

Pennsbury School District

School Board Policy

Effective Date	Supercedes Index No.	Index No.
6/21/11	6102 of 3/13/72	810.6

Title: Charter Bus Service

Purpose: This policy sets forth the conditions for and use of charter buses for the transportation of Pennsbury students.

This document, Index No. 810.6, replaces the previous Index No. 6102.

References: School Board Policy 810.5 and Administrative Procedure 810.5, *Extra-Curricular and Co-Curricular Transportation*

Policy: Charter buses may be utilized when Pennsbury school buses are not available due to excessive distances, required equipment being unavailable, conflicting time schedules, or if Pennsbury transportation is economically disadvantageous to the Pennsbury users.

Charter buses will be requested as outlined in Board Policy 810.5, *Extra-Curricular and Co-Curricular Transportation*. It is the responsibility of the requesting organization to coordinate trip arrangements with the charter service provider. In order to facilitate billing and establish the trip as a School District approved event, a purchase order shall be created by the requesting organization.

The Purchasing Agent and the Director of Transportation shall supply a list of approved charter bus service providers. Only approved charter bus service providers may be used. Note, however, that charter bus service providers are not subject to the same clearance requirements as the School District and therefore, chaperones must remain with students at all times.

Responsible Administrator: Director of Transportation