548.44

10. General and Athletic Supplementals - 2019-2020 School Year

General

Pennsbury High School

Worthington, Sarah	Student Store Supervisor	\$1,627.00
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11. General and Athletic Supplementals - 2020-2021 School Year

Athletics

Pennsbury High School

Fall

D'Agostino, Sarah	Cheerleading Varsity Head Coach (50%)	\$1,387.00 *
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\* The amounts may be prorated due to potential pandemic response.

## 12. General and Athletic Supplementals - 2020-2021 School Year

### Athletics

#### Pennsbury High School

#### Fall

Cass, Timothy	Cross Country Boys' Varsity Head Coach	\$3,707.00 *
Sims, Leroy	Cross Country Girls' Varsity Head Coach	\$3,707.00 *
O'Neill, Robert	Cross Country Girls' Varsity Asst. Coach	\$2,134.00 *

\* The amounts may be prorated due to potential pandemic response.

## 13. General and Athletic Supplementals - 2020-2021 School Year

### Athletics

#### Pennsbury High School

#### Fall

Mallon, Alyson	Field Hockey Varsity Asst. Coach	\$3,040.00 *
Curtis, Traci	Field Hockey Varsity Head Coach	\$4,947.00 *

\* The amounts may be prorated due to potential pandemic response.

## 14. General and Athletic Supplementals - 2020-2021 School Year

### Athletics

#### Pennsbury High School

#### Fall

Gober, James	Football Varsity Asst. Coach (90%)	\$4,092.30 *
Sannelli, Vincent	Football Varsity Asst. Coach (10%)	\$ 454.70 *
Cox, Dennis	Football Varsity Asst. Coach (75%)	\$3,410.25 *
Sannelli Vincent	Football Varsity Asst. Coach (25%)	\$1,136.75 *
Garland, Kevin	Football Varsity Asst. Coach (75%)	\$3,410.25 *
Sannelli, Vincent	Football Varsity Asst. Coach (25%)	\$1,136.75 *
Baker, Blake	Football Varsity Asst. Coach (75%)	\$3,410.25 *
Sanelli, Vincent	Football Varsity Asst. Coach (25%)	\$1,136.75 *
Bell, Ian	Football Varsity Asst. Coach	\$4,547.00 *
Yedman, Rocco	Football Varsity Asst. Coach	\$4,547.00 *
McShane, Daniel	Football Varsity Head Coach	\$6,841.00 *

\* The amounts may be prorated due to potential pandemic response.

15. General and Athletic Supplementals - 2020-2021 School Year

Athletics

Pennsbury High School

Fall

May, Curtis                      Golf Varsity Head Coach                      \$3,055.00 \*

\* The amounts may be prorated due to potential pandemic response.

16. General and Athletic Supplementals - 2020-2021 School Year

Athletics

Pennsbury High School

Fall

Purdy, Tenaz                      Tennis Girls' Varsity Head Coach                      \$4,441.00 \*

\* The amounts may be prorated due to potential pandemic response.

17. General and Athletic Supplementals - 2020-2021 School Year

Athletics

Pennsbury High School

Fall

Paulson, Timothy                      Volleyball Girls' Varsity Head Coach                      \$4,441.00 \*

\* The amounts may be prorated due to potential pandemic response.

18. General and Athletic Supplementals - 2020-2021 School Year

Athletics

Pennsbury High School

Fall

Nicholson, Donna                      Equipment Manager                      \$1,422.67 \*

\* The amounts may be prorated due to potential pandemic response.

19. General and Athletic Supplementals - 2020-2021 School Year

Athletics

Pennsbury High School

Fall

Lindemann, Michael	Soccer Boys' Varsity Asst. Coach	\$3,240.00 *
Stoddart, Thomas	Soccer Boys' Varsity Head Coach	\$4,947.00 *
Battiste, Kaitlyn	Soccer Girls' Varsity Head Coach (50%)	\$2,473.50 *
Lindemann, Kimberly	Soccer Girls' Varsity Head Coach (50%)	\$2,473.50 *
Battiste, Kaitlyn	Soccer Girls' Varsity Asst. Coach (50%)	\$1,620.00 *
Lindemann, Kimberly	Soccer Girls' Varsity Asst. Coach (50%)	\$1,620.00 *

\* The amounts may be prorated due to potential pandemic response.

20. General Supplementals - 2020-2021 School Year

General

Pennsbury High School

Hebenstreit, Felicia	Marching Band Assistant Supervisor	\$3,521.00
Palmer, Grant	Marching Band Assistant	\$2,855.00

Vote polled:

Mr. Goldberg	- Aye	Mrs. Toy-Dragoni	- Aye
Mr. Pallotta	- Aye	Mrs. Wachspress	- Aye
Mr. Sanderson	- Aye	Mr. Waldorf	- Aye
Mr. Schwartz	- Aye	Mr. Kannan	- Aye
Mr. Taylor	- Aye		

The motion was approved 9 – 0 – 0.

**10. OTHER BUSINESS**

A. Upcoming Meetings

**ACTION BOARD MEETING**

7:30 p.m., August 20, 2020 – THIS MEETING WILL BE CONDUCTED VIRTUALLY.

B. Enrollment Report

The Enrollment Report is posted on BoardDocs.

C. Board Committees and Representation

The Board Committees and Representation list is posted on BoardDocs.

## **11. SECOND PUBLIC COMMENT**

A motion was made by Mrs. Toy-Dragoni, seconded by Mrs. Wachspress and unanimously approved with no abstentions that the Board approve delaying the Second Public Comment.

## **12. BOARD DISCUSSION AND COMMENT**

Dr. Gretzula will meet with the Administrative Team to make adjustments to the Hybrid Plan and amend the survey to families as to which option they prefer: Hybrid Learning Plan or Full Remote Learning Plan.

Plans will be researched to have an in-person Board Action meeting with a virtual option on August 20, 2020 after input from the Board is received.

## **13. ADJOURNMENT**

A motion was made by Mrs. Wachspress, seconded by Mr. Pallotta and unanimously approved with no abstentions to adjourn the meeting at 12:05 a.m. on July 31, 2020.

Respectfully submitted,

Gary Sanderson,  
Assistant Board Secretary