

September 9, 2022

Dear Pennsbury Families,

We are writing regarding the annual required Chromebook fee that allows students in grades 5-12 to take their device home. The price is \$40.00 (reduced to \$15 for students who qualify for free and reduced lunch).

The Chromebook fee can be paid by logging on to PowerSchool through a web browser, not the PowerSchool mobile app. <u>Please click here to access PowerSchool.</u>

Once logged into PowerSchool, complete the following steps:

- Click "Balance" on the left-hand side of the screen.
- Click "Make a Payment" on the right-hand side of the screen.
- You will be redirected to RevTrak to process your payment. If you do not have a RevTrak account, you will be prompted to create one.
- Please click here to view screenshots of the payment process.

The Chromebook fee is only assessed to the first two students in a family and is waived for additional students. If you have already paid for more than the first two students in your family, a refund will be issued to the credit card used. The exemption only applies to the yearly fee. It does not apply to costs associated with intentional damage or lost/stolen devices. Those fees will still apply.

Please note that Chromebook fees assessed last year that remain unpaid will appear in your child's account.

Please click here to access additional information about the Chromebook fees.

If you have already paid your Chromebook fees, thank you, and please disregard this email.

For specific questions, please email chromebookpayments@pennsburysd.org.

Sincerely,

The Pennsbury School District Technology Department